

Regular Council Meeting Agenda

Monday January 14, 2019 - 7:00 PM

TOWN HALL

Town Council Members

Mayor, Robert Natale
Kimberly Kobera
Mitchell Mack
Stephen Cross
Gayle Sikkema

Town Staff

Graham Wells, Town Clerk
Jane Whaley, Deputy Clerk
Wally Hoagland, Police Chief
Zachary Broome, Town Attorney
Tim Green, Town planner

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Confirmation of Meeting Notification and acknowledgement of Quorum

Welcome and Introduction of Guests

A. AGENDA REVIEW

B. MINUTE APPROVAL

1. Approval of Minutes for November 13, 2018 Regular Council Meeting
2. Approval of Minutes for December 10, 2018 Regular Council Meeting

C. NEW BUSINESS

1. First Reading of Ordinance 2019-01; revising the setbacks and lot coverage in R-3 Zoning District
2. Request from Astatula Baptist Church to waive the requirement to install sidewalks on Jefferson Street and Patricia Place
3. Review of the bids received for the parcel of land owned by the Town on Madison Street
4. Discussion; Corner markers for cemetery plots – Vice-Mayor Mack
5. Discussion on proposed letter forwarded by Cemetery Committee – Vice-Mayor Mack
6. Approval for the Mayor to sign the FEMA Grant Agreement and Modification Agreement
7. Request to write off \$3286.90 of old debt as part of the audit process for 2017-2018

D. OLD BUSINESS

1. Approval of the revised Interlocal Agreement with Lake County for the permitting of the Fire Suppression System for County Materials
2. Update on the Road Paving for Zinnia and Azalea and Pennsylvania Ave and approval for the Clerk to pay DAB Construction
3. Update on RFQ's for the replacement of the Town Engineer – Clerk Wells
4. Update on the Community Building – Vice-Mayor Mack
5. Update on the replacement of the front doors for Town Hall – Clerk Wells
6. Update on the FEMA reimbursement – Vice-Mayor Mack

E. BUDGET AND FINANCE REPORT REVIEW

- 1. Financial Report for November – Final
- 2. Financial Report for December - Preliminary
- 3. Loan from the Infrastructure Fund to the General Fund remains at \$55,000

F. CITIZENS QUESTIONS AND COMMENT

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Town Council will hear questions, comments and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Council at this meeting unless the Board votes to add the item to today’s agenda. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matter cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period.

Public comment shall be limited 3 minutes.

G. COUNCIL DEPARTMENT & COMMITTEE REPORT

Finances – Councilman Cross

Public Works/ Streets – Vice-Mayor Mack

Public Safety/Code Enforcement – Councilwoman Kobera

Legal, Grants, Land Development, Regulation, Ordinances – Mayor Natale

Economic Development – Councilwoman Sikkema

H. STAFF REPORTS

Town Attorney’s – Zachary Broome

Police Department – Chief Wally Hoagland

Town Clerk – Graham Wells

I. REVIEW

- a. Items for Workshops and possible dates – Review of RFQ’s for Engineering
- b. Items for next regularly scheduled meetings
- c. Review of items needing Special Meetings and possible dates – Master Plan Workshop

J. COUNCIL MEMBER MICELLANEOUS COMMENTS

K. ADJOURNMENT

DISCLAIMER

This agenda has been prepared for the convenience of the Astatula Town Council Members in discussing matters before them. Every effort has been made to include all items to be discussed at the Astatula Town Council meeting, however, Council Members may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

As part of any public and formal meeting, the Astatula Town Council Members may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which all public comment and formal action is taken. The Council and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Council action or workshop, please deliver your written comments to the Town Clerk’s office at 25019 C.R. 561, Astatula, FL or mail to the Town Clerk, Post Office Box 609, Astatula, FL 34705. Individuals with disabilities needing assistance to participate in any of these proceedings should contact the Town Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-1100. F.S. 286.0105-A If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he or she need record of the proceedings, and that for such purposes he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.