

**TOWN OF ASTATULA  
MAYOR AND COUNCIL  
WORKSHOP MINUTES**



**SPECIAL SESSION  
MONDAY FEBRUARY 4, 2019  
TOWN HALL**

Having been duly advertised as required by law, Mayor Robert Natale called the Planning Workshop to order at 6.02pm. Vice-Mayor Mack gave the invocation and Mayor Natale led the Pledge of Allegiance.

**Members Present:**

Robert Natale, Mayor  
Gayle Sikkema  
Stephen Cross

**Absent:**

Mitchell Mack, Vice-Mayor  
Kimberly Kobera

**Staff Present:**

Graham Wells, Town Clerk

Roll Call was performed, and it was determined that a quorum was present.

**FURTHER REVIEW OF THE PROFESSIONAL ENGINEERING CONSULTING SERVICES  
PROPOSALS AND INTERVIEWS WITH REPRESENTATIVES FROM:**

Mittauer & Associates – Based in Ocala, Florida – Present at the meeting  
Booth, Ern, Straughan & Hiott (BESH) Based in Tavares, Florida  
Cribb Philbeck Weaver Group (CPWG) Based in Oviedo, Florida

Each of the applicants had submitted detailed and professional proposals outlining the services that they were able to provide to the town. The Mayor invited the applicants to present their case for why their firm should be chosen. The first to present were:

**Cribb Philbeck Weaver Group (CPWG) based out of Oviedo, Florida**

The firm was represented by:

*Stephen Tarte – Principle in Charge*

*Jeffrey Schwartz, PSM, PE – Principle (Survey)*

*Roland Raymundo, PE, CFM – Senior Project Manager (Program Manager/Stormwater*

*Jeff Earhart, PE – Regulatory Review*

*Grace G. Harrison – Landscape Architect*

The attendees provided a comprehensive PowerPoint presentation outlining the depth of their team and the services that they were able to provide to the Town. This included individual members specializing in Stormwater Management, Regulatory Review, Surveying, Traffic Engineering, Electrical Engineering, Transportation Planning, Structural Engineering,

Landscape Architecture, Construction Inspections, General Contracting and Environmental Engineering. Four of their Project Team were qualified Professional Engineers.

The firm had an impressive background in grant sourcing and projects with municipalities which is very important to the Town. An open question session took place after which the Mayor thanked them for attending and their interest in serving the Town.

The next firm to present was:

**Mittauer & Associates – Based out of Ocala, Florida represented by:**

*Gregory D. Lang – VP Community Development*

The firm is led by Mr. Joseph a. Mittauer, PE who has a team of three Senior Project Directors who are all qualified Professional Engineers. In addition, they have three other Professional Engineers.

The firm has been in business in Florida for thirty years and specializes in assisting clients obtain financing for their capital improvement projects through grants and low interest loans. An open question session took place after which the Mayor thanked Mr. Lang for attending and the firms' interest in serving the Town.

The final firm to present was:

**Booth, Ern, Straughan & Hiott (BESH) Based in Tavares, Florida represented by:**

*Duane K. Booth, PE – President/Principle*

*Brett Jay Tobias, PE – Stormwater Project Engineer*

The firm is based in Lake County and has extensive experience working as the consulting engineer with local Municipal Governments providing engineering design service for utility, stormwater and roadway improvement projects. They have also helped to obtain a substantial number of CDGB, LCWA Stormwater and REDI grants. An open question session took place after which the Mayor thanked them both for attending and the firms' interest in serving the Town.

At the conclusion Council agreed that they had three very experienced and qualified firms to choose from. Each one has the necessary assets to serve the engineering needs of the Town. The final decision would be based on which one would be the right fit for Astatula and would be made at the February 11, 2019 Regular Council Meeting.

**ADJOURNMENT**

There being no further business Mayor Natale adjourned the meeting at 8:32 pm.

Respectfully submitted,



Robert C. Natale, Mayor

ATTEST:



Graham Wells, Town Clerk

