

**TOWN OF ASTATULA**  
**Regular Council Meeting Agenda**  
Tuesday November 12, 2019 - 7:00 PM  
TOWN HALL

**Town Council Members**

Mitchell Mack - Mayor  
Stephen Cross  
Kimberly Kobera  
Gayle Sikkema

**Town Staff**

Graham Wells, Town Clerk & Finance Officer  
Jane Whaley, Deputy Clerk  
Wally Hoagland, Police Chief  
Tom Wilkes, Town Attorney  
Tim Green, Town planner

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Confirmation of Meeting Notification and acknowledgement of Quorum**

**Welcome and Introduction of Guests**

**A. CITIZENS QUESTIONS AND COMMENT**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Town Council will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

**B. AGENDA REVIEW**

**C. MINUTE APPROVAL**

1. Approval of Minutes for October 14, 2019 Regular Council Meeting

**D. PUBLIC HEARING**

1. Final Reading of Ordinance 2019-26 – Approval of an updated codification of all Town Ordinances

**ORDINANCE 2019-26**

**AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, REGARDING THE TOWN'S CODE OF ORDINANCES; APPROVING AN UPDATED CODIFICATION OF ALL TOWN ORDINANCES; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED IN THE UPDATED TOWN CODE; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN THE UPDATED TOWN CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.**

2. Final Reading of Ordinance 2019-27 – Vacation of Right-of Way on Park Avenue.

#### **ORDINANCE NO. 2019-27**

**AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, VACATING A PORTION OF PARK AVENUE ALONG THE EAST AND SOUTH BOUNDARIES OF THE PROPERTY POPULARLY KNOWN AS JOE SWAFFER PARK AND LEGALLY DESCRIBED AS LOT 21, BLOCK D, OF THE MAP OF ASTATULA, AT PLAT BOOK 1, PAGE 12; PROVIDING FINDINGS, SEVERABILITY, AND AN EFFECTIVE DATE.**

#### **E. NEW BUSINESS**

1. First Reading of Ordinance 2019-29 - Application to Replace the existing PUD approved with Ordinance 2012-A with a new PUD with new uses and standards.
2. Resolution 2019-28 Approving a Variance for the Vistas of Astatula Subdivision.
3. Resolution 2019-30 End of year budget amendment for FY 2018-2019.
4. Resolution 2019-32 Amending Section 7.1 of the Policy and Procedure Manual.
5. Consideration and approval of the proposal from Southeastern Surveying to stake the Cemetery.
6. Consideration and approval for the installation of a fence at Kirkwood Park.
7. Resolution 2019-31 Budget amendment for items 5 and 6 of new business.
8. Review of the Contract for the New Community Building and requesting the Mayor to negotiate the terms and sign the contract.
9. Approval of Christmas bonus to be paid on December 6, Payroll.
10. Consideration of closing Town Hall over the Christmas and New Year period.
11. Light Up Astatula – Report on proposed activities – Clerk Wells

#### **F. OLD BUSINESS**

1. Update on the New Community Building - Mayor Mack

#### **G. BUDGET AND FINANCE REPORT REVIEW**

Financial Report for September – Final  
Financial Report for October – Preliminary

#### **H. COUNCIL DEPARTMENT LIASON & COMMITTEE REPORTS**

Finances – Councilman Cross  
Public Works/ Streets – Vice-Mayor Mack  
Public Safety/Code Enforcement – Vice-Mayor Kobera  
Legal, Grants, Land Development, Regulation, Ordinances – Councilman Cross  
Economic Development – Councilwoman Sikkema

#### **I. STAFF REPORTS**

Town Attorney – Tom Wilkes  
Police Department – Chief Hoagland  
Town Clerk – Graham Wells

#### **J. REVIEW**

- a. Items for Workshops and possible dates
- b. Items for next regularly scheduled meetings
- c. Items needing Special Meetings and possible dates

**K. COUNCIL MEMBER MICELLANEOUS COMMENTS:**

**L. ADJOURNMENT:**

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.

Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.