



**TOWN OF ASTATULA  
CEMETERY COMMITTEE  
MINUTES**

**REGULAR MEETING  
Tuesday January 14, 2020  
TOWN HALL**

Confirmation that the meeting was properly posted, Chairman Long called the Regular Cemetery Committee Meeting to order at 6:00 pm. Invocation was given, and the Pledge of Allegiance was recited.

**Members Present:**

Jennifer Long, Chairman  
Jennifer Anthony, Secretary  
David Jones  
Patricia May  
Charlotte Winkle

**Also Present:**

Jane Whaley, Deputy Town Clerk

Roll call was performed, and it was determined that a quorum was present.

**MINUTE APPROVAL**

Approval of minutes for November 12, 2019 Cemetery Committee Meeting

**MOTION by Member Winkle to approve the minutes; SECONDED by Member Jones**

**For: Winkle, Jones, May, Long, & Anthony**

**Against: None**

**MOTION CARRIED 5-0**

**Review of Light Up event**

Profit from cakewalk: \$128.00; profit from raffle ticket sales: \$389.50. We raised \$57.50 more than last year. Recommendations for next year include more planning time and advance notice of activities, using Kirkwood Park for more of the festivities, possibly not having a cakewalk at the Light Up event next year but instead do the cakewalk during a fall festival (would need to know by July if the Town is doing a fall fest), use clear bags for the raffle baskets so items can be clearly seen, use small bowl for mixing tickets.

### Veterans Memorial/Reflection at Cemetery

Committee discussed vision and layout for memorial area. Circular area with large American Flagpole in center, benches around with smaller flag poles for each branch of the military, Chairman Long's brother-in-law will do a rendering of the Memorial to present to Town Council. Jane has gotten various quotes on benches. Things we will need include concrete, flag poles, flags, benches, electrical, lights, bevels/slants with emblem for each branch. Possible Phase 2 idea; add pavers around to engrave veterans' names (for purchase). The Town has received donations towards the Memorial from Allstate Fence & Rail Company in the amount of \$500.00 and received \$200.00 from Jack Kelly whose Great-Grandfather was the founder of Astatula.

### Update on pins in New section of Cemetery

Southeastern Surveying company has not yet fixed the pins, completion date unknown.

### Wreath's Across America- December 14, 2019

Wreaths were placed on Veterans headstones. The Town will post pictures of the wreath's in the cemetery on the Facebook page to promote awareness. Ideas for next year include giving more notice to the townspeople of the event and a chance to donate to Wreath's Across America; possibly hold a small ceremony/event on the day the wreaths are placed.

### **New Business**

#### Fundraiser to benefit Veterans Memorial

Ideas to raise funds include a bike/poker run, a Spring or Fall Festival, or sell smoked pork butts. We would need a big smoker, pre-sell the pork butts and have a pick-up date. Discussed possible pick-up dates of April 4 or May 16 (Armed Forces Day). Tabled discussion of ticket prices for pork butt, logistics of purchasing pork and what date to sell tickets.

**MOTION by Member Winkle to sell pre-cooked pork butts; SECONDED by Member Jones**

**For: Winkle, Jones, Long, & Anthony**

**Against: None**

**MOTION CARRIED 4-0**

#### Checking account for Veteran's Memorial

Per ordinance a cemetery fund must be established. Grant will open an account for the Veteran's Memorial. We like to see transparency on the account.

**ADJOURNMENT**

With no further business the meeting was adjourned at 8:02 pm

Respectfully submitted,

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Jennifer Anthony, Secretary

ATTEST:

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Jane Whaley, Deputy Town Clerk

DRAFT