

**TOWN OF ASTATULA**  
**Regular Council Meeting Agenda**  
Monday March 9, 2020 - 7:00 PM  
TOWN HALL

**Town Council Members**

Mitchell Mack - Mayor  
Stephen Cross  
Kimberly Kobera  
Gayle Sikkema  
Orita Issartel

**Town Staff**

Graham Wells, Town Clerk & Finance Officer  
Jane Whaley, Deputy Clerk  
Wally Hoagland, Police Chief  
Heather Ramos, Town Attorney  
Tim Green, Town planner

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Confirmation of Meeting Notification and acknowledgement of Quorum**

**Welcome and Introduction of Guests**

**A. PRESENTATION OF CERTIFICATE OF OCCUPANCY TO ASTATULA BAPTIST CHURCH**

**B. CITIZENS QUESTIONS AND COMMENT**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Town Council will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

**C. AGENDA REVIEW**

**D. MINUTE APPROVAL**

1. Approval of Minutes for February 10, 2020 Regular Council Meeting

**E. NEW BUSINESS**

1. First Reading of Ordinance 2020-03 Repealing and Replacing Sec. 58-1 of the Code.
2. Consideration and Approval for the Mayor to sign the Agreement with Raftelis Financial Consultants, Inc for an Impact Fee Study.
3. Consideration and approval for the Mayor to sign the Professional Services Agreement with M. T. Causley, LLC to provide Building Plan Review and Permitting Services to the Town.
4. Consideration and Approval to terminate the contract with Kerry Barnett., Fire Consultant.
5. Resolution 2020-02 - To repeal Resolution 2019-16 and establish a new Fee Schedule.
6. Update of the Delegate and Alternate to represent the Town with the Lake League of Cities.

7. Confirmation of Members of Boards and Committees for 2020.

**Planning and Zoning Board**

Marjorie Boyd, Chairman  
Karen Smith  
Robert Reagan  
Sean Donnelly

**Cemetery Committee**

Jennifer Long, Chairman  
Jennifer Anthony, Secretary  
David Jones  
Patricia May  
Charlotte Winkle

**F. BUDGET AND FINANCE REPORT REVIEW**

Financial Report for January – Final  
Financial Report for February – Preliminary

**G. COUNCIL DEPARTMENT LIASON & COMMITTEE REPORTS**

Finances – Councilman Cross  
Public Works/Streets – Mayor Mack  
Public Safety/Code Enforcement – Vice-Mayor Kobera  
Legal, Grants, Land Development, Regulation, Ordinances – Councilwoman Sikkema  
Economic Development – Councilwoman Issartel

**H. STAFF REPORTS**

Town Attorney – Heather Ramos  
Police Department – Chief Hoagland  
Town Clerk – Graham Wells

**I. REVIEW**

- a. Items for Workshops and possible dates
- b. Items for next regularly scheduled meetings
- c. Items needing Special Meetings and possible dates

**J. COUNCIL MEMBER MICELLANEOUS COMMENTS:**

**K. ADJOURNMENT:**

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.  
Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.