

**TOWN OF ASTATULA
MAYOR AND TOWN
COUNCIL MINUTES**



**REGULAR SESSION
MONDAY JANUARY 11, 2021
TOWN HALL**

Having been duly advertised as required by law, Mayor Mitchell Mack called the Regular Session meeting to order at 7.04pm. He gave the invocation and led the Pledge of Allegiance.

Members Present:

Mitchell Mack, Mayor
Stephen Cross
Gayle Sikkema
Kimberly Kobera, Vice-Mayor
Orita Issartel – by telephone and unable to vote.

Staff Present:

Graham Wells, Town Clerk
Wally Hoagland, Police Chief
Tim Green, Planner

Roll Call was performed, and it was determined that a quorum was present.

The Mayor welcomed Tim Green, Jim Stout, Mike Rankin from LPG, Leigh Ann Pflugh and one Astatula resident.

SWEARING IN OF COUNCILWOMAN KOBERA.

Councilwoman Kobera took the Oath of Office and was sworn in by the Clerk prior to the start of the meeting.

CITIZENS QUESTIONS AND COMMENT

There were no questions or comments.

AGENDA REVIEW

There were no changes to the agenda.

MEETING MINUTES

Approval of Minutes for November 11, 2020 Regular Council Meeting

Mayor Mack requested the deletion of the reference to the recording in the last paragraph of the public hearing on page three.

MOTION by Councilwoman Sikkema to approve the minutes shown above with the deletion of reference to the recording; SECONDED by Councilman Cross.

For: Cross, Kobera, Sikkema, Mack

Motion carried 4-0

PRESENTATION

PRESENTATION OF THE COMMUNITY SERVICE AWARD TO OFFICER JACKIE LAJEUNESSE FOR HER OUTSTANDING CONTRIBUTIONS TO THE CITIZENS OF ASTATULA IN ORGANIZING THE EASTER, HALLOWEEN, THANKSGIVING AND CHRISTMAS EVENTS.

The presentation was conducted by Chief Hoagland. He thanked all those that donated to the various events that Jackie organized.

PUBLIC HEARING

FINAL READING OF ORDINANCE 2020-16 AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA, BY CHANGING THE FUTURE LAND USE CLASSIFICATION FOR THE PROPERTY LOCATED NORTH OF GEORGIA AVENUE, WEST OF MONROE STREET, EAST AND WEST OF ADAMS STREET, EAST OF WASHINGTON STREET AND SOUTH OF PENNSYLVANIA AVENUE IN ASTATULA, FLORIDA, CONTAINING APPROXIMATELY 52 ACRES, AND MORE PARTICULARLY DESCRIBED BELOW FROM MOBILE HOME TO PLANNED RESIDENTIAL; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

This is the second part of the process to approve the comprehensive plan amendment for the property known as Tula Parc. The first reading of Ordinance 2020-16 amending the comprehensive plan was approved at the October 12, 2020 meeting. This Public Hearing for Ordinance 2020-16 was advertised in the Daily Commercial as per the code on Wednesday December 30, 2020.

Planner Tim Green stated that the Comprehensive Plan Amendment has been approved by the Department of Economic Opportunity. Mayor Mack read the ordinance title and opened for public comment. There being none, he closed public comment and with no comments from the board, he requested a motion to approve ordinance 2020-16.

MOTION by Councilman Cross to approve Ordinance 2020-16; SECONDED by Councilwoman Kobera

A Roll Call vote was taken.

Cross YES

Sikkema YES

Mack YES

Kobera YES

MOTION CARRIED 4-0

FINAL READING OF ORDINANCE 2020-17 AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF ASTATULA FOR PLANNED UNIT DEVELOPMENT TO BE KNOWN AS TULA PARC.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF ASTATULA, FLORIDA, BY AMENDING THE EXISTING A, R-1, R-3 AND C-1 ZONING TO PLANNED UNIT DEVELOPMENT (PUD). THE PROPERTY IS LOCATED NORTH OF GEORGIA AVENUE, WEST OF MONROE STREET, EAST AND WEST OF ADAMS STREET, EAST OF WASHINGTON STREET AND SOUTH OF PENNSYLVANIA AVENUE IN ASTATULA, FLORIDA, AND CONTAINS APPROXIMATELY 54 ACRES, AND MORE PARTICULARLY DESCRIBED BELOW; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

This is the final reading to approve the rezoning of the property known as Tula Parc to a Planned Unit Development. The first reading of Ordinance 2020-17 for the rezoning was approved at the November 9, 2020 meeting. This Public Hearing for Ordinance 2020-17 was advertised in the Daily Commercial as per the code on Wednesday December 30, 2020.

The Mayor read the ordinance title and opened public comment.

Leigh Ann Pflugh - 13140 Georgia Ave asked why the commercial district remained the same and yet the other zonings became a PUD. Mr. Green explained.

There being no further comment, the Mayor closed public comment and with no comments from the board, requested a motion to approve Ordinance 2020-17.

MOTION by Councilman Cross to approve Ordinance 2020-17; SECONDED by Councilwoman Kobera

A Roll Call vote was taken.

Cross YES

Sikkema YES

Mack YES

Kobera YES

MOTION CARRIED 4-0

RESOLUTION 2021-01 CORRECTING THE FEE SCHEDULE FOR RENTAL FEES FOR THE COMMUNITY CENTER.

A RESOLUTION OF THE TOWN OF ASTATULA, FLORIDA; REPEALING RESOLUTION 2020-15; ESTABLISHING A FEE SCHEDULE FOR THE TOWN OF ASTATULA, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

The revised fee schedule adds a Service Charge Fee for rental of the Community Center and amends the cleaning fee to \$35.00 per hour in line with the rental agreement. The mayor requested a motion to read by title; motion made by Councilor Cross, seconded by Councilor Sikkema and unanimously approved. The Mayor read the title and requested a motion to approve Resolution 2021-01.

MOTION by Councilwoman Kobera to approve Resolution 2021-01; SECONDED by Councilman Cross

A Roll Call vote was taken.

Cross YES

Sikkema YES

Mack YES

Kobera YES

MOTION CARRIED 4-0

DISCUSSION AND APPROVAL OF LIAISON POSITIONS FOR 2021.

Mayor Mack made a motion to leave the liaison positions as is with the addition of Councilwoman Issartel who would be the liaison for Economic development; seconded by Councilman Cross and unanimously approved.

RE-APPOINTMENT OF MARIORY BOYD TO THE PLANNING AND ZONING BOARD FOR FOUR YEARS.

The code requires four-year terms and Ms. Boyd's term is up. Mayor Mack made a motion to re-appoint her for a further four-year term; seconded by Councilman Cross and unanimously approved.

APPOINTMENT OF LEIGH ANN PFLUGH TO THE PLANNING AND ZONING BOARD.

Mayor Mack announced his appointment of Leigh Ann Pflugh to the Planning and Zoning Boards. Leigh Ann was introduced to and welcomed by the board. A motion by Councilman Cross was made to approve the appointment for a four-year term, seconded by Councilwoman Kobera and unanimously approved.

CONSIDERATION AND APPROVAL TO REPLACE TEN GLOCK .45 CALIBER PISTOLS WITH UPGRADED WEAPONS AND SIGHTING SYSTEM.

The Chief went over his proposal provided to Council and the different costs from vendors. He was asking for a total of \$6,000.00 which covered the cost of the upgrade less the sale of the existing weapons at \$300.50 each. He emphasized the need for the upgrade and the new sighting system. The cost of the weapons would be funded from the infrastructure fund and the new sights from impact fees.

MOTION by Councilman Cross to approve the expenditure of up to \$6,000.00 to replace ten pistols, ten sights and ten holsters; SECONDED by Councilwoman Kobera

A Roll Call vote was taken.

Cross YES

Sikkema YES

Mack YES

Kobera YES

MOTION CARRIED 4-0

CONSIDERATION AND APPROVAL FOR THE PURCHASE OF A JOHN DEERE SL310 BACKHOE FOR PUBLIC WORKS.

The Mayors written report to Council substantiated the use and need for this piece of equipment. If approved, the funding would come from the Transportation Fund as the predominant use would be for Right of Way maintenance. Although there are financing arrangements available, the Clerk and accountant's recommendation is to purchase it outright. The fund has a current balance of \$128,000 and the ongoing expenses are covered by the revenue received.

The first proposal is for an off-lease (used) unit 2019 John Deere Backhoe 310SL open canopy. Significant differences against a new unit are standard power train and hydraulic warranty, which can be upgraded to comprehensive, and no hydraulic 4-tine thumb on rear bucket. Total price to the Town is \$72,500.00.

The second proposal is for a new 2021 John Deere Backhoe 310SL open canopy. Significant differences against the off-lease unit are comprehensive warranty and the addition of a 4-tine thumb on rear bucket and forks on the front bucket. Total price to Town is \$92,419.25.

Both proposals are eligible for financing at a 3% interest rate through John Deere.

A good deal of discussion ensued on the merits of buying it now or in the next financial year, buying the new unit against the used one and using financing or buying it outright. Clerk Wells gave his recommendation to purchase it outright. The consensus was to purchase the new unit outright and a motion was requested.

MOTION by Councilman Cross to approve the purchase of a John Deere SL310 Backhoe new unit at a cost of \$92,419.25 to be paid outright from the transportation fund; SECONDED by Councilwoman Sikkema

A Roll Call vote was

taken. Cross YES

Sikkema YES

Mack YES

Kobera NO

MOTION CARRIED 3-1

BUDGET AND FINANCE REPORT REVIEW

Clerk Wells said that the only addition to the finance report sent for November was receipt of the 9th cent gas tax. The revenues for ad valorem taxes and solid waste are coming in differently to the previous year which is what the budget is based on. We are ahead of where we would normally be, but Council should consider the whole year. A large amount will come in March and May. The permit fees and impact fees are down as there has been no new houses permitted in the first three months leaving them under budget. There are five new homes being permitted in January so this will bring them back to budget.

There is an additional \$62,000 in Cares Act revenues received from the County based on law enforcement wages. The Clerk said that he had contacted the County to complain about the disproportionate distribution of the Cares Act money between the municipalities and asked that they look favorably on Astatula if there is any money remaining at the end of December. There was also a \$900.00 year end distribution which came from SECO.

On the expenditure side, all departments are operating within budget except fire control because of the new well. Parks and Recreation is also catching up to budget having paid out for the furniture for the new community center.

He then went over the bank balances which are shown below and explained that the loan for the community center is being paid down at \$10,000.00 per month. The balance owed at the end of December is \$220,000.00

December Bank Balances:

General Fund:	\$572,595.64
Impact Fees:	\$ 29,322.98
Transportation Fund:	\$124,020.80
Infrastructure Fund:	\$ 15,823.04
Enterprise Fund:	\$ 7,023.17
Cash Drawer:	\$ 150.00

The Enterprise fund has an additional \$500,000 set aside for the new well.

COUNCIL DEPARTMENT & COMMITTEE REPORT

Finance – Councilman Cross – NONE

Public Works – Mayor Mack – Gave an update on the funding and construction of the new well. Mr. Cross asked if there was an opportunity to connect our system to the Meadows. Mayor Mack responded. He also gave an update on the rental of the community center.

Public Safety/Code Enforcement – Councilwoman Kobera – NONE

Office – LDR’s, Ordinances, Legal – Councilman Sikkema – NONE

Economic Development – Councilwoman Issartel – NONE

STAFF REPORTS

Town Attorney – Heather Ramos – ABSENT

Police Department – Chief Hoagland – Gave an update on the football league.

Town Clerk – Graham Wells – NONE

REVIEW

- a. Items for Workshops and possible - NONE
- b. Items put forward for the next Council meeting - NONE
- c. Review of items needing Special Meetings and possible dates - NONE

COUNCIL MEMBER MISCELLANEOUS COMMENTS - NONE

ADJOURNMENT

There being no further business Mayor Mack adjourned the meeting at 8:45 pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk