

**TOWN OF ASTATULA
MAYOR AND TOWN
COUNCIL MINUTES**



**REGULAR SESSION
MONDAY OCTOBER 12, 2020
TOWN HALL**

Having been duly advertised as required by law, Mayor Mitchell Mack called the Regular Session meeting to order at 7.03pm. He gave the invocation and led the Pledge of Allegiance.

Members Present:

Mitchell Mack, Mayor
Stephen Cross
Orita Issartel
Gayle Sikkema

Absent:

Kimberly Kobera

Staff Present:

Graham Wells, Town Clerk
Wally Hoagland, Police Chief
Tim Green, Planner

Roll Call was performed, and it was determined that a quorum was present.

The Mayor welcomed Tim Green, Jim Stout, Mike Rankin from LPG and Vance Jochim from Fiscal Rangers. There were no residents present.

CITIZENS QUESTIONS AND COMMENT

Vance Jochim gave a brief overview of why he was at the meeting and encouraged towns and cities to video and stream their meetings.

AGENDA REVIEW

There we no changes to the agenda.

MEETING MINUTES

Approval of Minutes for September 10, 2020 Preliminary Budget Hearing
Approval of Minutes for September 10, 2020 Workshop
Approval of Minutes for September 14, 2020 Regular Council Meeting
Approval of Minutes for September 24, 2020 Special Council Meeting
Approval of Minutes for September 24, 2020 Final Budget Hearing

MOTION by Councilman Cross to approve the minutes shown above; SECONDED by Councilwoman Issartel.

For: Cross, Mack, Sikkema, Issartel

MOTION CARRIED 4-0

PUBLIC HEARING

FIRST READING OF ORDINANCE 2020-16 AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA, BY CHANGING THE FUTURE LAND USE CLASSIFICATION FOR THE PROPERTY LOCATED NORTH OF GEORGIA AVENUE, WEST OF MONROE STREET, EAST AND WEST OF ADAMS STREET, EAST OF WASHINGTON STREET AND SOUTH OF PENNSYLVANIA AVENUE IN ASTATULA, FLORIDA, CONTAINING APPROXIMATELY 52 ACRES, AND MORE PARTICULARLY DESCRIBED BELOW FROM MOBILE HOME TO PLANNED RESIDENTIAL; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

The Mayor introduced Tim Green, the Town Planner who stated that the purpose of the hearing was to transmit the Comprehensive Plan amendment from the town's board to the Department of the Economic Opportunity in Tallahassee. Nine other agencies, including the Department of Transportation, Education, Department of Environmental Protection and Historical Resources will also review the plan and bring back any questions or comments. The plan will then be approved as sent or amended. It will come back to the town for adoption in around sixty days. The plan will also go to the School Board for concurrency review.

The plans were prepared by LPG Urban & Regional Planners, Inc on September 23, 2020 and consists of 1 sheet. The property is approximately 54 acres and consists of four zoning designations (21.64 Acres of A, 1.09 Acres of R-1, 28.48 Acres of R-3, and 2.5 Acres of C-1). The project is located north of Georgia Avenue, west of Monroe Street, east and west of Adams Street, east of Washington Street and south of Pennsylvania Avenue. The plan proposes 184 residential dwellings, 20,000 square feet of commercial buildings, an on-site Wastewater Treatment Plant, a private community park, and a dog park.

Mr. Green summarized the details of what was being requested:

PUD Enhancements vs Existing Zoning:

- Maximum Lots limited to 184 vs 233 per lot size minimums
- Commercial Area retained
- On site Wastewater Treatment Plant for residential and commercial areas
- No residential driveways on any existing public right of way.
- Dog Park to be owned and maintained by the HOA
- Recreation Area to be owned and maintained by the HOA
- Stormwater Ponds owned and maintained by the HOA
- Perimeter Buffers increased to 20' from 10'
- Rear Setback increased to 15' from 10'
- Corner Lot Setback increased to 15' from 10'

The recommendation from staff is to approve the plan, and the Local Planning Agency voted unanimously to transmit to the board at their meeting on October 6, 2020. Following discussion with the developer and their planners LPG, Mayor Mack requested a motion to read by title.

A motion by Councilman Cross was made to read Ordinance 2020-16 by title only, seconded by Councilwoman Sikkema. A roll call vote was unanimous. The title was read by Mayor Mack.

MOTION by Councilman Cross to transmit Ordinance 2020-16 to the DEO; SECONDED by Councilwoman Issartel

A Roll Call vote was taken.

Cross YES

Sikkema YES

Issartel YES

Mack YES

MOTION CARRIED 4-0

RESOLUTION 2020-20 APPROVING THE APPLICATION OF FRDAP GRANT FOR THE IMPROVEMENT OF SWAFFAR PARK PHASE III.

This application is for Phase III of the grant for Joe Swaffar Park. The grant is non-matching for \$50,000.00 with a 10% fee to be paid to Fred Fox Enterprises for the administration for the grant. Part of the scoring system for the grant is to provide an updated 5-year capital improvement schedule for the comprehensive plan, or a resolution confirming that the plan will be amended if the grant application is funded. Resolution 2020-20 confirms that this will be done.

Councilman Cross made a motion to read by title; seconded by Councilwoman Sikkema and unanimously approved. Mayor Mack reads the title and requested a motion to approve Resolution 2020-20

MOTION by Councilman Cross to approve Resolution 2020-20; SECONDED by Councilwoman Issartel

A Roll Call vote was taken.

Cross YES

Sikkema YES

Issartel YES

Mack YES

MOTION CARRIED 4-0

CONSIDERATION AND APPROVAL OF THE PURCHASE OF A 'HEAVY DUTY LOW PROFILE' DUMP TRAILER.

Public Works has a budget for capital equipment in the Infrastructure Fund of \$7,500.00 and the Mayor wishes to purchase a "Big Tex" 14LP Dump Trailer with additional ramps under the Florida Sheriff's Contract pricing at a cost of \$7,960.00. Alternate bids were received from Federal Contracts Corp, Kelly Tractor Co and Ring Power Corporation.

Mayor Mack gave an overview of the need and uses for the trailer. Following some discussion, he requested a motion.

MOTION by Councilman Cross to approve the purchase of a Big Tex Dump Trailer at a cost or \$7,960.00; SECONDED by Councilwoman Sikkema

A Roll Call vote was taken.

Cross YES

Sikkema YES

Issartel YES

Mack YES

MOTION CARRIED 4-0

FURTHER CONSIDERATION OF THE PURCHASE OF TABLES AND CHAIRS FOR THE NEW COMMUNITY BUILDING.

The Mayor and Clerk gave an overview of the tables and chairs that were intended to be purchased. The tables and style of chair was universally agreed upon; just the color was to be decided upon. The Clerk was tasked with getting samples of the different fabrics to choose from.

CONSIDERATION AND APPROVAL OF APPOINTMENT TO THE PLANNING AND ZONING BOARD.

Mayor Mack said that two openings needed to be filled following the retirement of Bob Reagan and he had been approached by Theresa Labree to serve on the Board. Due to there not having an application, resume and the applicant not being present, Councilman Cross did not feel that he could support the appointment. He suggested that if the information can be made available, we could review it again at the next meeting. Councilwoman Issartel agreed.

BUDGET AND FINANCE REPORT REVIEW

There were no questions on the August report, so Clerk Wells moved onto the September report which was the final month of the fiscal year. General Fund revenues cumulative to the end of September were \$44,457 over budget. Transportation Fund was \$7,434 under budget and Infrastructure was \$14,495 under budget. The shortfalls were primarily due to state revenues and local gas taxes being down as a result of COVID-19.

On the expense side, fire control was \$9,534 and parks \$5,858 over budget respectively; the only two departments over budget. The final report would be available at the November meeting and any budget amendment required would be brought to the board at that time.

September Bank Balances:

General Fund:	\$216,302.74
Impact Fees:	\$33,346.86
Transportation Fund:	\$135,612.13
Infrastructure Fund:	\$21,892.83
CDBG Fund:	\$25.00
Cash Drawer:	\$150.00

COUNCIL DEPARTMENT & COMMITTEE REPORT

Finance – Councilman Cross – Was still looking at the potential funding to bring broadband or fiber internet into the town. He also wanted the policy and procedure manual to be reviewed and updated.

Public Works – Mayor Mack – Announced that the town has received the utility permit from DEP; making progress on the new well bids; agreement with County Materials to use the town for fire control and potable water and the progress on the new developments.

Public Safety/Code Enforcement – Councilwoman Kobera – ABSENT

Office – LDR's, Ordinances, Legal – Councilman Sikkema – NONE

Economic Development – Councilwoman Issartel – NONE

STAFF REPORTS

Town Attorney – Heather Ramos – ABSENT

Police Department – Chief Hoagland - ABSENT

Town Clerk – Graham Wells – Gave an update on the organizing of the ribbon cutting event to be held on October 14th.

REVIEW

- a. Items for Workshops and possible
- b. Items put forward for the next Council meeting - NONE
- c. Review of items needing Special Meetings and possible dates - NONE

COUNCIL MEMBER MISCELLANEOUS COMMENTS – NONE

ADJOURNMENT

There being no further business Mayor Mack concluded this section of the meeting at 8:40 pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk

