

**TOWN OF ASTATULA
MAYOR AND TOWN
COUNCIL MINUTES**



**REGULAR SESSION
MONDAY MARCH 9, 2020
TOWN HALL**

Having been duly advertised as required by law, Mayor Mitchell Mack called the Regular Session meeting to order at 7.00pm. He asked Pastor Lane to give the invocation and then led the Pledge of Allegiance.

Members Present:

Mitchell Mack, Mayor
Stephen Cross
Gayle Sikkema
Orita Issartel

Staff Present:

Graham Wells, Town Clerk
Wally Hoagland, Police Chief
Jane Whaley, Deputy Clerk

Absent: Kimberly Kobera, Vice-Mayor

Roll Call was performed, and it was determined that a quorum was present. Mayor Mack welcomed guests including Pastor Lane, Jacob Lane and Assistant Pastor Jayson Keefer from Astatula Baptist Church.

At this time the meeting was suspended so that the Certificate of Occupancy could be presented, and photographs be taken at the church. The meeting resumed at 7:24 pm

CITIZENS QUESTIONS AND COMMENT

Sean Donnelly, 14239 Tennessee Ave, questioned that code enforcement had gone from complaint based to non-complaint based and why that change had been made. Mayor Mack said that he was concerned with health and safety. Chief Hoagland stated that if the code enforcement officer saw a pile of crap as he was driving then he would deal with it before a complaint was made. The Mayor suggested that it would be appropriate to review the policy on code enforcement and would add it to a future meeting for discussion.

AGENDA REVIEW

There were no changes requested.

MEETING MINUTES

Approval of Minutes for February 10, 2020 Regular Council Meeting

MOTION by Councilman Cross to approve the minutes for the February 10, 2020 Council meeting; SECONDED by Councilwoman Sikkema

For: Cross, Mack, Sikkema, Issartel

MOTION CARRIED 4-0

NEW BUSINESS

FIRST READING OF ORDINANCE 2020-03 REPEALING AND REPLACING SEC. 58-1 OF THE CODE.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA PERTAINING TO HEALTH, SAFETY AND WELFARE; AMENDING CHAPTER 58 OF THE TOWN'S CODE OF ORDINANCES, TITLED "UTILITIES"; REPEALING SECTION 58-1 OF THE CODE OF ORDINANCES REGARDING WATER AND SEWER CONNECTION REQUIREMENTS; ADOPTING NEW SECTIONS 58-1 THROUGH 58-3; PROVIDING DEFINITIONS, REQUIRING MANDATORY WATER AND SEWER CONNECTIONS FOR NEW CONSTRUCTION WHEN PROPERTY IS LOCATED WITHIN 50 FEET FROM WATER AND SEWER LINES WHEN SERVICE IS AVAILABLE; PROVIDING FOR OPTIONAL CONNECTIONS FOR EXISTING CONSTRUCTION; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Mayor Mack explained that this was brought to our attention from the codification on Municode. It was a hang over from a previous time and that the new ordinance was clearer and more concise. A motion was made by Councilman Cross; seconded by Councilwoman Sikkema to read by title only. There being no discussion, a motion to approve and send for second reading was requested.

MOTION by Councilman Cross, to approve Ordinance 2020-03 and send to second reading; SECONDED by Councilwoman Sikkema

A Roll Call vote was taken

Mack YES

Sikkema YES

Cross YES

Issartel YES

MOTION CARRIED 4-0

CONSIDERATION AND APPROVAL FOR THE MAYOR TO SIGN THE AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC FOR AN IMPACT FEE STUDY.

Mayor Mack said that our impact fees date back to 2007 and have not been reassessed since. He added that the town had a proposal to ascertain the current requirements and that once the study was completed the town would have the choice to accept the findings or assess something different. The study would be funded from existing impact fees.

MOTION by Councilwoman Issartel to approve the contract with Raftelis; SECONDED by Councilwoman Sikkema

A Roll Call vote was taken

Mack YES

Sikkema YES

Cross YES

Issartel YES

MOTION CARRIED 4-0

CONSIDERATION AND APPROVAL FOR THE MAYOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH M. T. CAUSLEY, LLC TO PROVIDE BUILDING PLAN REVIEW AND PERMITTING SERVICES TO THE TOWN.

The Mayor said that the services being provided were fantastic and that he would also like to add fire review and inspections as well. The following agenda item requires the town to have an alternative vendor for those services and this could be done by M.T. Causley. It makes no sense to pay Kerry to come from Tampa when the building inspector can do both jobs while he is here and at the same rate. It is part of the contract so there is no additional action needed. The contract has been reviewed by the attorney.

MOTION by Councilman Cross to approve the execution of the contract with M.T. Causley, LLC; SECONDED by Councilwoman Sikkema

A Roll Call vote was taken

Mack YES

Sikkema YES

Cross YES

Issartel YES

MOTION CARRIED 4-0

CONSIDERATION AND APPROVAL TO TERMINATE THE CONTRACT WITH KERRY BARNETT, FIRE CONSULTANT.

The Mayor stated that this was a duplication now that the building inspector could do fire as well. He added that everything with Kerry had not gone smoothly and there had been some issues. Councilwoman Sikkema added that the town was paying his travel to come from Tampa as well. The contract has a 30-day termination clause. The mayor requested a motion.

MOTION by Councilwoman Sikkema to terminate the contract with Kerry Barnett; SECONDED by Councilwoman Issartel

A Roll Call vote was taken

Mack YES

Sikkema YES

Cross YES

Issartel YES

MOTION CARRIED 4-0

RESOLUTION 2020-02 - TO REPEAL RESOLUTION 2019-16 AND ESTABLISH A NEW FEE SCHEDULE.

A RESOLUTION OF THE TOWN OF ASTATULA, FLORIDA; REPEALING RESOLUTION 2019-16; ESTABLISHING A FEE SCHEDULE FOR THE TOWN OF ASTATULA, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

The title was read by Councilwoman Sikkema. The Mayor requested a motion to approve the resolution.

MOTION by Councilman Cross to approve Resolution 2020-02; SECONDED by Councilwoman Issartel

A Roll Call vote was taken

Mack YES

Sikkema YES

Cross YES

Issartel YES

MOTION CARRIED 4-0

UPDATE OF THE DELEGATE AND ALTERNATE TO REPRESENT THE TOWN WITH THE LAKE LEAGUE OF CITIES.

Clerk Wells gave an overview. Since Mayor Natale has gone it is suggested that Mayor Mack replace him as the new designate and the Clerk be the alternate for the purpose of representing the Town and voting on any of the Lake League of Cities business.

MOTION by Councilman Cross appoint Mayor Mack as the delegate and Clerk Wells as the alternate for the Lake League of Cities; SECONDED by Councilwoman Sikkema

For: Cross, Issartel, Sikkema, Mack

Against: None

MOTION CARRIED 4-0

CONFIRMATION OF MEMBERS OF BOARDS AND COMMITTEES FOR 2020.

Planning and Zoning Board

Marjorie Boyd, Chairman

Karen Smith

Robert Reagan

Sean Donnelly

Cemetery Committee

Jennifer Long, Chairman

Jennifer Anthony, Secretary

David Jones

Patricia May

Charlotte Winkle

MOTION by Councilman Cross to appoint the members of the Planning and Zoning Board for 2020; SECONDED by Councilwoman Sikkema

For: Cross, Issartel, Sikkema, Mack

Against: None

MOTION CARRIED 4-0

MOTION by Councilwoman Issartel to appoint the members of the Cemetery Committee for 2020; SECONDED by Councilman Cross

For: Cross, Issartel, Sikkema, Mack

Against: None

MOTION CARRIED 4-0

BUDGET AND FINANCE REPORT REVIEW

Finance Officer Wells stated that the only change to the January report from what was sent to Council was that he had received the 9th cent gas tax today. He went on to give an overview of the preliminary report for February.

February Bank Balances:

General Fund:	355,226.56
Impact Fees:	86,825.02
Transportation Fund:	124,042.34
Infrastructure Fund:	333,544.32
CDBG Fund:	25.00
Cash Drawer:	150.00

COUNCIL DEPARTMENT & COMMITTEE REPORT

Finance - Councilman Cross - NONE

Public Works - Mayor Mack - NONE

Public Safety/Code Enforcement - Councilwoman Kobera - NONE

Office - LDR's, Ordinances, Legal - Councilman Sikkema - NONE

Economic Development - Councilwoman Issartel - NONE

STAFF REPORTS

Town Attorney - Heather Ramos - NONE

Police Department - Chief Hoagland - Gave a report on Saturation patrols looking for DUI's, a town clean up in April, a 5K race that he had participated in for Diabetes and announced a Special Magistrate Hearing scheduled for March 17, 2020.

Town Clerk - Graham Wells - NONE

REVIEW

- a. Items for Workshops and possible dates - NONE
- b. Items put forward for the next Council meeting - NONE
- c. Review of items needing Special Meetings and possible dates - NONE

COUNCIL MEMBER MISCELLANEOUS COMMENTS - Councilman Cross asked that the new fire inspector review the position with regards to fire control at County Materials and formulate a plan to take that forward.

ADJOURNMENT

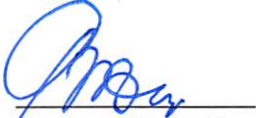
There being no further business Mayor Mack adjourned the meeting at 8:14 pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk

