

**TOWN OF ASTATULA  
MAYOR AND TOWN  
COUNCIL MINUTES**



**REGULAR SESSION  
MONDAY JULY 12, 2021  
TOWN HALL**

Having been duly advertised as required by law, Mayor Mack called the Regular Session meeting to order at 7.00pm. He gave the invocation and led the Pledge of Allegiance.

**Members Present:**

Mitchell Mack, Mayor  
Gayle Sikkema  
Orita Issartel  
Steve Cross

**Staff Present:**

Graham Wells, Town Clerk  
Wally Hoagland, Police Chief

**Absent:**

Kimberly Kobera, Vice-Mayor

Roll Call was performed, and it was determined that a quorum was present. The Mayor welcomed Jim Stout, Brad Baker from CPWG and Pam Jones from Congressman Daniel Websters office.

**CITIZENS QUESTIONS AND COMMENT**

There was no public comment.

**AGENDA REVIEW**

The were no changes to the agenda.

**MEETING MINUTES**

Approval of Summary Minutes for May 25, 2021 Capital Improvement Workshop.  
Approval of Minutes for June 14, 2021 Regular Council Meeting.  
Approval of Minutes for June 24, 2021 Special Council Meeting.

**MOTION by Councilwoman Sikkema to approve the minutes as shown above; SECONDED  
by Councilwoman Issartel**

**For: Issartel, Sikkema, Mack, Cross**

**MOTION CARRIED 4-0**

**NEW BUSINESS**

**PROPOSAL FROM THE TOWN'S ENGINEERING FIRM TO SETTLE AN OUTSTANDING BILL  
FOR \$3,854.00.**

In August 2020 during the final stages of the construction of the community building parking lot, it became apparent that the design was not adequate to handle the level of water run off (see photos). There were considerable costs incurred by the contractor and sub-contractor in seeking a fix that would control the water run-off.

At a meeting of all parties, including the engineer, it was made clear by the Clerk that this is not the town's problem and whatever the fix was, none of the cost, other than a voluntary length of curbing, \$1,500.00, would be Borne by the town.

At the conclusion, which required additional curbing, culverts, and drainage chutes at a huge cost to the contractors, invoices were received from the engineers in the amount of \$3,854.57 which have remained unpaid. They maintain that the engineering was correct and that the issue was with the contractor.

Following a meeting with representatives from CPWG, a proposal was made to split the fee and move on. This is a decision that must be approved by Council. The Mayor gave an overview and stated that he wanted to resolve the issue amicably and move on.

**MOTION by Councilwoman Cross to settle the claim with CPWG in the amount of \$1,927.00; SECONDED by Councilwoman Issartel.**

**A Roll Call vote was taken.**

**Cross YES**

**Sikkema YES**

**Issartel YES**

**Mack YES**

**MOTION CARRIED 4-0**

**FIRST READING OF ORDINANCE 2021-12 REMOVING THE REQUIREMENTS TO CONSTRUCT A SWIMMING POOL AND CABANA APPLICABLE TO THE PLANNED UNIT DEVELOPMENT KNOWN AS TULA PARC.**

**ORDINANCE 2021-12**

**AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, REMOVING THE REQUIREMENTS TO CONSTRUCT A SWIMMING POOL AND CABANA APPLICABLE TO THE PLANNED UNIT DEVELOPMENT FOR THE DEVELOPMENT KNOWN AS TULA PARC LOCATED NORTH OF GEORGIA AVENUE, WEST OF MONROE STREET, EAST AND WEST OF ADAMS STREET, EAST OF WASHINGTON STREET AND SOUTH OF PENNSYLVANIA AVENUE; PROVIDING FINDINGS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

Ordinance 2020-17 which approved the PUD for Tula Parc contained certain provisions including the requirement that a recreation area be constructed to include a swimming pool and cabana. Following further input from citizens during the preliminary Plat process, it was decided to not have a swimming pool but only have a pavilion and tot lot (children's playground). Ordinance 2021-12 amends the PUD and brings it in line with the Preliminary Plat.

A motion to read by title only was made by Councilman Cross, Seconded by Councilwoman Sikkema and unanimously approved. The Resolution title was read by the Mayor. He opened public comment and there being none requested a motion to approve.

**MOTION by Councilman Cross to approve Ordinance 2021-12 and send to second reading; SECONDED by Councilwoman Issartel.**

**A Roll Call vote was taken.**

**Cross YES**

**Sikkema YES**

**Issartel YES**

**Mack YES**

**MOTION CARRIED 4-0**

**RESOLUTION 2021-13 ADOPTING A PROPOSED MAXIMUM AD VALOREM TAXATION MILLAGE RATE FOR FISCAL YEAR 2021-2022 FOR THE TOWN OF ASTATULA, FLORIDA, SETTING THE DATE, TIME, AND LOCATION FOR THE FIRST BUDGET HEARING.**

**RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA, ADOPTING A PROPOSED MAXIMUM AD VALOREM TAXATION MILLAGE FOR FISCAL YEAR 2021-2022 FOR THE TOWN OF ASTATULA, FLORIDA, SETTING THE DATE, TIME, AND LOCATION FOR THE FIRST BUDGET HEARING; PROVIDING FOR AN EFFECTIVE DATE.**

The Mayor stated that the proposed millage rate was 7.5000 mills which is the same as the current millage rate. It was decided that the town would not go to the rolled back rate.

The Mayor read the entire resolution, however Council members Cross and Sikkema could not make the preliminary hearing on September 9th, 2021. Alternate dates were discussed however the Clerk needed to check that the date decided upon for the preliminary budget hearing did not conflict with either the rules or dates that the School Board or LCBC were meeting. With that in mind a motion was made to approve the resolution with the alternate date. If the date was not permissible, then there would be a special council meeting to approve a different date.

**MOTION by Councilman Cross to approve Resolution 2021-13 with the amended date of August 26, 2021 for the preliminary budget hearing; SECONDED by Councilwoman Sikkema.**

**A Roll Call vote was taken.**

**Cross YES**

**Sikkema YES**

**Issartel YES**

**Mack YES**

**MOTION CARRIED 4-0**

**PROPOSAL TO REPAIR OR REPLACE THE SIGN IN THE PARKING LOT WHICH HAS BEEN STRUCK BY LIGHTNING.**

The parking lot sign recently got hit by lightning and the ethernet port and control board was knocked out. The sign works but the content is unable to be changed. The cost to repair the sign and add a wireless component is \$3,177.79.

An alternative is to replace the sign with a full color one that has greater resolution and graphic capability. The cost ranges from the lower resolution, \$21,988.94 to the highest resolution, \$27,661.79.

The Mayors recommendation was to go ahead with the repair. Part of the repair would be to replace the hard wiring of the ethernet cable to a wireless system which would improve the issues experienced with updating the information on the sign. Following discussion, a motion was requested.

**MOTION by Councilman Cross to go ahead with the sign repair not to exceed \$3,500.00; SECONDED by Councilwoman Issartel.**

**A Roll Call vote was taken.**

**Cross YES**

**Sikkema YES**

**Issartel YES**

**Mack YES**

**MOTION CARRIED 4-0**

**RESOLUTION 2021-14 BUDGET AMENDMENT.**

**A RESOLUTION OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA, AUTHORIZING BUDGET AMENDMENTS FOR THE TOWN OF ASTATULA FOR FISCAL YEAR 2020-2021.**

The Mayor gave an overview of the budget amendment as follows.

<b>369.100</b>	Other Miscellaneous Revenues	Decrease Revenues	\$99,000.00
<b>521.640</b>	Capital Outlay – Machines & Equipment	Increase Expenditures	\$99,000.00
	(Purchase of two Police Vehicles and Pistol Sights)		

**521.640:** The Amount of \$8,995.00 was approved by Council at the January 11, 2021 meeting for the purchase of 10 Glock pistols, sights and holsters. The sights totaling \$2,600.00 were purchased with impact fees in the GF, however a budget amendment was not done.

**521.640:** An amount of \$96,130.00 was approved by Council at the June 24, 2021 Special Council Meeting to purchase two new police vehicles.

A motion to read by title was made by Councilman Cross; seconded by Councilwoman Issartel and unanimously approved. The Mayor read the title and requested a motion to approve.

**MOTION by Councilman Cross to approve Resolution 2021-14 Budget Amendment; SECONDED by Councilwoman Issartel.**

**A Roll Call vote was taken.**

**Cross YES**

**Sikkema YES**

**Issartel YES**

**Mack YES**

**MOTION CARRIED 4-0**

**BUDGET AND FINANCE REPORT REVIEW**

Clerk Wells reported that general fund revenues were \$51,432 over budget while Impact fees were down \$4,435 and Community Center Rentals were \$4,541 down.

All departments were under budget for expenses with the exception of Law Enforcement. The overspend of \$7,856 was due mainly to operating an old fleet of vehicles and the rising cost of fuel.

The general fund bank balance had dropped \$110,000 which was due to the purchase of the two police vehicles and the prior months payment of County Impact fees. The Enterprise bank balance was \$33,000 down due to another payment for the new well. The line of credit for the community center stands at \$160,000 at the end of June.

The transportation fund was \$7,358 over on revenues and \$23,000 under on expenses against budget. The infrastructure fund was \$32,139 over on revenues and \$53,568 under on expenses against budget and the enterprise (utility) fund revenues were \$16,464 more than expenses.

The balances at the end of June are shown below.

**June Bank Balances:**

General Fund:	518,637.77
Impact Fees:	36,364.25
Transportation Fund:	58,350.07
Infrastructure Fund:	17,276.04
Enterprise Fund:	(34,780.59) plus \$209,466.82 to complete the new well).
Cash Drawer:	141.30

**COUNCIL DEPARTMENT & COMMITTEE REPORT**

**Finance – Councilman Cross** – Asked for an update on the new well – The Mayor responded.

**Public Works – Mayor Mack** – Stated that the town had received a \$42,000 grant for Swaffar Park and gave an update on the Food Drive held at the community center. He also commented on the response from SECO engineering team for the light on Fair Street and stated that the Public Works employee had quit with Heather was taking on some of his work. He gave an update on the insurance claim from a slip and Fall in the Olive Ingram Community Building and changes in design standards the town can implement for new construction.

**Public Safety/Code Enforcement – Councilwoman Kobera** – ABSENT

**Office – LDR’s, Ordinances, Legal – Councilwoman Sikkema** – NONE

**Economic Development – Councilwoman Issartel** – NONE

**STAFF REPORTS**

**Town Attorney – Heather Ramos – ABSENT**

**Police Department – Chief Hoagland** – Gave an update on the striping of the two new police vehicles and the food drive. Pam Jones from Daniel Websters office also commented on the success of the food drive.

**Town Clerk – Graham Wells – NONE**

**REVIEW**

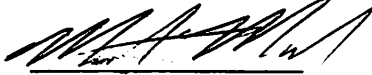
- a. Items for Workshops and possible dates – **Budget Workshop set for July 27 at 5:15 pm.**
- b. Items put forward for the next Council meeting - NONE
- c. Review of items needing Special Meetings and possible dates – NONE

**COUNCIL MEMBER MISCELLANEOUS COMMENTS**

**ADJOURNMENT**

There being no further business the Mayor adjourned the meeting at 8:20pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk

