



# PROPOSED BUDGET

## FOR FISCAL YEAR 2021-2022

Preliminary Budget Hearing - September 16, 2021



**TOWN OF ASTATULA**



# TOWN OF ASTATULA

Mayor, Council Members and Citizens of Astatula:

Submitted in the following packet is the proposed budget for the Town of Astatula for FY 2021. The packet provides baseline budget requests by fund and department as well as supplementary information to aid in decision-making.

## **Tab 1 (pages 1.1 – 1.3)**

Tab 1 provides the reporting structure and an overview of the budget revenues and expenditures for the fiscal year 2021-2022 for the Town. Page 1.1 shows the reporting structure of the Town reflecting each department and its employees. Page 1.2 shows a breakdown of the Revenues by fund that are expected to be received and the budgeted expenditure broken down by personal services, operating expenditures, and capital outlay. A carry forward from prior years of \$39,772 is shown in the General Fund. A carry forward to future years of \$13,574 is shown for the Infrastructure Fund and \$36,852 in the Enterprise (water) Fund. Page 1.3 provides an easy-to-follow chart showing where the money will come from with specific detail in the Tabs that follow.

## **Tab 2 (pages 2.1 – 2.3)**

A Summary of the Town's General Fund Revenues are provided in Tab 2. Three years of data are presented; the FY 2019 actual revenues, the FY 2020 adopted budget and the FY 2021 proposed budget. Revenues are presented separately for each fund along with a pie chart showing general fund revenues. Some significant highlights within the revenue summaries are:

On July 1, 2021, the Lake County Property Appraiser provided the Town with an estimate of taxable value. The value provided was \$71,150,992 which represents an increase of \$5,441,529 (5.69%) from the prior year. Assuming the same millage rate is adopted as the prior year, this will result in an increase in Ad Valorem taxes of \$40,811.

An amount of \$51,585 in the general fund revenues will be paid by the Lake County School Board to cover the cost of the school resource officer that our police department will provide.

## **Tab 3 (pages 3.1 – 3.3)**

Tab 3 presents summaries of expenditures within the town by fund and department. As with revenues, three years of data are presented; the FY 2019 actual expenditures, the FY 2020 adopted budget and the FY 2021 proposed budget. The pie chart on page 3.2 and 3.3 provides a visual of where the money goes both in total and for the General Fund only.

**Tab 4 (pages 4.1 – 4.3)**

Tab 4 presents the budget proposal for the Legislative (Mayor & Council), Executive (Clerk) and the Financial & Administrative departments. The top portion of each department's page represents a summary of proposed revenues and/or expenditures, with specific line-item detail being provided in the bottom portion. The Deputy Clerk's cost has been moved to Protective Inspections (524) on page 5.3.

**Tab 5 (pages 5.1 – 5.4)**

Tab 5 presents the budget proposal for services that are contracted out. They include Legal, Planning, Protective inspections (Permitting) and Solid Waste (Garbage Collection).

**Tab 6 (page 6.1)**

Tab 6 presents the budget proposal for Law Enforcement. Included in this year's budget is the \$51,585 revenue from the school Board and the corresponding cost for the full time School Resource Officer.

**Tab 7 (pages 7.1 – 7.3)**

Tab 7 presents the budget proposal for the Public Works, Physical Environment (cemetery) and Parks & Recreation departments.

**Tab 8 (pages 8.1)**

Tab 8 presents the budget proposal for the Transportation Fund. This fund uses restricted revenues from the State and County (Local Gas Taxes) and a portion of State Revenue Sharing. It can therefore only be used for expenditures related to Roads and Right-of-Ways.

**Tab 9 (page 9.1)**

Tab 9 presents the budget proposal for the Infrastructure Fund. This fund also uses restricted revenues (Discretionary Surtax) from the State and can only be used for capital purchases and projects.

**Tab 10 (page 10.1)**

Tab 10 presents the budget proposal for the Enterprise Fund. This fund covers anything associated with the provision of fire control and potable water.

Respectfully Submitted,



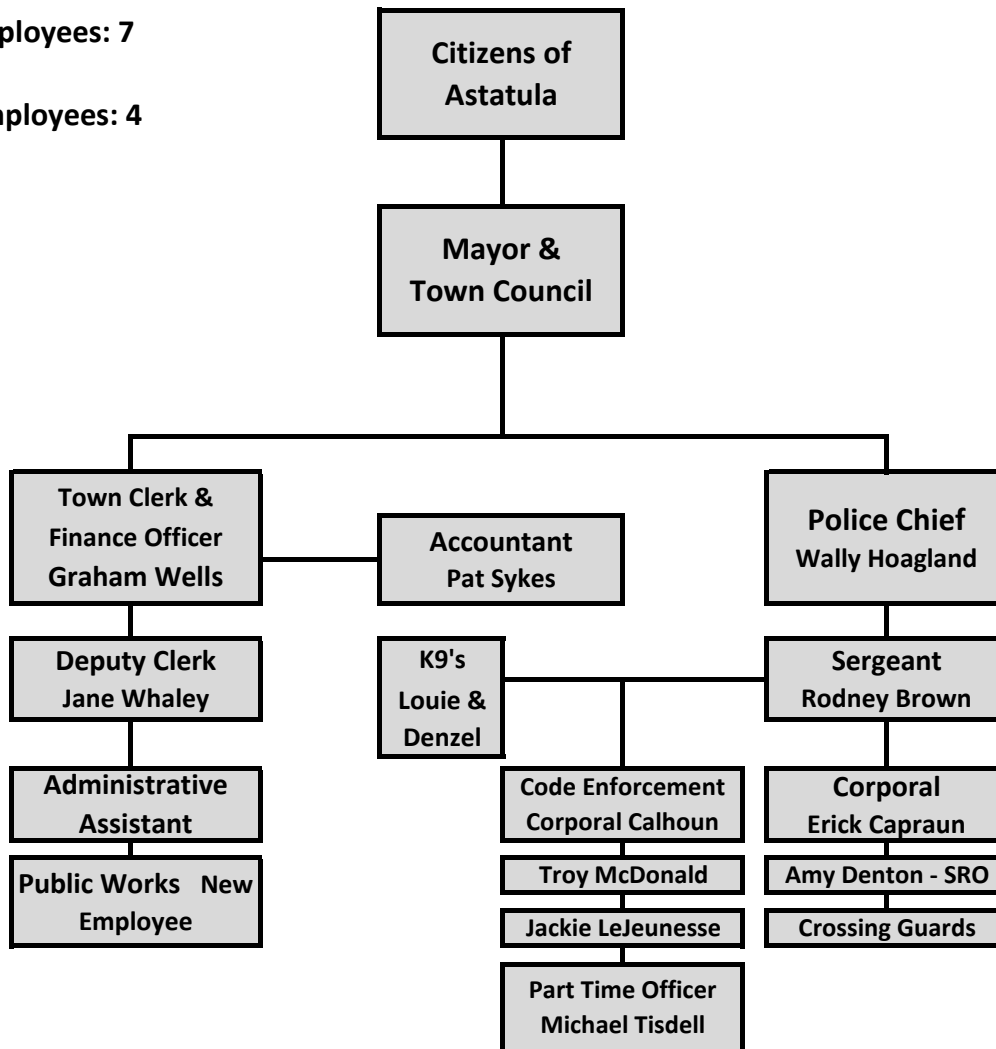
Graham Wells  
Town Clerk & Finance Officer

**Reporting Structure  
FY 2021 Budget**



**Full-Time Employees: 7**

**Part-Time Employees: 4**



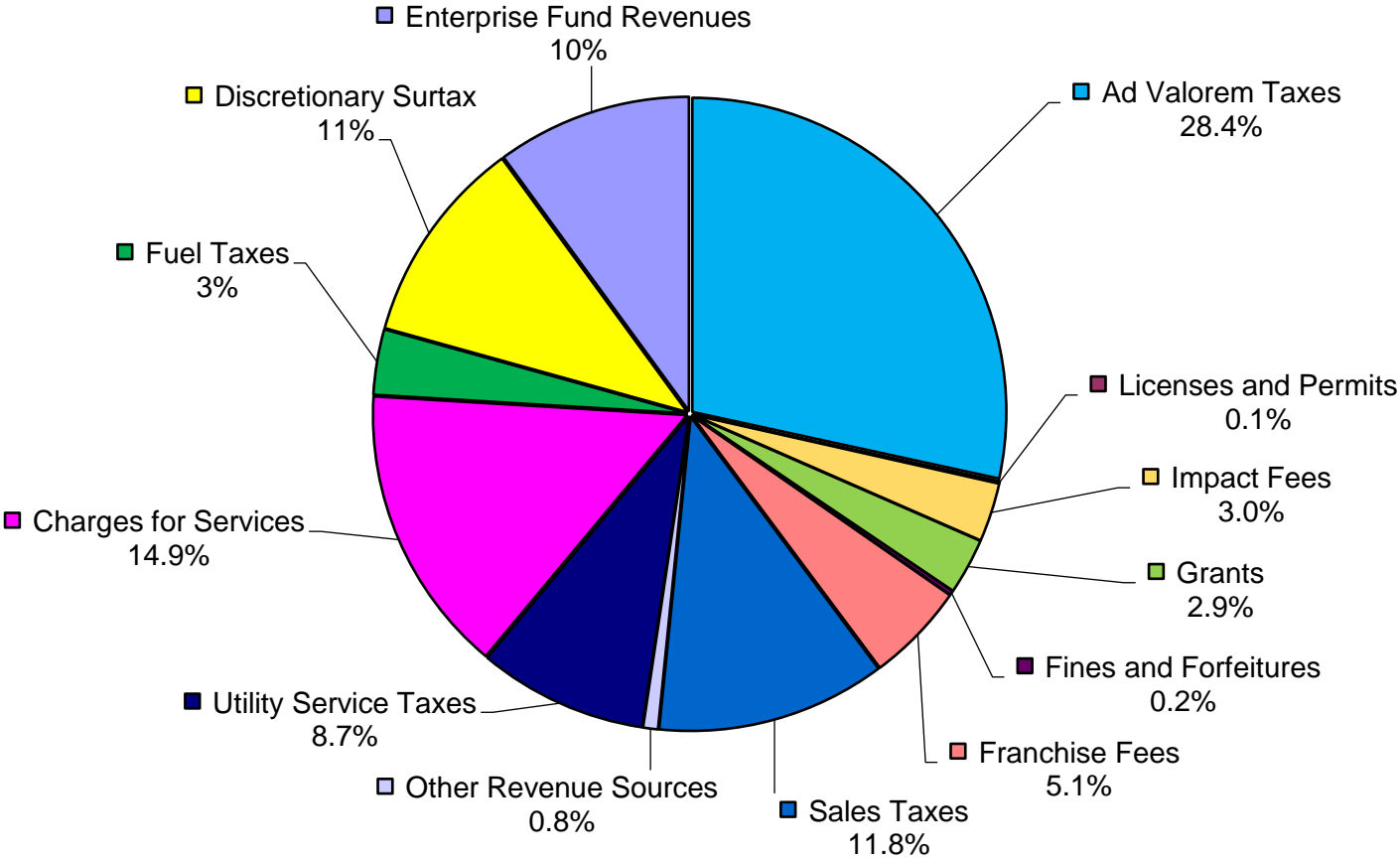
## Overview - Revenue & Expenditure FY 2021 Budget



The figures shown below represent Current Revenues; the amount of money budgeted that the Town will receive in FY 2021 and Current Expenditures; the amount of money budgeted to be spent in FY 2021.

<b>General Fund</b>	<b>FY 2021 Budget</b>
Ad Valorem Taxes	506,950
Utility Service Taxes	155,400
Sales Taxes - Collected by the State	193,200
Franchise Fees	91,612
Licenses & Permits	2,040
Fines & Forfeits	4,080
Charges for Services	265,502
Grants & School Board Funding	51,585
Impact Fees	54,056
Other Revenue Sources	13,560
Carry Forward from Prior Years	39,772
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 1,377,756</b>
Personal Services	792,508
Operating Expenditures	497,447
Capital Outlay	87,800
Carry Forward to Future Years	0
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 1,377,756</b>
<b>Transportation Fund</b>	<b>FY 2021 Budget</b>
County 9th Cent Tax	12,000
Local Option Gas Tax	48,000
State Revenue Sharing	17,430
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 77,430</b>
Operating Expenditures	77,430
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 77,430</b>
<b>Infrastructure Fund</b>	<b>FY 2021 Budget</b>
Discretionary Surtax	190,000
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 190,000</b>
Debt Service	133,750
Capital Outlay	42,676
Carry Forward to Future Years	13,574
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 190,000</b>
<b>Enterprise Fund</b>	<b>FY 2021 Budget</b>
Charges for Services	114,662
Impact Fees	64,608
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 179,270</b>
Operating Expenditures	30,418
Capital Outlay	112,000
Carry Forward to Future Years	36,852
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 179,270</b>

**FY 2021-22  
TOWN OF ASTATULA REVENUES  
ALL FUNDS**

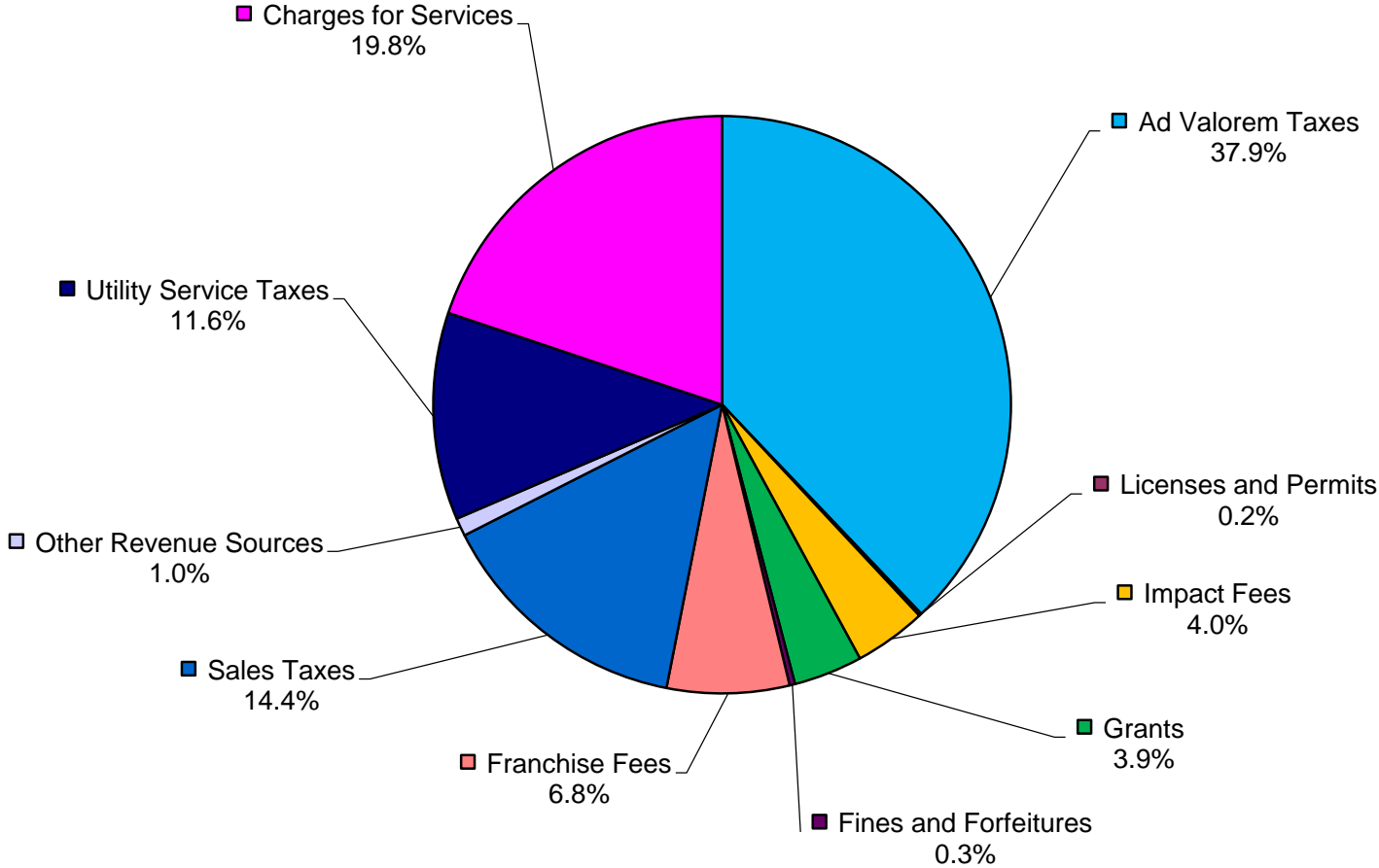


**General Fund Revenue Summary  
FY 2021 Budget**



	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
<b>Ad Valorem Taxes</b>			
Current Ad Valorem Taxes	421,700	468,180	506,950
<b>Utility Service Taxes</b>			
Electricity Service Tax	123,491	121,520	127,200
Communications Service Tax	25,160	24,720	28,200
<b>Sales Taxes - Collected by the State</b>			
Half Cent Sales Tax	114,710	114,000	128,400
State Revenue Sharing	58,500	47,820	64,800
<b>Franchise Fees</b>			
Electricity Franchise	72,726	73,440	73,200
Solid Waste Franchise	18,043	18,132	18,412
<b>Licenses and Permits</b>			
Business Tax Receipts	661	540	840
Mobile Home Licenses	1,068	1,200	1,200
<b>Fines and Forfeits</b>			
Traffic Court Fines	4,075	3,960	3,960
Investigative Cost Recovery	95	120	120
<b>Charges for Services</b>			
Building Permit Fees	51,650	54,000	87,300
Planning and Zoning Review Fees	12,950	3,600	9,000
Garbage/Solid Waste Collection	167,980	167,013	169,202
<b>Grants and School Board Funding</b>			
School Resource Office	48,000	48,000	51,585
<b>Impact Fees</b>			
Residential Impact Fees	49,273	35,280	48,641
Commercial Impact Fees	0	0	0
Administrative Fees	1,300	1,200	5,415
<b>Other Revenue Sources</b>			
Office Fees - Notary, Copy, Fax, Lien Search	2,126	1,800	2,100
Police Education	550	600	600
Interest Earnings	77	60	60
Community Building Rental	535	10,600	7,200
Contributions to Cemetery	2,776	1,980	2,400
Other Miscellaneous Revenue	30,902	46,500	1,200
<b>Carry Forward from Prior Year</b>	56,500	0	39,772
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 1,264,848</b>	<b>\$ 1,244,265</b>	<b>\$ 1,377,756</b>

**FY 2021-22  
GENERAL FUND REVENUES**





**Transportation/Infrastructure/Enterprise Revenue Summary  
FY 2021 Budget**



	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
<b>Transportation Fund Revenues</b>			
Carry Forward from Prior Year	52,722	0	0
County 9th Cent Tax	12,022	12,000	12,000
Local Option Gas Tax	43,770	40,800	48,000
State Revenue Sharing	17,083	13,980	17,430
<b>TOTAL TRANSPORTATION FUND REVENUES</b>	<b>\$ 125,597</b>	<b>\$ 66,780</b>	<b>\$ 77,430</b>

	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
<b>Infrastructure Fund Revenues</b>			
Carry Forward from Prior Year	223,150	0	0
Discretionary Surtax	177,427	144,000	190,000
<b>TOTAL INFRASTRUCTURE FUND REVENUES</b>	<b>\$ 400,577</b>	<b>\$ 144,000</b>	<b>\$ 190,000</b>

	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
<b>Enterprise Fund Revenues</b>			
Carry Forward from Prior Year	0	0	0
Water Usage (incl. Late Fees & Penalties)	0	0	17,502
Hook-up Fees (Incl. Connection/Disconnection ) Fees	0	0	97,160
Impact Fees (Incl. Impact Admin Fees)	0	0	64,608
<b>TOTAL ENTERPRISE FUND REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179,270</b>

**Expenditure Summary by Department  
FY 2021 Budget**



<b>General Fund Expenditure by Department</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
Legislative (511)	11,574	13,020	14,660
Executive - Town Clerk (512)	216,930	183,238	281,611
Financial & Administrative (513)	20,837	21,700	20,600
Legal Council (514)	21,051	23,500	29,100
Comprehensive Planning (515)	7,876	7,000	7,200
Other General Governmental (519)	29,256	33,678	59,541
Law Enforcement (521)	586,595	578,210	660,470
Protective Inspections (524)	71,547	83,166	91,933
Garbage/Solid Waste Disposal (534)	165,045	167,251	169,860
Other Physical Environment (539)	6,168	14,600	3,420
Parks & Recreation (572)	26,612	32,846	39,360
<b>TOTAL GENERAL FUND EXPENDITURE</b>	<b>\$ 1,163,491</b>	<b>\$ 1,158,209</b>	<b>\$ 1,377,756</b>

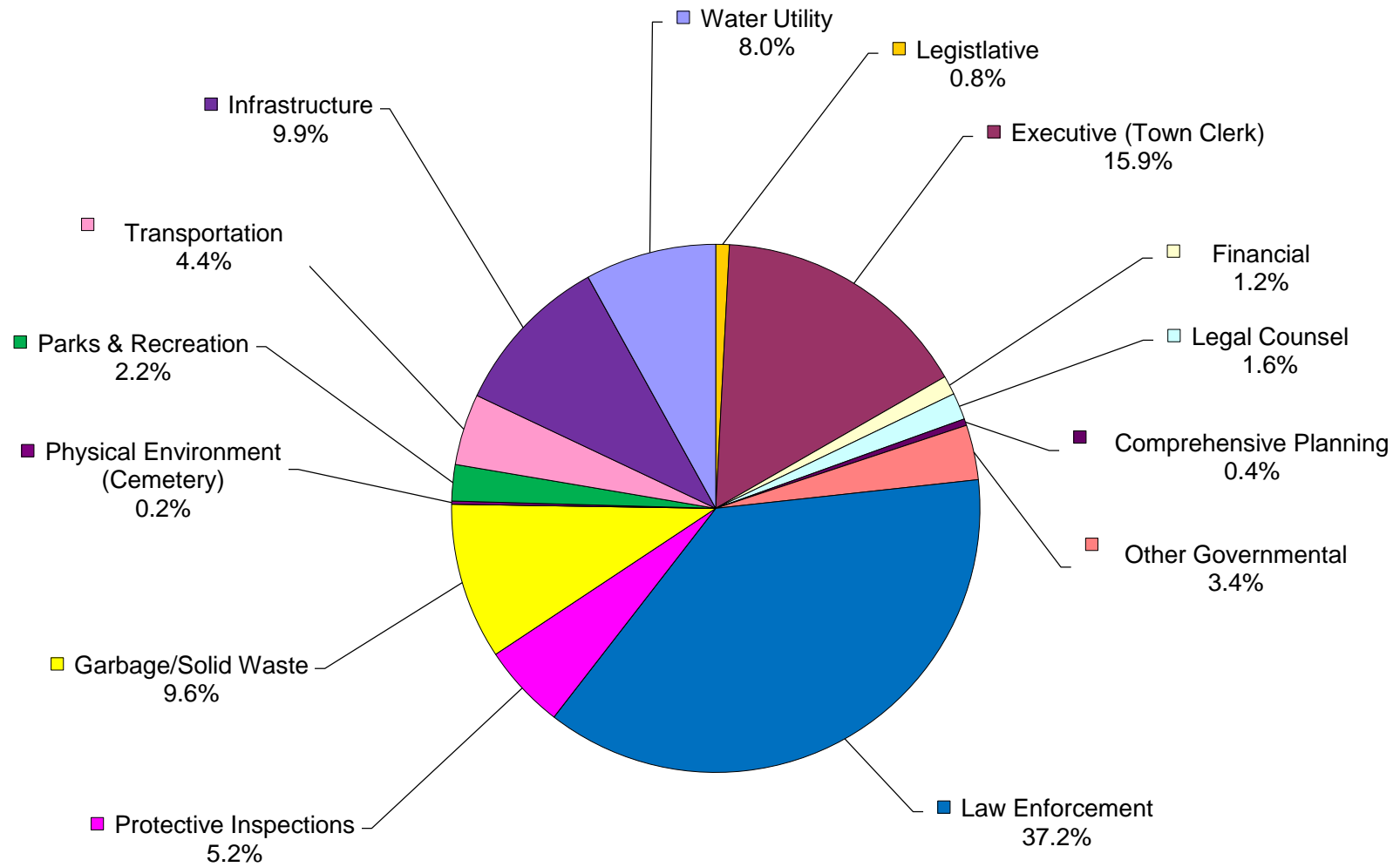
<b>Transportation Fund Expenditure by Department</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
Transportation	62,030	161,780	77,430
<b>TOTAL TRANSPORTATION FUND EXPENDITURE</b>	<b>\$ 62,030</b>	<b>\$ 161,780</b>	<b>\$ 77,430</b>

<b>Infrastructure Fund Expenditure by Department</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
Infrastructure	101,713	116,000	176,426
<b>TOTAL INFRASTRUCTURE FUND EXPENDITURE</b>	<b>\$ 101,713</b>	<b>\$ 116,000</b>	<b>\$ 176,426</b>

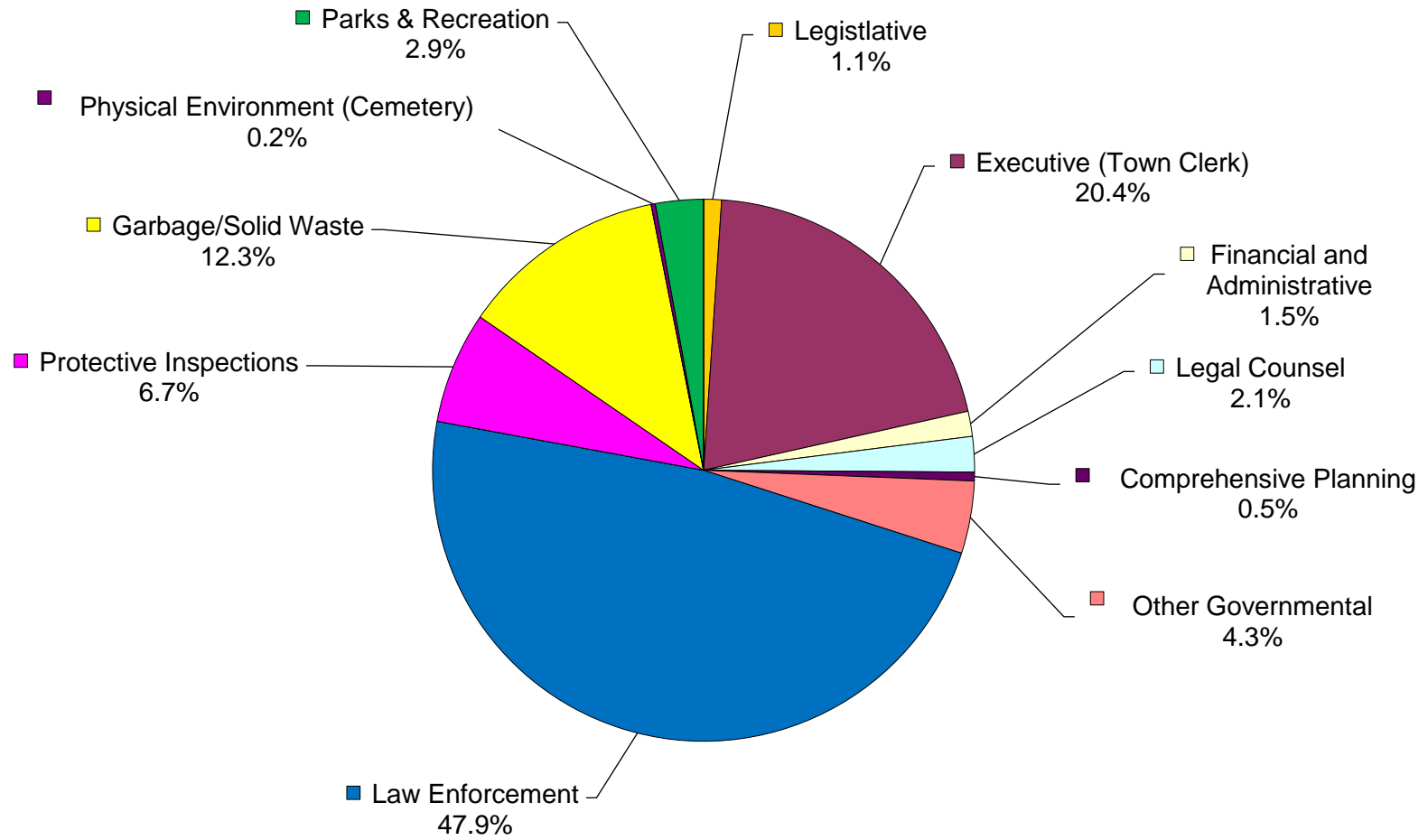
<b>Enterprise Fund Expenditure by Department</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
Water Utility	0	0	142,418
<b>TOTAL ENTERPRISE FUND EXPENDITURE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142,418</b>

<b>Total Expenditure - All Funds Expenditure by Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Budget</b>	<b>FY 2021 Budget</b>
General Fund	1,163,491	1,158,209	1,377,756
Transportation Fund	62,030	161,780	77,430
Infrastructure Fund	101,713	116,000	176,426
Enterprise Fund	0	0	142,418
<b>TOTAL EXPENDITURE</b>	<b>\$ 1,327,234</b>	<b>\$ 1,435,989</b>	<b>\$ 1,774,030</b>

### "WHERE THE MONEY GOES" - FY 2021-22



### "GENERAL FUND EXPENDITURES" - FY 2020-21



**Legislative Department (511)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	11,574	13,020	12,090	14,660
<b>Total Expenditures</b>	<b>\$ 11,574</b>	<b>\$ 13,020</b>	<b>\$ 12,090</b>	<b>\$ 14,660</b>

**FY 2021 Department Detail**

**Operating Expenditures**

Contractual Services	2,700	Mayor's Stipend budget at \$225.00 per month
	7,200	Council Members Stipend budgeted at \$150.00 per month
Other Current Charges	500	Hotels, Meetings and Travel
	500	Training Courses
	180	Business Cards, Name Plates etc.
	240	Bit Defender - Security Software for lap tops
	800	Microsoft
	540	Email Addresses
	<u>2,000</u>	Replacement of Council Table

**Total Expenditures**                      **14,660**

**Executive Department - Town Clerk (512)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Personal Services	101,770	104,707	104,652	136,555
Operating Expenditures	71,526	77,531	75,220	87,856
Capital Equipment	622	1,000	2,220	57,200
<b>Total Expenditures</b>	<b>\$ 173,918</b>	<b>\$ 183,238</b>	<b>\$ 182,092</b>	<b>\$ 281,611</b>

**FY 2021 Department Detail**

**Personal Services**

Salaries	78,750	Town Clerk
Wages	22,264	Administrative Assistant: Cleaner
Payroll Taxes	7,728	7.65% of Total Salaries
Retirement	10,930	Florida Retirement System - 10.82% of Total Salaries
Health Insurance	16,884	Florida Blue \$1,339 per month for 9 months plus \$1,497 for 3 months
	<b>136,555</b>	

**Operating Expenditures**

Travel & Per Diem	1,200	General Mileage
Communications Services	4,152	Email Addresses; Fax Lines; Internet
Freight & Postage Services	540	P.O. Box Rental; Postage and Freight
Utility Service	6,840	Electric for Town Hall
Insurance	58,000	General, Property, Workers Comp and Auto Liability
Repair and Maintenance	1,734	Pest Control; Fire Extinguisher Inspection & General Repairs
Software Maintenance	6,020	Adobe; Intuit; Intuit Payroll; MS Office; Bit Defender
Printing & Binding	720	Copier Overages; Business Cards; Letterheads etc.
Other Current Charges	1,200	Advert for Budget; Other Miscellaneous Items
Office Supplies	1,800	Stationary; Paper; Toner Ink and Other Office Supplies
Operating Supplies	1,320	Bathroom; Janitorial; Water; Computer; Batteries; Meetings etc.
Books, Pubs & Subs	3,530	IIMC; FACC; LSMPO; FL League of Cities; BJ's; Municode
Staff Training	800	Webinars and Seminars & Other Training
	<b>87,856</b>	

**Capital Outlay**

Machines & Equipment	<u>57,200</u>	Generator Set for Town Hall/PD; Computer Hardware; Printers etc.
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**Total Expenditures** 281,611

**Financial and Administrative Department (513)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	20,837	21,700	18,167	20,600
<b>Total Expenditures</b>	<b>\$ 20,837</b>	<b>\$ 21,700</b>	<b>\$ 18,167</b>	<b>\$ 20,600</b>

**FY 2021 Department Detail**

**Financial Services**

Accounting Services	3,600	General Accounting Services
Annual Audit	<u>17,000</u>	Annual Audit Fees

**Total Expenditures**                      **20,600**

**Legal Department (514)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	21,051	23,500	20,745	29,100
<b>Total Expenditures</b>	<b>\$ 21,051</b>	<b>\$ 23,500</b>	<b>\$ 20,745</b>	<b>\$ 29,100</b>

**FY 2021 Department Detail**

**Legal Counsel**

Legal Counsel Fees	24,000	General Legal Counsel
Special Magistrate	4,800	Code Enforcement Issues
Operating Expenditure	<u>300</u>	General

**Total Expenditures**                      **29,100**



**Comprehensive Planning (515)**  
**FY 2021 Budget**



<b>Department Summary</b>	<b>FY 2019 Year-End Actual</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Estimated Actual</b>	<b>FY 2021 Proposed Budget</b>
<b>Revenues</b>				
Planning & Zoning Review Fees	12,950	3,600	8,475	9,000
<b>Total Revenues</b>	<b>\$ 12,950</b>	<b>\$ 3,600</b>	<b>\$ 8,475</b>	<b>\$ 9,000</b>
<b>Expenditures</b>				
Operating Expenditures	7,876	7,000	5,795	7,200
<b>Total Expenditures</b>	<b>\$ 7,876</b>	<b>\$ 7,000</b>	<b>\$ 5,795</b>	<b>\$ 7,200</b>

**FY 2021 Department Detail**

**Planning Services**

Planning & Zoning Review	3,600	All Fees Associated with Planning Applications
Town Planning Services	2,400	Comprehensive Planning Fees
Operating Expenditure	<u>1,200</u>	Legal Advertising; Recording of Documents
<b>Total Expenditures</b>	<b><u><u>7,200</u></u></b>	

**Protective Inspections - Building Permits (524)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Revenues</b>				
Building Permit Fees	51,650	54,000	62,207	87,300
<b>Total Revenues</b>	<b>\$ 51,650</b>	<b>\$ 54,000</b>	<b>\$ 62,207</b>	<b>\$ 87,300</b>
<b>Expenditures</b>				
Personal Expenditures	42,961	47,766	41,985	46,019
Operating Expenditures	28,586	35,400	29,800	45,914
<b>Total Expenditures</b>	<b>\$ 71,547</b>	<b>\$ 83,166</b>	<b>\$ 71,785</b>	<b>\$ 91,933</b>

**FY 2021 Budget**

**Personal Services**

Salaries	38,844	Deputy Town Clerk
Payroll Taxes	2,972	7.65% of Total Salaries
Retirement	4,203	Florida Retirement System - 10.82% of Total Salaries

**Operating Expenditures**

Inspection Fees	43,650	Permitting Fees paid to SAFEbuilt for Building & Fire Inspections
Other Current Charges	300	Miscellaneous
Building Surcharges	<u>1,964</u>	Fees Paid to DBPR/DCA

**Total Expenditures**                      **91,933**

**Garbage/Solid Waste Services (534)**  
**FY 2021 Budget**



Department Summary	FY 2018 Year-End Actual	FY 2019 Adopted Budget	FY 2019 Estimated Actual	FY 2020 Proposed Budget
<b>Revenues</b>				
Garbage/Solid Waste Revenue	167,980	167,013	170,940	169,202
Franchise Fee	18,043	18,132	18,380	18,412
<b>Total Revenues</b>	<b>\$ 186,023</b>	<b>\$ 185,145</b>	<b>\$ 189,320</b>	<b>\$ 187,613</b>
<b>Expenditures</b>				
Operating Expenditures	165,045	167,251	168,011	169,860
<b>Total Expenditures</b>	<b>\$ 165,045</b>	<b>\$ 167,251</b>	<b>\$ 168,011</b>	<b>\$ 169,860</b>

**FY 2021 Department Detail**

**Solid Waste Services**

Solid Waste Fees	166,226	Fees paid to WCA for the Collection of Garbage and Recycling
Tax Collector Admin Fees	3,384	2% of the Assessment paid to Lake County Tax Collector
Operating Expenditures	250	Trim Preparation paid to Beth Harvey

**Total Expenditures** 169,860

**Law Enforcement (521)  
FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Revenues</b>				
School Resource Officer Funding	48,000	48,000	48,896	51,585
Traffic Court Fines	4,075	3,960	3,985	3,960
Police Education	550	600	582	600
<b>Total Revenues</b>	<b>\$ 52,625</b>	<b>\$ 52,560</b>	<b>\$ 53,463</b>	<b>\$ 56,145</b>
<b>Expenditures</b>				
Personal Services	463,714	506,768	510,163	579,047
Operating Expenditures	63,456	70,952	72,880	80,943
Capital Outlay	59,425	490	2,650	480
<b>Total Expenditures</b>	<b>\$ 586,595</b>	<b>\$ 578,210</b>	<b>\$ 585,693</b>	<b>\$ 660,470</b>

**FY 2021 Department Detail**

**Personal Services**

Salaries	77,112	Police Chief
	302,334	Police Officers Salaries
	5,902	Crossing Guard
Incentive Pay	3,480	Training Incentive
Payroll Taxes	29,745	7.65% of Total Salaries
Retirement	99,778	Florida Retirement System - 25.89% for Police; 10.82% for Crossing Guard
Health Insurance	60,696	Florida Blue \$4,898 pm for 9 mths plus \$5,290 for 3 mths; Accident Insurance
	<b>579,047</b>	

**Operating Expenditures - General Fund**

Travel & Per Diem	480	Attendance at Training Courses and Seminars
Communications Services	5,062	Email Addresses; Fax Lines; Internet
Telecommunications	6,773	Communication Devices - A T & T
Police Radios	5,270	Agreement with Lake County
Postage & Mailing	200	Postage; Code Enforcement Notices
Repair and Maintenance	3,120	Pest Control, Radar & Speedometer Calibration; Fire Ext Inspection; General
Software Maintenance	10,044	Adobe; MS Office; LCSO Server Maint; Reporting Software; Bit Defender
Vehicle Maintenance	7,600	Oil Changes; Tires; Brakes; General Repairs
Other Current Charges	1,200	Other Miscellaneous Items
Office Supplies	600	Stationary; Paper; Toner Ink and Other Office Supplies
Operating Supplies	10,400	Uniforms; Ammunition; CPR Supplies; Tactical Equipment, etc.
K-9 Expenses	1,980	Food for Police Dogs & Vets Bills
Fuel	24,000	Fuel for Police Vehicles
Books, Pubs & Subs	614	Memberships; FL Assn of Code Enforcement; Police Chief Associations; IACP
Police Education	3,600	Code Enforcement Continuing Education; Courses and Seminars
	<b>80,943</b>	

**Capital Outlay**

Machines & Equipment	480	Computer Hardware; Printers etc.
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**Total Expenditures** 660,470

**Public Works Department (519)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Personal Services	16,140	19,088	17,873	30,887
Operating Expenditures	13,116	14,590	9,423	20,134
Capital Outlay	1,675	2,000	289	8,520
<b>Total Expenditures</b>	<b>\$ 29,256</b>	<b>\$ 33,678</b>	<b>\$ 27,296</b>	<b>\$ 59,541</b>

**FY 2021 Department Detail**

**Personal Services**

Salaries	22,464	Public Works Technician - Mowing etc.
Payroll Taxes	1,718	7.65% of Total Salaries
Retirement	2,431	Florida Retirement System - 10.82 % of Total Salaries
Health Insurance	4,274	Blue Cross
	<b>30,887</b>	

**Operating Expenditures**

Communications Services	840	Emergency Telephone
Utility Service	1,500	Electric for PW Building
Repair and Maintenance	4,800	Building Repairs & Maintenance
PW Vehicle Maintenance	1,420	Oil Changes and Brakes
Equipment Maintenance	1,920	Pressure Washer Service; Mower Blades and Repairs
Software Maintenance	204	Adobe
Vehicle Repairs	3,960	General Vehicle Repairs
PW Equipment Repairs	720	General Repairs
Other Current Charges	240	Other Miscellaneous Items
Office Supplies	120	Stationary; Labels and Other Office Supplies
Operating Supplies	3,600	Tank Rental; Cleaners; Plumbing and Electrical Supplies; Tools etc.
Fuel	600	Fuel for Vehicles and Mowers
Books, Pubs & Subs	210	Florida Rural Water Authority Membership
	<b>20,134</b>	

**Capital Outlay**

Machines & Equipment	<u>8,520</u>	Equipment Lift: Miscellaneous Capital Purchases
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**Total Expenditures** 59,541

**Physical Environment - Cemetery (539)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Operating Expenditure	6,168	7,100	2,742	3,420
<b>Total Expenditures</b>	<b>\$ 6,168</b>	<b>\$ 7,100</b>	<b>\$ 2,742</b>	<b>\$ 3,420</b>

**FY 2021 Department Detail**

**Operating Expenditure**

Utility Fees	1,320	Electricity Paid to SECO
Repairs & Maintenance	1,500	General Repairs; Irrigation
Operating Supplies	<u>600</u>	General Supplies; Plumbing; Fittings for Irrigation

**Total Expenditures** 3,420

**Parks & Recreation (572)**  
**FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	18,457	26,846	13,677	17,760
Capital Outlay	8,155	6,000	6,252	21,600
<b>Total Expenditures</b>	<b>\$ 26,612</b>	<b>\$ 32,846</b>	<b>\$ 19,929</b>	<b>\$ 39,360</b>

**FY 2021 Department Detail**

**Operating Expenditures**

Utility Fees	900	Joe Swaffer Park - Electricity Paid to SECO
	600	Olive Ingram Community Building - Electricity Paid to SECO
	3,000	New Community Building - Electric Paid to SECO
Repairs & Maintenance	2,700	Bush Hogging; Assorted Plumbing; Hardware & Tools
	120	Olive Ingram Building - Emergency Repairs
	960	Kirkwood Park - Tree Service; Mulch
	3,600	New Community Building; AC Service; Pest Control; Baby Changing Stations in both bathrooms; General
Community Events	2,400	Parks and Recreational Events - Light up Astatula
Special Events	360	Halloween Event
Joe Swaffer Park	1,200	Mulch; Wasp Spray; Glyphosate; Chemicals & Tools
Olive Ingram Building	120	Janitorial Supplies
Community Building	1,200	Operating and Janitorial Expenses
Kirkwood Park	600	Mulch
	<b>17,760</b>	

**Capital Outlay**

Infrastructure	16,000	Fence and Gates around Water Plant
Machines & Equipment	5,600	Furniture for New Community Center; Tools & Equipment
	<b>21,600</b>	

**Total Expenditures**                      **78,720**

**Transportation Fund  
FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	52,722	0	0	0
County 9th Cent Tax	12,022	12,000	12,216	12,000
Local Option Gas Tax	43,770	40,800	48,982	48,000
State Revenue Sharing	17,083	13,980	16,167	17,430
<b>Total Revenues</b>	<b>\$ 125,597</b>	<b>\$ 66,780</b>	<b>\$ 77,365</b>	<b>\$ 77,430</b>
<b>Expenditures</b>				
Personal Services	0	0	11,916	20,591
Operating Expenditures	51,535	149,055	125,734	56,839
<b>Total Expenditures</b>	<b>\$ 51,535</b>	<b>\$ 149,055</b>	<b>\$ 137,650</b>	<b>\$ 77,430</b>

**FY 2021 Department Detail**

**Personal Services**

Employee Wages	14,976	Public Works Wages (Mowing)
Payroll Taxes	1,146	7.65% of Total Wages
Retirement Contributions	1,620	Florida Retirement System - 10.82% of Total Wages
Health Insurance	2,849	Blue Cross

**Operating Expenditures**

Operating Supplies	2,400	Road Patch; Road Seal; Tar; Reflector Tacs
Utilities	18,720	Town Street and Traffic Lights
Repairs & Maintenance	9,000	Street Light Maintenance; Tree Trimming
Fuel	1,200	Fuel for Mowing of Right-of-Way
Road Materials & Supplies	1,500	Road Patch; Millings
Road Signs & Paving	24,019	Road Paving and Striping; Daffodil and Rosewood Street Signs; Speed Signs

**Total Expenditures** 77,430



**Infrastructure Fund  
FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	223,150	0	0	0
Discretionary Surtax	177,427	144,000	192,908	190,000
<b>Total Revenues</b>	<b>\$ 400,577</b>	<b>\$ 144,000</b>	<b>\$ 192,908</b>	<b>\$ 190,000</b>
<b>Expenditures</b>				
Capital Outlay	101,713	76,650	178,787	176,426
Carry Forward to Future Year	0	39,350	14,121	13,574
<b>Total Expenditures</b>	<b>\$ 101,713</b>	<b>\$ 116,000</b>	<b>\$ 192,908</b>	<b>\$ 190,000</b>

**FY 2021 Department Detail**

Town Hall	6,526	Flag Pole for Town Hall (\$1,500); Adaptive Security Appliance; (\$2,500) Lease Payments for Copier/Printer (\$2,526)
Police Department	28,650	Police Vehicle Leases - Two Patrol Vehicles
Debt Service	130,000	Loan Repayment for New Community Building
Debt service	3,750	Loan Interest
Professional Services	7,500	Engineering; Renovation of Soccer Field
Unappropriated funds	<u>13,574</u>	Carry Forward to Future Year
<b>Total Expenditures</b>	<b><u>190,000</u></b>	

**Enterprise Fund (Water Utility)  
FY 2021 Budget**



Department Summary	FY 2019 Year-End Actual	FY 2020 Adopted Budget	FY 2020 Estimated Actual	FY 2021 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	0	0	0	0
Water Usage (incl. Late Fees & Penalties)	0	0	0	17,502
Hook-up Fees (Incl. Conn/Disc) Fees	0	0	0	97,160
Impact Fees (Incl. Impact Admin Fees)	0	0	0	64,608
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179,270</b>
<b>Expenditures</b>				
Operating Expenditures	0	0	0	30,418
Capital Outlay	0	0	0	112,000
Carry Forward to Future Year	0	0	0	36,852
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179,270</b>

**FY 2021 Department Detail**

**Operating Expenditures**

Professional Services	14,400	Operations and Testing
Communications Services	760	Alarm for Well
Cellular Endpoints	363	Cellular Endpoints for Meter Reading
Freight & Postal Services	143	Postage for Mailing Bills
Utility Services	1,980	SECO - Electric for Well
Repairs & Maintenance	2,500	Hydrant Test; Chlorinator; Wet Tap; Relays & Pump
Equipment Maintenance	3,500	Generator Service;
Software Maintenance	712	Billing Software
Other Current Charges	1,200	Other Miscellaneous Items
Office Supplies	360	Postage; Notices; Door Hangers
Operating Supplies	3,600	Sodium Hydrochloride; Chlorine
Fuel	900	Fuel for Generator
	<b>30,418</b>	

**Capital Outlay**

Buildings	0	
Infrastructure	112,000	Underground Infrastructure and Meters
Machines & Equipment	0	
	<b>112,000</b>	
Unappropriated Funds	36,852	Carry Forward to Future Year

**Total Expenditures**                      179,270