

**TOWN OF ASTATULA
MAYOR AND COUNCIL
SUMMARY MINUTES**



**COUNCIL WORKSHOP
TUESDAY FEBRUARY 8, 2022
COMMUNITY CENTER**

Having been duly advertised as required by law, Mayor Mitchell Mack called the workshop to order at 4.06 pm. He led the Pledge of Allegiance.

Members Present:

Mitchell Mack, Mayor
Stephen Cross, Vice-Mayor
Gayle Sikkema

Absent:

Orita Issartel

Also Present:

Graham Wells, Town Clerk
Wally Hoagland, Police Chief
Tim Green, Town Planner

Roll Call was performed, and it was determined that a quorum was present. The Mayor welcomed the two guests and stated that as it was a workshop there would not be an opportunity for public comment. It is an opportunity for the council to discuss the current issues and the future development of the town in the sunshine.

PROPOSED CHANGES TO THE LAND DEVELOPMENT REGULATIONS

Mr. Green went over the various sections that had been amended in the code, either specific changes or housekeeping type changes where errors have been noticed and are being corrected. A summary of the significant sections affected in Chapter VI and VII are as follows:

6.2 Minor Subdivision Approval

The number of lots for a minor site plan approval has been increased from three (3) lots or fewer to four (4) lots or fewer to bring it in line with the requirement for school concurrency.

6.3 Lot Split: no more than 2 lots.

Language has been added to prevent the splitting of a lot that has previously been split, so as not to circumvent the minor subdivision requirement. A date of January 12, 2012 was selected when the lot split was added to the code, whereafter a lot that has been split cannot be split again. There have been twelve lot splits since 2012.

Final Submittal for Town Planner review and Public Hearings:

The procedure for Final Submittal was set out in more detail.

6.5.2 , 6.6.2 and 6.7.2: Required Submittals for Preliminary Development Plan.

The number of plans to be submitted was reduced from fifteen (15) to five (5) with the addition of an electronic file.

7.6.1 Water Facilities:

The agency Florida Department of Health and Rehabilitative Services is replaced by the Department of Environmental protection. Lake County has been deleted.

7.6.2 Sanitary Sewer Facilities:

The agency Florida Department of Health and Rehabilitative Services is replaced by the Department of Environmental protection. Lake County has been deleted.

7.6.3 Fire Protection and Hydrant Requirements:

The lines to which hydrants are connected has changed from six (6) to eight (8) inches in diameter.

7.6.4 Fiber Optic:

A new section has been added that requires in-ground fiber optic network conduit to be installed for Major Site Plans and New Development and where waterline extensions are installed for new development.

7.7 Parks and Recreation:

The park requirement has been amended due to new impact fee collection:

7.9 Fence Requirements:

Amendments have been included to clarify fence height, location and materials, along with the addition of walls and the use of barbed wire in the commercial district.

7.11.3 Levels of Service:

Park Acreage Level of Service has been amended to Six (6) acres per one thousand (1,000) residents on a Town wide calculation instead of on a site development calculation.

There was some discussion on the size, number and location of accessory structures that can be put on a lot and the total lot coverage. The mayor did not want to see accessory structures in the front yard and visible from the street. It was determined that this issue would be looked at, at a future date.

FURTHER DISCUSSION ON THE RULES OF ORDER

The Clerk and Councilwoman Sikkema had worked on the changes to the sections proposed at the last workshop.

1. c) Meetings: It was added that the day and time of the council meetings whilst being reviewed in November to set them for the year, could be amended at any time with a majority vote of the council.

10. b) was amended to read that a council member absent from the meeting could participate via use of electronic media but could not vote. The changes to the notice period for council meetings and workshops were made.

13. Public Input: the terminology was changed to mirror that used on the agenda.

18. Amendment of Rules: Future amendments would be adopted by Resolution.

The Clerk gave an update on the increase in Electricity Franchise Fee which would be adopted by resolution and begin being charged in March. He also spoke of the mess up by the Department of Revenue with the Communication Services Tax which should have been increased in January and will not now be until May.

DISCUSSION ON THE BIDS FOR THE SALE OF 13128 NEW YORK AVENUE.

There were two bids for the property, one at \$50,000.00 and the other at \$131,589.99 which was over the minimum of the \$125,000.00 stipulated by the town. It was suggested that this offer is accepted with the stipulation to close in sixty days subject to financing and appraisal. The Clerk said that it would come before Council at the February 14, 2022 regular meeting for further action.

There being no further business the meeting was adjourned at 5:30 pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk