



# FINAL BUDGET

FOR FISCAL YEAR 2022-2023

Approved by Council - September 29, 2022



**TOWN OF ASTATULA**



# TOWN OF ASTATULA

Mayor, Council Members and Citizens of Astatula:

Submitted in the following packet is the final budget for the Town of Astatula for FY 2022. The packet provides baseline budget requests by fund and department as well as supplementary information to aid in decision-making.

## **Tab 1 (pages 1.1 – 1.3)**

Tab 1 provides the reporting structure and an overview of the budget revenues and expenditures for the fiscal year 2022-2023 for the Town. Page 1.1 shows the reporting structure of the Town reflecting each department and its employees. Page 1.2 shows a breakdown of the Revenues by fund that are expected to be received and the budgeted expenditure broken down by personal services, operating expenditures, and capital outlay. There is no requirement for a carry forward from prior years in the General Fund. There is a carry forward to future years of \$104,874 for the Infrastructure Fund and \$19,118 in the Enterprise (water) Fund. Page 1.3 provides an easy-to-follow chart showing where the revenues will come from with specific detail in the Tabs that follow.

## **Tab 2 (pages 2.1 – 2.3)**

A Summary of the Town's General Fund Revenues are provided in Tab 2. Three years of data are presented; the FY 2020 actual revenues, the FY 2021 adopted budget and the FY 2022 proposed budget. Revenues are presented separately for each fund along with a pie chart showing general fund revenues. Some significant highlights within the revenue summaries are:

On July 1, 2021, the Lake County Property Appraiser provided the Town with an estimate of taxable value. The value provided was \$80,530,786 which represents an increase of \$9,397,333 (5.85%) from the prior year. Assuming the same millage rate is adopted as the prior year, this will result in an increase in Ad Valorem taxes of \$70,480.

An amount of \$64,400 in the general fund revenues will be paid by the Lake County School Board to cover the cost of the school resource officer that our police department will provide.

## **Tab 3 (pages 3.1 – 3.3)**

Tab 3 presents summaries of expenditures within the town by fund and department. As with revenues, three years of data are presented; the FY 2020 actual expenditures, the FY 2021 adopted budget and the FY 2022 proposed budget. The pie chart on page 3.2 and 3.3 provides a visual of where the money goes both in total and for the General Fund only.

**Tab 4 (pages 4.1 – 4.3)**

Tab 4 presents the budget proposal for the Legislative (Mayor & Council), Executive (Clerk) and the Financial & Administrative departments. The top portion of each department's page represents a summary of proposed revenues and/or expenditures, with specific line-item detail being provided in the bottom portion.

**Tab 5 (pages 5.1 – 5.4)**

Tab 5 presents the budget proposal for services that are contracted out. They include Legal, Planning, Protective inspections (Permitting) and Solid Waste (Garbage Collection).

**Tab 6 (page 6.1)**

Tab 6 presents the budget proposal for Law Enforcement. Included in this year's budget is the \$64,400 revenue from the school Board and the corresponding cost for the full time School Resource Officer.

**Tab 7 (pages 7.1 – 7.4)**

Tab 7 presents the budget proposal for the Public Works, Physical Environment (cemetery), Parks & Recreation departments and Special Events.

**Tab 8 (pages 8.1)**

Tab 8 presents the budget proposal for the Transportation Fund. This fund uses restricted revenues from the State and County (Local Gas Taxes) and a portion of State Revenue Sharing. It can therefore only be used for expenditures related to Roads and Right-of-Ways.

**Tab 9 (page 9.1)**

Tab 9 presents the budget proposal for the Infrastructure Fund. This fund also uses restricted revenues (Discretionary Surtax) from the State and can only be used for capital purchases and projects.

**Tab 10 (page 10.1)**

Tab 10 presents the budget proposal for the Enterprise Fund. This fund covers anything associated with the provision of fire control and potable water.

Respectfully Submitted,



Graham Wells  
Town Clerk & Finance Officer

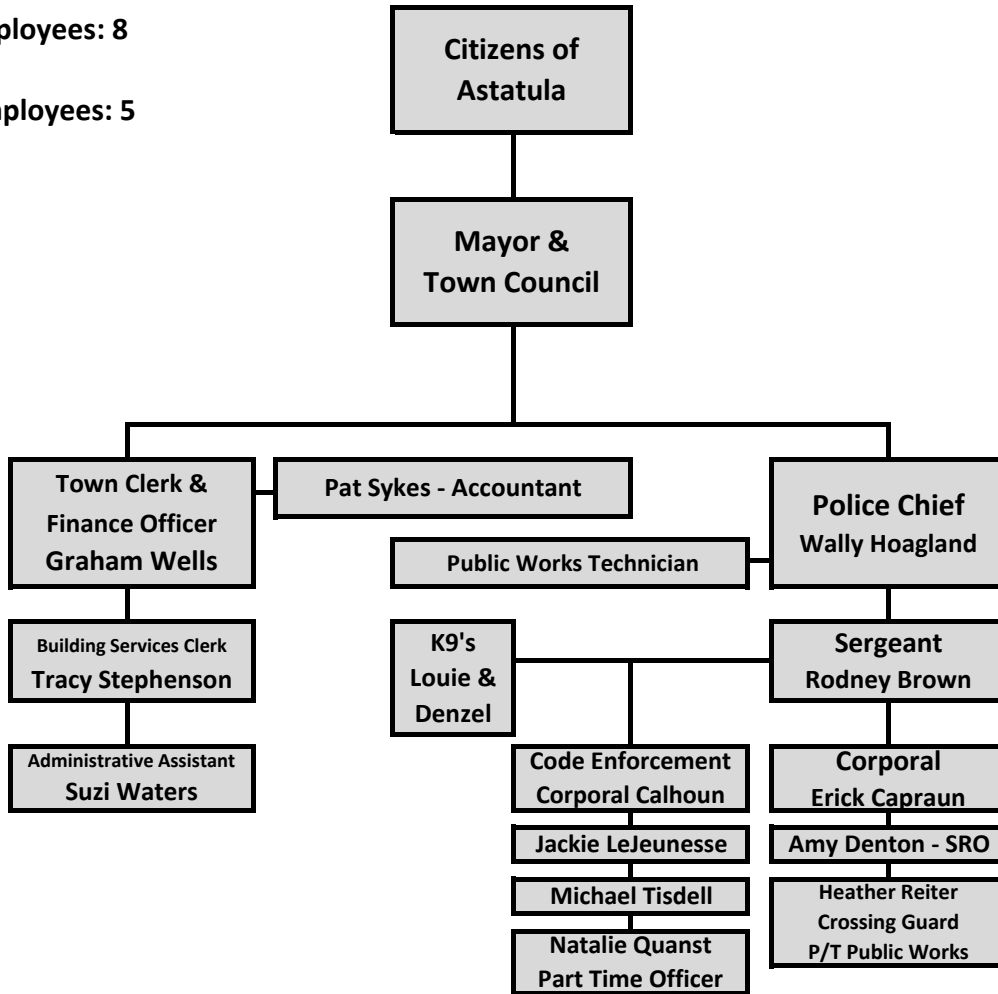
<b>TAB. 1</b>	<b>REPORTING STRUCTURE AND OVERVIEW OF REVENUES AND EXPENDITURES</b>
<b>TAB. 2</b>	<b>REVENUES BY FUND – GENERAL, TRANSPORTATION &amp; INFRASTRUCTURE FUNDS</b>
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**Reporting Structure**  
**FY 2022 Budget**



**Full-Time Employees: 8**

**Part-Time Employees: 5**



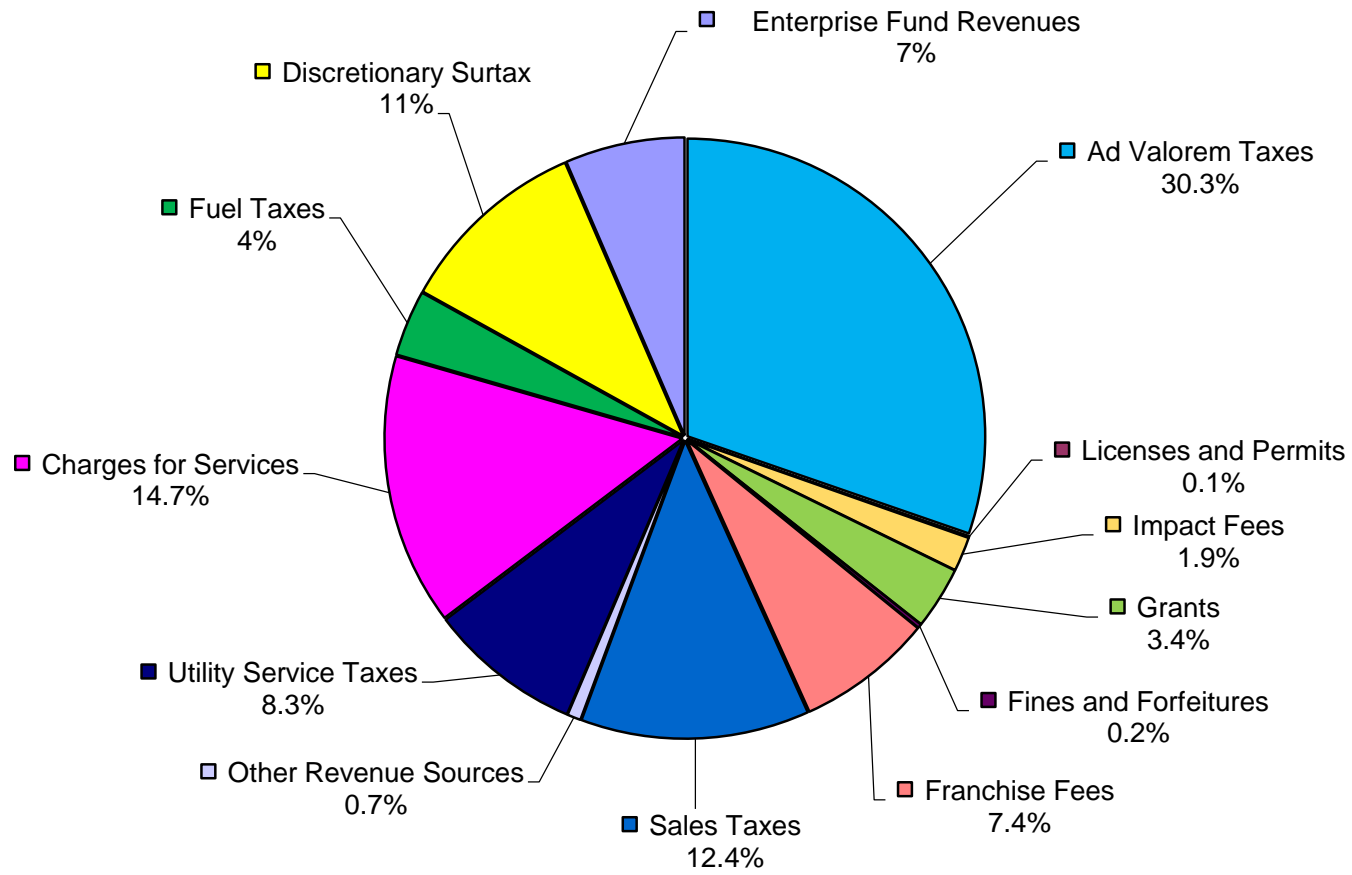
**Overview - Revenue & Expenditure  
FY 2022 Budget**



The figures shown below represent Current Revenues; the amount of money budgeted that the Town will receive in FY 2021 and Current Expenditures; the amount of money budgeted to be spent in FY 2021.

<b>General Fund</b>	<b>FY 2022 Budget</b>
Ad Valorem Taxes	573,782
Utility Service Taxes	157,600
Sales Taxes - Collected by the State	216,800
Franchise Fees	139,858
Licenses & Permits	1,740
Fines & Forfeits	4,140
Charges for Services	279,374
Grants & School Board Funding	64,400
Impact Fees	35,313
Other Revenue Sources	13,860
Carry Forward from Prior Years	0
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 1,486,867</b>
Personal Services	873,421
Operating Expenditures	611,646
Capital Outlay	1,800
Carry Forward to Future Years	0
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 1,486,867</b>
<b>Transportation Fund</b>	<b>FY 2022 Budget</b>
County 9th Cent Tax	12,000
Local Option Gas Tax	56,000
State Revenue Sharing	18,330
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 86,330</b>
Operating Expenditures	86,330
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 86,330</b>
<b>Infrastructure Fund</b>	<b>FY 2022 Budget</b>
Discretionary Surtax	198,000
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 198,000</b>
Capital Outlay	93,126
Carry Forward to Future Years	104,874
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 198,000</b>
<b>Enterprise Fund</b>	<b>FY 2022 Budget</b>
Charges for Services	81,191
Impact Fees	41,848
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 123,039</b>
Operating Expenditures	37,381
Capital Outlay	66,540
Carry Forward to Future Years	19,118
<b>TOTAL CURRENT EXPENDITURES</b>	<b>\$ 123,039</b>

**FY 2022-23  
TOWN OF ASTATULA REVENUES  
ALL FUNDS**



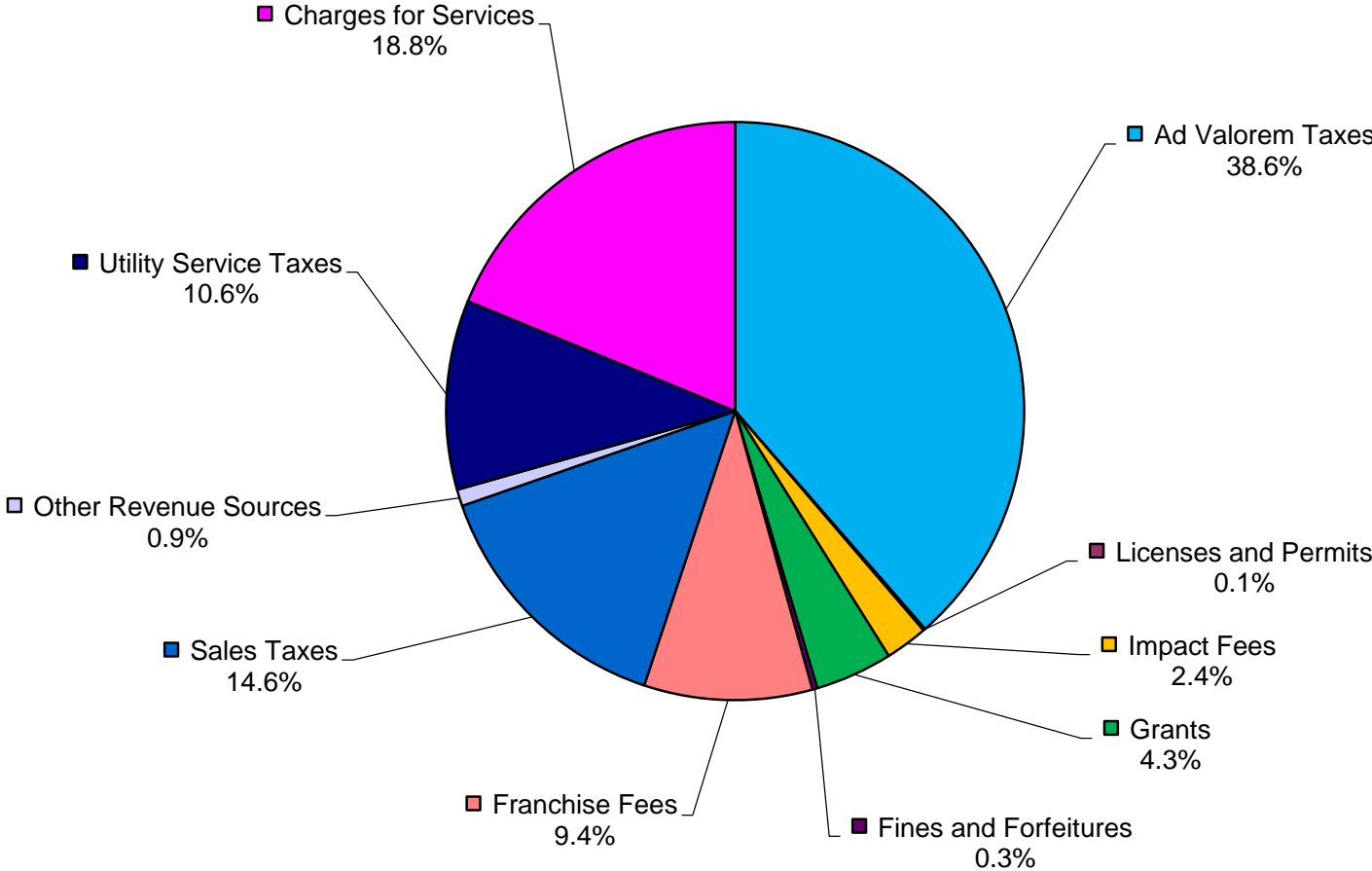
**General Fund Revenue Summary  
FY 2022 Budget**



	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
<b>Ad Valorem Taxes</b>			
Current Ad Valorem Taxes	421,700	506,950	573,782
<b>Utility Service Taxes</b>			
Electricity Service Tax	123,491	127,200	132,000
Communications Service Tax	25,160	28,200	25,600
<b>Sales Taxes - Collected by the State</b>			
Half Cent Sales Tax	114,710	128,400	144,000
State Revenue Sharing	58,500	64,800	72,800
<b>Franchise Fees</b>			
Electricity Franchise	72,726	73,200	120,000
Solid Waste Franchise	18,043	18,412	19,858
<b>Licenses and Permits</b>			
Business Tax Receipts	661	840	840
Mobile Home Licenses	1,068	1,200	900
<b>Fines and Forfeits</b>			
Traffic Court Fines	4,075	3,960	3,960
Investigative Cost Recovery	95	120	180
<b>Charges for Services</b>			
Building Permit Fees	51,650	87,300	86,560
Planning and Zoning Review Fees	12,950	9,000	9,000
Garbage/Solid Waste Collection	167,980	169,202	183,814
<b>Grants and School Board Funding</b>			
School Resource Office	48,000	51,585	64,400
<b>Impact Fees</b>			
Residential Impact Fees	49,273	48,641	32,427
Commercial Impact Fees	0	0	0
Administrative Fees	1,300	5,415	2,886
<b>Other Revenue Sources</b>			
Office Fees - Notary, Copy, Fax, Lien Search	2,126	2,100	2,400
Police Education	550	600	600
Interest Earnings	77	60	60
Community Building Rental	535	7,200	7,200
Contributions to Cemetery	2,776	2,400	2,400
Other Miscellaneous Revenue	30,902	1,200	1,200
<b>Carry Forward from Prior Year</b>	56,500	39,772	0
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 1,264,848</b>	<b>\$ 1,377,757</b>	<b>\$ 1,486,867</b>



**FY 2022-23  
GENERAL FUND REVENUES**



**Transportation/Infrastructure/Enterprise Revenue Summary  
FY 2022 Budget**



	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
<b>Transportation Fund Revenues</b>			
Carry Forward from Prior Year	52,722	0	0
County 9th Cent Tax	12,022	12,000	12,000
Local Option Gas Tax	43,770	48,000	56,000
State Revenue Sharing	17,083	17,430	18,330
<b>TOTAL TRANSPORTATION FUND REVENUES</b>	<b>\$ 125,597</b>	<b>\$ 77,430</b>	<b>\$ 86,330</b>

	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
<b>Infrastructure Fund Revenues</b>			
Carry Forward from Prior Year	223,150	0	0
Discretionary Surtax	177,427	190,000	198,000
<b>TOTAL INFRASTRUCTURE FUND REVENUES</b>	<b>\$ 400,577</b>	<b>\$ 190,000</b>	<b>\$ 198,000</b>

	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
<b>Enterprise Fund Revenues</b>			
Carry Forward from Prior Year	0	0	0
Water Usage (incl. Late Fees & Penalties)	0	17,502	24,731
Hook-up Fees (Incl. Connection/Disconnection ) Fees	0	97,160	56,460
Impact Fees (Incl. Impact Admin Fees)	0	64,608	41,848
<b>TOTAL ENTERPRISE FUND REVENUES</b>	<b>\$ -</b>	<b>\$ 179,270</b>	<b>\$ 123,039</b>

**Expenditure Summary by Department  
FY 2022 Budget**



<b>General Fund Expenditure by Department</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
Legislative (511)	11,574	14,660	16,180
Executive - Town Clerk (512)	216,930	281,612	256,960
Financial & Administrative (513)	20,837	20,600	21,090
Legal Council (514)	21,051	49,100	45,900
Comprehensive Planning (515)	7,876	14,200	11,500
Other General Governmental (519)	29,129	59,331	65,474
Law Enforcement (521)	586,595	687,470	751,401
Protective Inspections (524)	71,547	91,933	91,821
Garbage/Solid Waste Disposal (534)	165,045	169,860	188,760
Other Physical Environment (539)	6,168	4,920	7,701
Parks & Recreation (572)	21,143	45,600	17,578
Special Events (574)	3,617	2,760	12,500
<b>TOTAL GENERAL FUND EXPENDITURE</b>	<b>\$ 1,161,512</b>	<b>\$ 1,442,046</b>	<b>\$ 1,486,867</b>

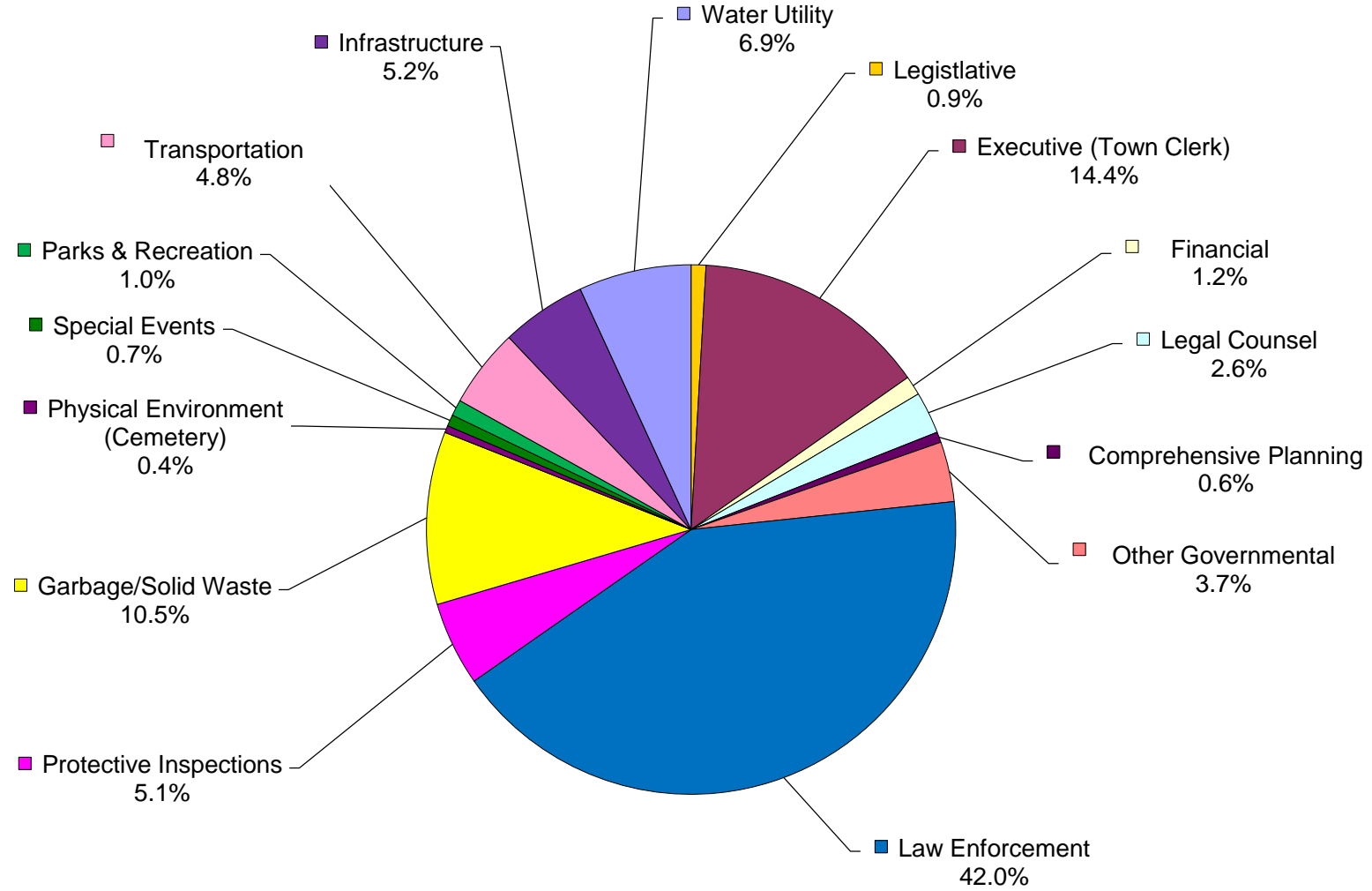
<b>Transportation Fund Expenditure by Department</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
Transportation (541)	62,030	74,581	86,330
<b>TOTAL TRANSPORTATION FUND EXPENDITURE</b>	<b>\$ 62,030</b>	<b>\$ 74,581</b>	<b>\$ 86,330</b>

<b>Infrastructure Fund Expenditure by Department</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
Infrastructure	36,316	48,750	93,126
<b>TOTAL INFRASTRUCTURE FUND EXPENDITURE</b>	<b>\$ 36,316</b>	<b>\$ 48,750</b>	<b>\$ 93,126</b>

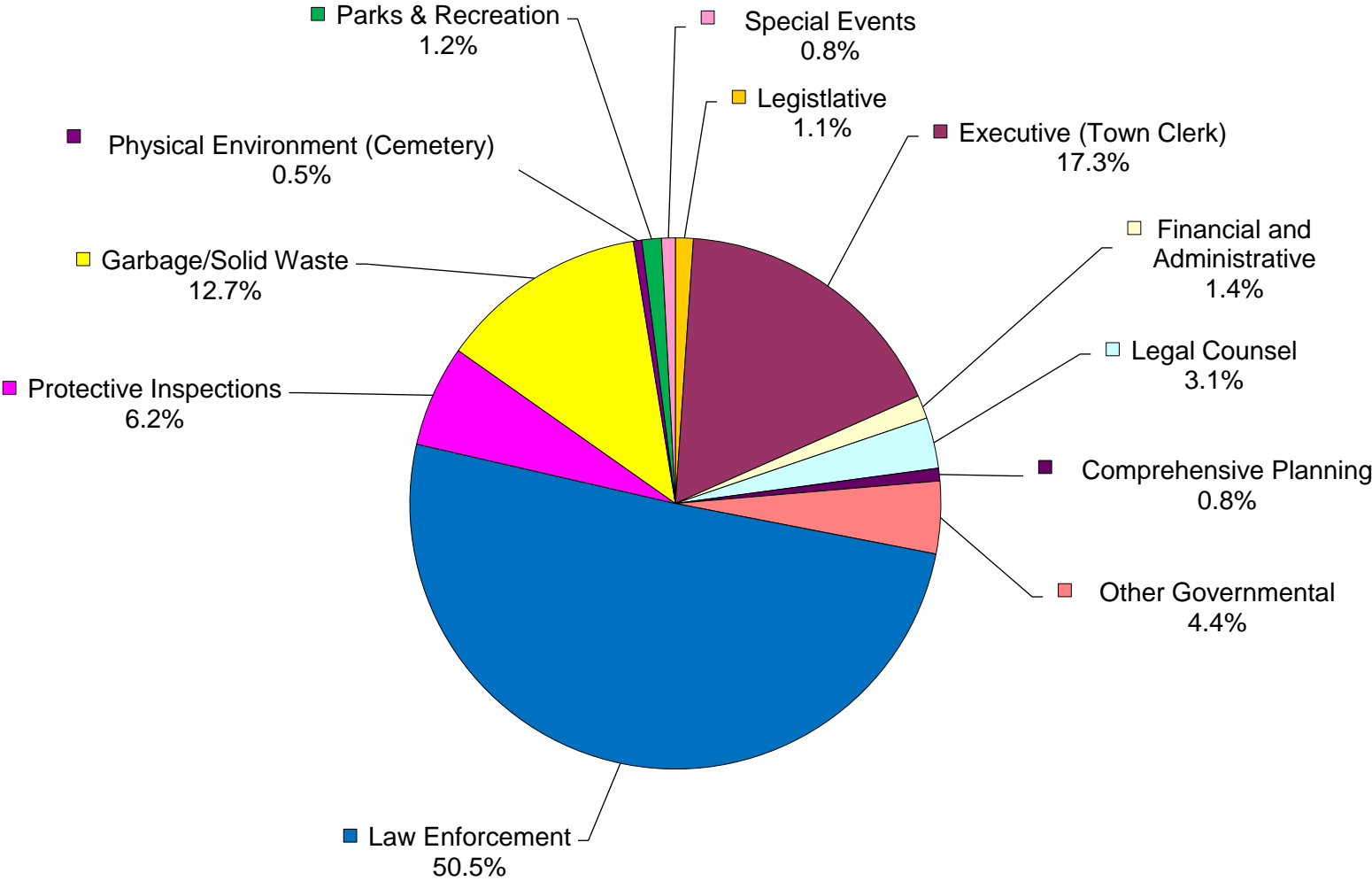
<b>Enterprise Fund Expenditure by Department</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
Water Utility	0	179,270	123,039
<b>TOTAL ENTERPRISE FUND EXPENDITURE</b>	<b>\$ -</b>	<b>\$ 179,270</b>	<b>\$ 123,039</b>

<b>Total Expenditure - All Funds Expenditure by Fund</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>
General Fund	1,161,512	1,442,046	1,486,867
Transportation Fund	62,030	74,581	86,330
Infrastructure Fund	36,316	48,750	93,126
Enterprise Fund	0	179,270	123,039
<b>TOTAL EXPENDITURE</b>	<b>\$ 1,259,858</b>	<b>\$ 1,744,647</b>	<b>\$ 1,789,362</b>

### "WHERE THE MONEY GOES" - FY 2022-23



**"GENERAL FUND EXPENDITURES" - FY 2022-23**



**Legislative Department (511)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	11,574	14,660	12,090	16,180
<b>Total Expenditures</b>	<b>\$ 11,574</b>	<b>\$ 14,660</b>	<b>\$ 12,090</b>	<b>\$ 16,180</b>

**FY 2022 Department Detail**

**Operating Expenditures**

Contractual Services	6,000	Mayor's Stipend budget at \$500.00 per month
	7,200	Council Members Stipend budgeted at \$150.00 per month
Other Current Charges	500	Hotels, Meetings and Travel
	500	Training Courses
	180	Business Cards, Name Plates etc.
	800	Microsoft
	480	Email Addresses
	520	Staff Meetings

**Total Expenditures**                      **16,180**

**Executive Department - Town Clerk (512)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Personal Services	101,770	136,556	126,362	150,535
Operating Expenditures	71,526	87,856	93,138	105,225
Capital Equipment	622	57,200	57,200	1,200
<b>Total Expenditures</b>	<b>\$ 173,918</b>	<b>\$ 281,612</b>	<b>\$ 276,700</b>	<b>\$ 256,960</b>

**FY 2022 Department Detail**

**Personal Services**

Salaries	85,838	Town Clerk
Wages	23,868	Administrative Assistant: Cleaner
Payroll Taxes	8,393	7.65% of Total Salaries
Retirement	13,066	Florida Retirement System - 11.91% of Total Salaries
Health Insurance	19,371	Florida Blue \$1,575 per month for 9 months plus \$1,732 for 3 months
	<u>150,535</u>	

**Operating Expenditures**

Travel & Per Diem	1,600	General Mileage
Communications Services	4,160	Email Addresses; Fax Lines; Internet
Freight & Postage Services	600	P.O. Box Rental; Postage and Freight
Utility Service	7,200	Electric for Town Hall
Insurance	68,497	General, Property, Workers Comp and Auto Liability
Repair and Maintenance	2,247	Pest Control; Fire Extinguisher Inspection & General Repairs
Software Maintenance	7,024	Adobe; Intuit; Intuit Payroll; MS Office
Printing & Binding	1,162	Copier Overages; Business Cards; Letterheads etc.
Other Current Charges	3,400	Advert for Budget; Other Miscellaneous Items
Office Supplies	2,400	Stationary; Paper; Toner Ink and Other Office Supplies
Operating Supplies	2,400	Bathroom; Janitorial; Water; Computer; Batteries; Meetings etc.
Books, Pubs & Subs	3,735	IIMC; FACC; LSMPO; FL League of Cities; BJ's; Prime; Municode
Staff Training	800	Webinars and Seminars & Other Training
	<u>105,225</u>	

**Capital Outlay**

Machines & Equipment	<u>1,200</u>	Computer Hardware; Printers etc.
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**Total Expenditures** 256,960

**Financial and Administrative Department (513)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	20,837	20,600	24,440	21,090
<b>Total Expenditures</b>	<b>\$ 20,837</b>	<b>\$ 20,600</b>	<b>\$ 24,440</b>	<b>\$ 21,090</b>

**FY 2022 Department Detail**

**Financial Services**

Accounting Services	3,600	General Accounting Services
Annual Audit	<u>17,490</u>	Annual Audit Fees

**Total Expenditures**                      **21,090**



**Legal Department (514)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	21,051	49,100	47,937	45,900
<b>Total Expenditures</b>	<b>\$ 21,051</b>	<b>\$ 49,100</b>	<b>\$ 47,937</b>	<b>\$ 45,900</b>

**FY 2022 Department Detail**

**Legal Counsel**

Legal Counsel Fees	42,000	General Legal Counsel
Special Magistrate	3,600	Code Enforcement Issues
Operating Expenditure	<u>300</u>	General Operating Expense

**Total Expenditures**                      **45,900**

**Comprehensive Planning (515)  
FY 2022 Budget**



<b>Department Summary</b>	<b>FY 2020 Year-End Actual</b>	<b>FY 2021 Adopted Budget</b>	<b>FY 2021 Estimated Actual</b>	<b>FY 2022 Proposed Budget</b>
<b>Revenues</b>				
Planning & Zoning Review Fees	12,950	9,000	23,000	9,000
<b>Total Revenues</b>	<b>\$ 12,950</b>	<b>\$ 9,000</b>	<b>\$ 23,000</b>	<b>\$ 9,000</b>
<b>Expenditures</b>				
Operating Expenditures	7,876	14,200	13,412	11,500
<b>Total Expenditures</b>	<b>\$ 7,876</b>	<b>\$ 14,200</b>	<b>\$ 13,412</b>	<b>\$ 11,500</b>

**FY 2022 Department Detail**

**Planning Services**

Planning & Zoning Review	7,600	All Fees Associated with Planning Applications
Town Planning Services	2,400	Comprehensive Planning Fees
Operating Expenditure	<u>1,500</u>	Legal Advertising; Recording of Documents
<b>Total Expenditures</b>	<b><u><u>11,500</u></u></b>	

**Protective Inspections - Building Permits (524)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
Building Permit Fees	51,650	87,300	80,600	86,560
<b>Total Revenues</b>	<b>\$ 51,650</b>	<b>\$ 87,300</b>	<b>\$ 80,600</b>	<b>\$ 86,560</b>
<b>Expenditures</b>				
Personal Expenditures	42,961	46,019	42,223	44,794
Operating Expenditures	28,586	45,914	41,108	47,028
<b>Total Expenditures</b>	<b>\$ 71,547</b>	<b>\$ 91,933</b>	<b>\$ 83,331</b>	<b>\$ 91,821</b>

**FY 2022 Department Detail**

**Personal Services**

Salaries	32,760	Building Services Clerk
Payroll Taxes	2,506	7.65% of Total Salaries
Retirement	3,902	Florida Retirement System - 11.91% of Total Salaries
Health Insurance	5,626	Florida Blue (based on 50 year old)

**Operating Expenditures**

Inspection Fees	43,280	Permitting Fees paid to SAFEbuilt for Building & Fire Inspections
Other Current Charges	600	Miscellaneous
Building Surcharges	1,948	Fees Paid to DBPR/DCA
Staff Training	1,200	Permitting Training

**Total Expenditures**                      **91,821**

**Garbage/Solid Waste Services (534)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
Garbage/Solid Waste Revenue	167,980	169,202	173,045	183,814
Franchise Fee	18,043	18,412	11,600	19,858
<b>Total Revenues</b>	<b>\$ 186,023</b>	<b>\$ 187,614</b>	<b>\$ 184,645</b>	<b>\$ 203,672</b>
<b>Expenditures</b>				
Operating Expenditures	165,045	169,860	167,794	188,760
<b>Total Expenditures</b>	<b>\$ 165,045</b>	<b>\$ 169,860</b>	<b>\$ 167,794</b>	<b>\$ 188,760</b>

**FY 2022 Department Detail**

**Solid Waste Services**

Solid Waste Fees	180,584	Fees paid to GFL for the Collection of Garbage and Recycling
Tax Collector Admin Fees	3,676	2% of the Assessment paid to Lake County Tax Collector
Operating Expenditures	<u>4,500</u>	TRIM Preparation paid to Government Services Group

**Total Expenditures**                     188,760

**Law Enforcement (521)  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
School Resource Officer Funding	48,000	51,585	54,787	64,400
Traffic Court Fines	4,075	3,960	4,000	3,960
Police Education	550	600	570	600
<b>Total Revenues</b>	<b>\$ 52,625</b>	<b>\$ 56,145</b>	<b>\$ 59,357</b>	<b>\$ 68,960</b>
<b>Expenditures</b>				
Personal Services	463,714	579,047	571,862	641,053
Operating Expenditures	63,456	107,943	98,370	109,748
Capital Outlay	59,425	480	2,650	600
<b>Total Expenditures</b>	<b>\$ 586,595</b>	<b>\$ 687,470</b>	<b>\$ 672,882</b>	<b>\$ 751,401</b>

**FY 2022 Department Detail**

**Personal Services**

Salaries	84,052	Police Chief
	324,285	Police Officers Salaries including School Resource Officer
	6,495	Crossing Guard
Incentive Pay	4,440	Training Incentive
Payroll Taxes	32,074	7.65% of Total Salaries
Retirement	115,649	Florida Retirement System - 27.83% for Police; 11.91% for Crossing Guard
Health Insurance	74,058	Florida Blue \$6,021 pm for 9 months plus \$6,623 for 3 months (July-Sept)
	<b>641,053</b>	

**Operating Expenditures - General Fund**

Travel & Per Diem	3,480	Attendance at Training Courses and Seminars
Communications Services	5,052	Email Addresses; Fax Lines; Internet
Telecommunications	7,877	Communication Devices - A T & T
Police Radios	5,552	Agreement with Lake County
Postage & Mailing	248	Postage; Code Enforcement Notices; PO Box Rental
Repair and Maintenance	4,296	Pest Control, Radar & Speedometer Calibration; Fire Ext Inspection; General
Software Maintenance	10,613	Adobe; MS Office; LCSO Server Maint; Reporting Software; Bit Defender
Vehicle Maintenance	10,000	Oil Changes; Tires; Brakes; General Repairs
Other Current Charges	1,200	Other Miscellaneous Items
Office Supplies	600	Stationary; Paper; Toner Ink and Other Office Supplies
Operating Supplies	10,400	Uniforms; Ammunition; CPR Supplies; Tactical Equipment; AED Pads & Batteries
K-9 Expenses	2,680	Food for Police Dogs & Vets Bills
Fuel	40,000	Fuel for Police Vehicles
Books, Pubs & Subs	550	Memberships; FL Assn of Code Enforcement; Police Chief Associations; IACP
Police Education	3,600	Code Enforcement Continuing Education; Courses and Seminars
Police Training	3,600	School Resource Officer Training Courses; K9 Training
	<b>109,748</b>	

**Capital Outlay**

Machines & Equipment	600	Computer Hardware; Printers etc.
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**Total Expenditures** 751,401

**Public Works Department (519)  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Personal Services	16,140	26,613	22,277	37,038
Operating Expenditures	12,989	28,444	13,026	28,436
Capital Outlay	1,675	8,520	681	0
<b>Total Expenditures</b>	<b>\$ 29,129</b>	<b>\$ 55,057</b>	<b>\$ 35,303</b>	<b>\$ 65,474</b>

**FY 2022 Department Detail**

**Personal Services**

Salaries	28,626	Public Works Technician - Mowing etc.
Payroll Taxes	2,190	7.65% of Total Salaries
Retirement	3,409	Florida Retirement System - 11.91 % of Total Salaries
Health Insurance	2,813	Florida Blue (based on 50 year old)
	<u>37,038</u>	

**Operating Expenditures**

Communications Services	936	Emergency Telephone
Utility Service	1,036	Electric for PW Building
Repair and Maintenance	9,600	Building Repairs & Maintenance
PW Vehicle Maintenance	2,500	Oil Changes and Brakes
Equipment Maintenance	1,920	Pressure Washer Service; Mower Blades and Repairs
Software Maintenance	204	Adobe
Vehicle Repairs	3,960	General Vehicle Repairs
PW Equipment Repairs	720	General Equipment Repairs
Other Current Charges	240	Other Miscellaneous Items
Office Supplies	120	Stationary; Labels and Other Office Supplies
Operating Supplies	6,000	Tank Rental; Cleaners; Plumbing and Electrical Supplies; Tools etc.
Fuel	1,200	Fuel for Vehicles and Mowers
	<u>28,436</u>	

**Capital Outlay**

Machines & Equipment	<u>0</u>
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**Total Expenditures** 65,474



**Physical Environment - Cemetery (539)  
 FY 2022 Budget**

Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditure	6,168	3,420	1,402	7,701
<b>Total Expenditures</b>	<b>\$ 6,168</b>	<b>\$ 3,420</b>	<b>\$ 1,402</b>	<b>\$ 7,701</b>

**FY 2022 Department Detail**

**Operating Expenditure**

Utility Fees	1,351	Electricity Paid to SECO
Repairs & Maintenance	5,500	General Repairs; Irrigation
Operating Supplies	600	General Supplies; Plumbing; Fittings for Irrigation
Software	<u>250</u>	Cemetery Management Software
<b>Total Expenditures</b>	<b><u><u>7,701</u></u></b>	

**Parks & Recreation (572)**  
**FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	12,988	15,000	14,310	17,578
Capital Outlay	8,155	30,600	28,155	0
<b>Total Expenditures</b>	<b>\$ 21,143</b>	<b>\$ 45,600</b>	<b>\$ 42,465</b>	<b>\$ 17,578</b>

**FY 2022 Department Detail**

**Operating Expenditures**

Utility Fees	480	Joe Swaffer Park - Electricity Paid to SECO
	660	Olive Ingram Community Building - Electricity Paid to SECO
	3,360	New Community Building - Electric Paid to SECO
Repairs & Maintenance	2,700	Bush Hogging; Assorted Plumbing; Hardware & Tools
	120	Olive Ingram Building - Emergency Repairs
	1,920	Kirkwood Park - Tree Service; Mulch
	4,138	New Community Building; AC Service; Pest Control;
Joe Swaffer Park	2,400	Mulch; Wasp Spray; Glyphosate; Chemicals & Tools
Community Building	1,200	Operating and Janitorial Expenses
Kirkwood Park	600	Mulch
	<u>17,578</u>	

**Capital Outlay**

Park Buildings	0
Infrastructure	0
Equipment	0
	<u>0</u>

**Total Expenditures**                                 17,578



**Special Events  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Expenditures</b>				
Operating Expenditures	2,760	4,556	6,000	12,500
<b>Total Expenditures</b>	<b>\$ 2,760</b>	<b>\$ 4,556</b>	<b>\$ 6,000</b>	<b>\$ 12,500</b>

**FY 2022 Department Detail**

**Operating Expenditures**

Special Events	10,000	Light Up Astatula; Halloween; Back Pack; Movie Nights
	<u>2,500</u>	Lake County Sheriff's Charity Gala
<b>Total Expenditures</b>	<b><u><u>12,500</u></u></b>	

**Transportation Fund  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	52,722	0	0	0
County 9th Cent Tax	12,022	12,000	13,337	12,000
Local Option Gas Tax	43,770	48,000	56,278	56,000
State Revenue Sharing	17,083	17,430	16,167	18,330
<b>Total Revenues</b>	<b>\$ 125,597</b>	<b>\$ 77,430</b>	<b>\$ 85,782</b>	<b>\$ 86,330</b>
<b>Expenditures</b>				
Personal Services	0	0	9,653	20,718
Operating Expenditures	51,535	56,839	58,662	65,612
<b>Total Expenditures</b>	<b>\$ 51,535</b>	<b>\$ 56,839</b>	<b>\$ 68,315</b>	<b>\$ 86,330</b>

**FY 2022 Department Detail**

**Personal Services**

Employee Wages	14,976	Public Works Wages (Mowing)
Payroll Taxes	1,146	7.65% of Total Wages
Retirement Contributions	1,784	Florida Retirement System - 11.91% of Total Wages
Health Insurance	2,813	Florida Blue (based on 50 year old)

**Operating Expenditures**

Professional Services	1,500	Locates
Utilities	19,656	Town Street and Traffic Lights
Repairs & Maintenance	9,000	Street Light Maintenance; Tree Trimming
Operating Supplies	600	General Supplies
Fuel	1,200	Fuel for Mowing of Right-of-Way
Road Materials & Supplies	2,000	Road Patch; Millings
Road Signs & Paving	31,656	Road Paving and Striping; Street Signs; Speed Signs

**Total Expenditures** 86,330

**Infrastructure Fund  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	223,150	0	0	0
Discretionary Surtax	177,427	190,000	208,388	198,000
<b>Total Revenues</b>	<b>\$ 400,577</b>	<b>\$ 190,000</b>	<b>\$ 208,388</b>	<b>\$ 198,000</b>
<b>Expenditures</b>				
Capital Outlay	36,316	35,176	74,149	93,126
Carry Forward to Future Year	0	13,574	2,738	104,874
<b>Total Expenditures</b>	<b>\$ 36,316</b>	<b>\$ 48,750</b>	<b>\$ 76,887</b>	<b>\$ 198,000</b>

**FY 2022 Department Detail**

**Capital Outlay**

Council	4,000	Council Table: Computer for Mayor
Town Hall	27,526	Copier Lease; Furniture for Clerks Office, Parking Lot Paving
Public Works	15,000	Kawasaki Mule
Public Works	5,000	Additional Funding for Paving
Police Department	6,600	6 Police Radio Docking Station
Police Department	1,000	Ballistic Vest
Police Department	9,600	Pence Around Police/Public Works Compound
Physical Environment	12,000	Fence for Cemetery
Parks & Recreation	12,400	Fence for Community Center; Icemaker; Furniture
	<u>93,126</u>	
Unappropriated funds	<u>104,874</u>	Carry Forward to Future Year
<b>Total Expenditures</b>	<b><u>198,000</u></b>	

**Enterprise Fund (Water Utility)  
FY 2022 Budget**



Department Summary	FY 2020 Year-End Actual	FY 2021 Adopted Budget	FY 2021 Estimated Actual	FY 2022 Proposed Budget
<b>Revenues</b>				
Carry Forward From Prior Year	0	0	0	0
Water Usage (incl. Late Fees & Penalties)	0	17,502	11,375	24,534
Hook-up Fees (Incl. Conn/Disc) Fees	0	97,160	52,593	56,657
Impact Fees (Incl. Impact Admin Fees)	0	64,608	16,579	41,848
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 179,270</b>	<b>\$ 80,547</b>	<b>\$ 123,039</b>
<b>Expenditures</b>				
Operating Expenditures	0	30,418	45,056	37,381
Capital Outlay	0	112,000	67,550	66,540
Carry Forward to Future Year	0	36,852	0	19,118
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 179,270</b>	<b>\$ 112,606</b>	<b>\$ 123,039</b>

**FY 2022 Department Detail**

**Operating Expenditures**

Professional Services	13,362	Operations and Testing
Communications Services	720	Alarm for Well
Cellular Endpoints	532	Cellular Endpoints for Meter Reading
Freight & Postal Services	335	Postage for Mailing Bills and Quality Reports
Utility Services	1,980	SECO - Electric for Well
Repairs & Maintenance	2,400	Hydrant Test; Chlorinator; Wet Tap; Relays & Pump
Equipment Maintenance	7,800	Generator Service;
Software Maintenance	712	UB Max Billing Software
Other Current Charges	2,400	DEP Licensee Fee, FRWA Membership
Office Supplies	240	Postage; Notices; Door Hangers
Operating Supplies	6,000	Aqua Gold; Chlorine; Sampling Pouches; Stenner Tubes
Fuel	900	Fuel for Generator
	<b>37,381</b>	

**Capital Outlay**

Buildings	0	
Infrastructure	66,540	Underground Infrastructure and Meters
Machines & Equipment	0	
	<b>66,540</b>	
Unappropriated Funds	19,118	Carry Forward to Future Year

**Total Expenditures** 123,039