

**TOWN OF ASTATULA**  
**Regular Council Meeting Agenda**  
Tuesday May 9, 2023 - 6:30 PM TOWN HALL

**Town Council Members**

Mitchell Mack - Mayor  
Officer Stephen Cross – Vice-Mayor  
Gayle Sikkema  
Orita Issartel  
Zane Teeters

**Town Staff**

Graham Wells, Town Clerk & Finance  
Wally Hoagland, Police Chief  
Tim Green, Town Planner  
Heather Ramos, Town Attorney

**Call to Order**

**Invocation & Pledge of Allegiance**

**Roll Call**

**Confirmation of Meeting Notification and acknowledgement of Quorum**

**Welcome and Introduction of Guests**

**A. CITIZENS QUESTIONS AND COMMENT**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

**B. AGENDA REVIEW**

**C. MINUTE APPROVAL**

1. Approval of Minutes for April 11, 2023 Regular Council Meeting.
2. Approval of Minutes for April 14, 2023 Workshop Meeting.

**D. PRESENTATION**

1. Proclamation – Law Enforcement Appreciation Month.
2. Proclamation - Motorcycle Awareness Month – Mr. Griz Deavers
3. Presentation of the FY 2021-2022 Audit by Zach Chalifour, CPA, from James Moore.

**E. STAFF REPORTS**

Town Attorney – Heather Ramos  
Police Department – Chief Hoagland  
Interim Public Works Director – Chief Hoagland  
Town Clerk & Finance Officer – Graham Wells

***March 2023 Finance Report***

## **F. NEW BUSINESS**

1. Consideration and approval of Minor Subdivision Final Plat for Rocky Top Estates - Tennessee Avenue AK #103786.
2. Approval of the 2021-22 Audit as presented by James Moore and submit the report to the Auditor General.
3. First Reading of Ordinance 2023-07 adopting a twelve-month temporary moratorium on non-residential public building impact fees.
4. Consideration and approval of Resolution 2023-09 amending the 2022-23 Infrastructure Fund Budget.
5. Consideration and approval of Resolution 2023-08 amending the Policy and Procedure Manual for vacation time for part-time employees and the addition of Juneteenth to the public holidays for full-time employees.
6. Consideration and approval to increase the hourly rate of pay for the Building Services Clerk.
7. Discussion and approval to repave the sidewalk on CR561.

## **G. COUNCIL DEPARTMENT LIAISON & COMMITTEE REPORTS**

Councilman Cross (Finance)

Mayor Mack (Public Works/Streets)

Councilwoman Sikkema (Public Safety/Code Enforcement)

Councilman Teeters (Legal, Grants, Land Development, Regulation, Ordinances)

Councilwoman Issartel (Economic Development)

## **H. REVIEW**

Items for Workshops and possible dates

Items for next Regular Council meeting

Items for Special Meetings and possible dates

## **I. COUNCIL MEMBER MICELLANEOUS COMMENTS:**

## **J. ADJOURNMENT:**

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.

Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.