

**TOWN OF ASTATULA  
PLANNING & ZONING  
BOARD MINUTES**



**REGULAR MEETING  
THURSDAY APRIL 27, 2023  
TOWN HALL**

Having been duly advertised as required by law, Chairman Boyd called the Special Planning & Zoning meeting to order at 6:09 pm and led the Pledge of Allegiance.

**Members Present:**

Marjorie Boyd, Chairman  
Sean Donnelly, Vice-Chair  
Theresa Ann LaBree  
Karen Smith  
Leigh Ann Pflugh

**Town Staff Present:**

Graham Wells, Town Clerk  
Tim Green, Town Planner

Roll Call was performed, and it was determined that a quorum was present. Chairman Boyd welcomed town planner, Tim Green.

**MINUTE APPROVAL**

Approval of Minutes – February 23, 2023 Regular P & Z Meeting.

**MOTION by Member Smith to approve; SECONDED by Member LaBree**

**For: Smith, Boyd, LaBree, Pflugh, Donnelly**

**MOTION CARRIED 5-0**

**NEW BUSINESS**

**CONSIDERATION AND APPROVAL OF MINOR SUBDIVISION FINAL PLAT FOR ROCKY TOP ESTATES ON TENNESSEE AVENUE AK #1037786**

Green Consulting Group, Inc. (GCG) has conducted a review of Rocky Top Estates Final Plat. The Plat was prepared by Freeland-Clinkscales & Assoc. of N.C., Inc, and consists of 1 sheet.

Mr. Green went over his report prepared for the board, stating that this was part of the development options for lot 51 and 52 of this parcel. The minor site plan on lot 52 creates three lots and as there are no infrastructure improvements will, if approved, move straight to final plat. He went over the zoning and project data and concluded that the application was in compliance with the town's Land Development Regulations.

He added that the plat would be reviewed by the town's surveyor and once approved and signed by all parties would be recorded at the county. A title review by the town's attorney was also required to certify ownership. He went on to recommend that the board approve the application, subject to the survey and title opinion being completed.

Following questions and discussion, Chairman Boyd asked for a motion.

**MOTION by Member Donnelly, to recommend to Council to approve the Minor Subdivision application subject to the outstanding items being completed.; SECONDED by Member LaBree.**

**A roll call vote was taken:**

**Pflugh YES**

**Smith YES**

**Labree YES**

**Donnelly YES**


**Boyd YES**

**MOTION CARRIED 5-0**


**ADJOURNMENT**

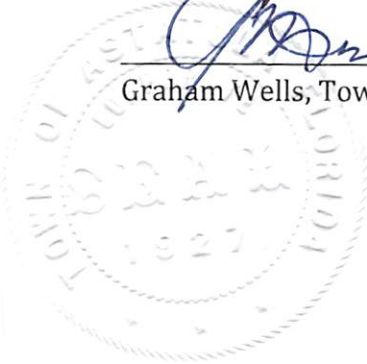
There being no further business, Chairman Boyd thanked everyone for attending; the meeting was adjourned at 6:22 pm.

Respectfully submitted,

  
Marjorie Boyd, Chairman

ATTEST:

  
Graham Wells, Town Clerk



IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the State of Florida, at Tallahassee, this 15th day of August, 1907.

JOHN W. PHIPPS, Governor

*[Handwritten signature]*

