

Town of Astatula

25009 County Road 561 | P.O. Box 609 Astatula, FL 34705

(352) 742-1100 x1 | Fax (352) 742-1970

info@astatula.org | townofastatula.com

**Business Tax Receipt**

*Checklist*

Items required for issuance of a Town of Astatula Business Tax Receipt:

* Business Tax Receipt Registration Form completed and signed by an owner, officer or designee as registered with Sunbiz
* Social Security Number, Individual Tax Identification Number, or Federal Employer Identification Number
* Copy of “Active Status” Florida Corporation Charter page or Fictitious Name Registration from Sunbiz.org
* Copy of all appropriate licenses or certificates
* If applicable, a Bill of Sale and original Business Tax Receipt for the current year (required for the transfer of ownership of an existing business)
* Review the *‘Business Tax Receipt, Information Guide’* online

**Please be sure to review the Property Appraiser’s “Instructions for all Business Tax Receipt Registrants” for detailed information on filing Personal Property Tax Returns: http://www.lakecopropappr.com/forms.aspx**