

**TOWN OF ASTATULA
MAYOR AND TOWN COUNCIL
MINUTES**



**REGULAR SESSION
TUESDAY NOVEMBER 14, 2023
TOWN HALL**

Having been duly advertised as required by law, Mayor Mack called the Regular Session meeting to order at 6:34pm. He gave the invocation and led the led the Pledge of Allegiance.

Members Present:

Mitchell Mack, Mayor
Stephen Cross, Vice-Mayor
Zane Teeters

Absent:

Orita Issartel

Staff Present:

Graham Wells, Town Clerk
Wally Hoagland, Police Chief
Tom Harowski, Interim Planner

Roll Call was performed, confirmation of the meeting notification was acknowledged, and it was determined that a quorum was present. The Mayor welcomed guests and recognized Tom Harowski, the town's interim planner and Karen Smith from the Planning & Zoning Board.

New Council member Jeanne Quiros and Councilman Zane Teeters took the oath of office and were sworn in by Clerk Graham Wells. Councilwoman took here seat at the council table.

CITIZENS QUESTIONS AND COMMENT

Dawn Teeters 13419 Maryland Avenue, Astatula spoke about the late letter sent out for business tax receipts. She felt that as there is no enforcement of payment, that they should be scrapped as some pay, and many do not. The Clerk agreed and explained why the letters were sent out late and added that as the county had ceased issuing business licenses a couple of years ago, it was likely that the town would follow suit next year. For this year there was \$840.00 in the budget and a good number of people had paid.

Mr. Banks Helphric 9100 Sams Lake Road Clermont, who is running for State House District 25 gave a short talk on keep lake beautiful and promoted his farm, orchard, vineyard and vegetable garden at Sams Lake Road in Clermont which is open the second Saturday of each month.

David Quiros 25928 Dogwood Lane, Astatula, said that if people were struggling and in need of a hot meal the Four Square Church would be happy to provide them.

AGENDA REVIEW

It was agreed that Item 1 of New Business would be brought forward for immediate review. A motion was made by Mayor Mack, seconded by Councilman Teeters and unanimously approved.

MEETING MINUTES

NONE

DISCUSSION AND APPROVAL FOR A TEMPORARY STORAGE UNIT TO BE PLACED AT 25301 MADISON STREET.

Resident Wanda Fields (deceased), daughter Frances Parker, is requesting to place a 8' x 40' rented Connex Box at 25301 Madison Street for a 12 month temporary period of time. The unit will be placed approximately 160 feet from the front property line and facilitate storage of family possessions for her mother who is being displaced from her home in Tavares.

Following discussion by the council the mayor asked for a motion to approve.

Motion by Councilman Teeters to approve the request for a temporary storage unit to be placed at 25301 Madison Street for a period of twelve months; SECONDED by Vice-Mayor Cross

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

STAFF REPORTS

Town Attorney – Heather Ramos – Absent

Chief Hoagland – talked about the condemned property on Florida Avenue and said that he had talked to the attorney who advised that it should be tagged, and the council make a decision to demolish it and charge the cost to the owner.

He talked about the upcoming thanksgiving and light up Astatula events and the donated TV that would be raffled for the police charity. December 9th was the food distribution at the community center. This time the food would be provided by Second Harvest. The new Years Eve ball drop would be on December 31st with drops at 9:00 pm and midnight.

He said that a survey had been done on Monroe Street in front of the businesses to establish which part of the road belonged to the town or the businesses. Once this is established it will come back to the council for a proposal to fix the potholes in the road. East Central Florida Regional Planning Council will be working on a conceptual design plan.

Town Clerk & Finance Officer – Graham Wells – NONE

BUDGET AND FINANCE REPORT REVIEW

It was agreed that as this was the final month of the Fiscal Year, the report would be part of the budget amendment resolution later in the agenda. The full finance report is available on the town's website.

The Bank balances on September 30, 2023 are shown below.

General Fund:	518,623.24
Impact Fees:	141,506.72
Transportation Fund:	65,741.18
Infrastructure Fund:	122,367.52
Enterprise Fund:	24,445.18
Cash Drawer:	150.00

PUBLIC HEARING

ANNEXATION OF THE PROPERTY OF 166.18 ACRES LOCATED GENERALLY NORTH OF DELAWARE AVENUE, NORTH OF CITRUS FARMS DRIVE, EAST OF CR 561, SOUTHEAST OF PALM DRIVE AND CR 561, AND WEST OF FAIR STREET IN ASTATULA, FLORIDA.

FINAL READING OF ORDINANCE 2023-10 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE BOUNDARIES OF THE TOWN OF ASTATULA IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES FOR PROPERTY LOCATED GENERALLY NORTH OF DELAWARE AVENUE, NORTH OF CITRUS FARMS DRIVE, EAST OF CR 561, SOUTHEAST OF PALM DRIVE AND CR 561, AND WEST OF FAIR STREET IN ASTATULA, FLORIDA, IN ADDITION TO ADJACENT UNDEVELOPED RIGHT-OF-WAY CONTAINING APPROXIMATELY 166.18 ACRES; REDEFINING THE BOUNDARY LINES OF THE TOWN TO INCLUDE THE PROPERTY; PROVIDING FOR PUBLICATION OF NOTICE OF THE PROPOSED VOLUNTARY ANNEXATION AND FOR A COPY OF THE NOTICE TO BE SENT TO THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS; FILING A COPY OF THIS ORDINANCE WITH THE LAKE COUNTY CLERK OF CIRCUIT COURT, THE LAKE COUNTY CHIEF ADMINISTRATIVE OFFICER, AND WITH THE DEPARTMENT OF STATE; PROVIDING AN EFFECTIVE DATE.

The Mayor asked interim planner Tom Harowski if there were any significant changes from the last meeting to tonight. Mr. Harowski responded that he was not aware of any. With that, the Mayor asked for a motion to read ordinance 2023-10 by title only, Vice-Mayor Cross made the motion, seconded by Councilwoman Quiros and unanimously approved. The Mayor read the ordinance title and opened it for public comment. There being none, and no comment from the board he asked for a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-10; SECONDED by Councilwoman Quiros

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

COMPREHENSIVE PLAN AMENDING THE FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA.

FINAL READING OF ORDINANCE 2023-11 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA, BY CHANGING THE FUTURE LAND USE CLASSIFICATION FOR THE PROPERTY LOCATED GENERALLY NORTH OF DELAWARE AVENUE, NORTH OF CITRUS FARMS DRIVE, EAST OF CR 561,

SOUTHEAST OF PALM DRIVE AND CR 561, AND WEST OF FAIR STREET IN ASTATULA, FLORIDA, CONSISTING OF APPROXIMATELY 155.59 ACRES FROM LAKE COUNTY INDUSTRIAL AND LAKE COUNTY RURAL TRANSITION TO TOWN OF ASTATULA INDUSTRIAL; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Mayor Mack asked for a motion to read ordinance 2023-11 by title only, Vice-Mayor Cross made the motion, seconded by Councilman Teeters and unanimously approved. The Mayor read the ordinance title and opened it for public comment. There being none, and no comment from the board he asked for a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-11; SECONDED by Councilman Teeters

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

REZONING OF THE PROPERTY APPROXIMATELY 155.59 ACRES AND IS ZONED LAKE COUNTY AGRICULTURE AND PLANNED INDUSTRIAL DISTRICT. THE PROJECT IS LOCATED GENERALLY NORTH OF DELAWARE AVENUE, NORTH OF CITRUS FARMS DRIVE, EAST OF CR 561, SOUTHEAST OF PALM DRIVE AND CR 561, AND WEST OF FAIR STREET IN ASTATULA, FLORIDA.

FINAL READING OF ORDINANCE 2023-12 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF ASTATULA, FLORIDA, BY AMENDING THE EXISTING LAKE COUNTY AGRICULTURE AND PLANNED INDUSTRIAL DISTRICT ZONING TO THE TOWN OF ASTATULA HEAVY INDUSTRIAL (I-2) FOR PROPERTY LOCATED GENERALLY NORTH OF DELAWARE AVENUE, NORTH OF CITRUS FARMS DRIVE, EAST OF CR 561, SOUTHEAST OF PALM DRIVE AND CR 561, AND WEST OF FAIR STREET IN ASTATULA, FLORIDA, AND CONSISTING OF APPROXIMATELY 155.59 ACRES; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Mayor Mack asked for a motion to read ordinance 2023-12 by title only, Vice-Mayor Cross made the motion, seconded by Councilwoman Quiros and unanimously approved. The Mayor read the ordinance title and opened it for public comment. There being none, and no comment from the board he asked for a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-12; SECONDED by Councilman Teeters

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

The Mayor thanked those present from County Materials and welcomed them to the town. The next order of business was the annexation, Comprehensive Plan amendment and rezoning of property owned by Mack Concrete.

ANNEXATION OF PROPERTY LOCATED GENERALLY SOUTH OF BATES LANE, NORTH OF CORKWOOD LANE, EAST AND WEST OF CR 561, IN ASTATULA, FLORIDA, IN ADDITION TO ADJACENT RIGHT-OF-WAY CONTAINING APPROXIMATELY 45.91ACRES.

FINAL READING OF ORDINANCE 2023-20 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE BOUNDARIES OF THE TOWN OF ASTATULA IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES FOR PROPERTY LOCATED GENERALLY SOUTH OF BATES LANE, NORTH OF CORKWOOD LANE, EAST AND WEST OF CR 561, IN ASTATULA, FLORIDA, IN ADDITION TO ADJACENT RIGHT-OF-WAY CONTAINING APPROXIMATELY 45.91ACRES; REDEFINING THE BOUNDARY LINES OF THE TOWN TO INCLUDE THE PROPERTY; PROVIDING FOR PUBLICATION OF NOTICE OF THE PROPOSED VOLUNTARY ANNEXATION AND FOR A COPY OF THE NOTICE TO BE SENT TO THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS; FILING A COPY OF THIS ORDINANCE WITH THE LAKE COUNTY CLERK OF CIRCUIT COURT, THE LAKE COUNTY CHIEF ADMINISTRATIVE OFFICER, AND WITH THE DEPARTMENT OF STATE; PROVIDING AN EFFECTIVE DATE.

Vice-Mayor Cross made the motion to read Ordinance 2023-20 by title only, seconded by Councilman Teeters and unanimously approved. The Mayor read the ordinance title and opened it for public comment. There being none, and no comment from the board he asked for a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-20; SECONDED by Councilwoman Quiros

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

COMPREHENSIVE PLAN AMENDING THE FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA.

FINAL READING OF ORDINANCE 2023-21 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE TOWN OF ASTATULA, FLORIDA, BY CHANGING THE FUTURE LAND USE CLASSIFICATION FOR THE PROPERTY LOCATED GENERALLY SOUTH OF BATES LANE, NORTH OF CORKWOOD LANE AND EAST AND WEST OF CR 561, IN ASTATULA, FLORIDA, CONSISTING OF APPROXIMATELY 45.91 ACRES FROM LAKE COUNTY HEAVY INDUSTRIAL LAND USE AND RURAL TRANSITION LAND USE TO TOWN OF ASTATULA INDUSTRIAL; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

The Mayor asked for a motion to read ordinance 2023-21 by title only. Motion was made by Councilman Teeters; seconded by Vice-Mayor Cross and unanimously approved. The Mayor read the ordinance title. He opened for public comment, there being none, he closed public comment and requested questions from the board or a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-21; SECONDED by Councilwoman Quiros

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

REZONING OF PROPERTY LOCATED GENERALLY SOUTH OF BATES LANE, NORTH OF CORKWOOD LANE, EAST AND WEST OF CR 561, IN ASTATULA, FLORIDA, AND CONSISTING OF APPROXIMATELY 45.91 ACRES FROM THE EXISTING LAKE COUNTY AGRICULTURAL, PLANNED INDUSTRIAL AND HEAVY MANUFACTURING DISTRICT ZONING TO THE TOWN OF ASTATULA HEAVY INDUSTRIAL (I-2).

FIRST READING OF ORDINANCE 2023-22 - AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF ASTATULA, FLORIDA, BY AMENDING THE EXISTING LAKE COUNTY AGRICULTURAL, PLANNED INDUSTRIAL AND HEAVY MANUFACTURING DISTRICT ZONING TO THE TOWN OF ASTATULA HEAVY INDUSTRIAL (I-2) FOR PROPERTY LOCATED GENERALLY SOUTH OF BATES LANE, NORTH OF CORKWOOD LANE, EAST AND WEST OF CR 561, IN ASTATULA, FLORIDA, AND CONSISTING OF APPROXIMATELY 45.91 ACRES; FINDING CONFORMITY WITH STATE STATUTES AND THE COMPREHENSIVE PLAN OF THE TOWN OF ASTATULA, FLORIDA; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

The Mayor asked for a motion to read ordinance 2023-22 by title only. Motion was made by Councilwoman Quiros; seconded by Councilman Teeters and unanimously approved. The Mayor read the ordinance title. He opened for public comment, there being none, he closed public comment and requested questions from the board or a motion to approve.

Motion by Vice-Mayor Cross to adopt Ordinance 2023-22; SECONDED by Councilman Teeters

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

The Mayor thanked Tom for attending the Meeting. Vice Mayor Cross asked Tom if as these were Industrial properties and that there would likely be residential property adjoining them, if a clause could be included in the HOA documents that the buyer signs an acknowledgment (bitch clause) that they are moving in next to an industrial zoned property. Tom responded that he had seen this in areas close to an airport, so you could ask.

NEW BUSINESS

DISCUSSION AND APPROVAL OF RESOLUTION 2023-28 FINAL BUDGET AMENDMENT.

A RESOLUTION OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA, AUTHORIZING BUDGET AMENDMENTS FOR THE TOWN OF ASTATULA FOR FISCAL YEAR 2022-2023.

General Fund:

334.200	Public Safety State Grant	Increase Revenues	\$290,000.00
334.310	Water System State Grant	Increase Revenues	\$ 60,000.00
334.000	FRDAP Grant	Increase Revenues	\$ 45,000.00
354.100	Code Enforcement Fines	Increase Revenues	\$ 35,000.00
361.100	Interest Earnings	Increase Revenues	\$ 35,000.00
511.490	Other Current Charges	Increase Expenditures	\$ 500.00
512.540	Books, Publication & Subscriptions	Increase Expenditures	\$ 2,500.00
515.312	Comprehensive Planning	Increase Expenditures	\$ 2,500.00
521.640	Capital Outlay	Increase Expenditures	\$350,000.00
539.435	Professional Services	Increase Expenditures	\$ 55,000.00
572.464	Community Center Repairs	Increase Expenditures	\$ 3,800.00
672.640	Capital Outlay – Equipment	Increase Expenditures	\$ 35,000.00
572.111	Kirkwood Park Grant Expense	Increase Expenditures	\$ 15,000.00
574.300	Special Events	Increase Expenditures	\$ 700.00

Transportation Fund:

389.000	Carry Forward from Prior Year	Increase Revenues	\$ 25,000.00
541.630	Road Signage & Paving	Increase Expenditures	\$ 25,000.00

The Clerk had provided a finance report to council both pre and post budget amendment. He went over the highlights of a report that he prepares each year for the citizens to give them an overview of the town’s financial activities during the year. He then went over the amendments to the budget shown above and the post amendment finance report.

The report showed that the town had received a substantial amount in grant funding which had enabled the purchase of four patrol cars, two advisory boards and multiple laptop computers and docking stations for the police vehicles. Vice-Mayor Cross stated that the council had not approved those grants, or the expenditures associated with them.

The Mayor said that this was true and that they should have been approved. This was not an agenda item, so it was suggested that the resolution be approved after the grants were formally approved. The clerk reminded the council that the final budget amendment by statute had to be approved within sixty days of the financial year end. With this in mind, it was agreed that future grants must be formally approved, and that council would move forward with the resolution.

The Mayor asked for a motion to read resolution 2023-28 by title only. Motion was made by Vice-Mayor Cross; seconded by Councilman Teeters and unanimously approved.

The Mayor read the resolution title. He opened for public comment, there being none, he closed public comment and requested questions from the board or a motion to approve.

MOTION by Councilwoman Quiros to adopt Resolution 2023-28, INC; SECONDED by Councilman Teeters.

A roll call vote was taken.

Cross YES

Quiros YES

Teeters YES

Mack YES

MOTION CARRIED 4-0

COUNCIL DEPARTMENT & COMMITTEE LIAISON REPORT

Councilman Cross (Finance) - NONE

Mayor Mack (Public Works) – said that he had met with Senator Baxley and more recently with Representative Yarkosky about funding for a new police and library complex and also the expansion of the water plant. Both were very receptive to our plans. He also talked about hiring the lobbyist from Gray Robinson.

Councilman Teeters (LDR's, Ordinances, Legal, Grants) – brought up an issue with the rehiring of Jennifer Long that had not been ratified by the council. He also spoke about the issue of the chief using the community center for personal use without paying, and how the rentals are tracked. He felt that there were deficiencies in the system, but the clerk disagreed and said that it was and has been adequate since it was built, for everyone that has rented it. He went on to talk about the two mobile homes that had been installed in East Lake Harris Estates and the Clerks authority to sign zoning clearances.

Councilwoman Issartel (Economic Development) – ABSENT

REVIEW

Items for Workshops and possible dates NONE

Items for Next Regular Council meeting – NONE

Items for Special Meetings and possible dates – NONE

COUNCIL MEMBER MISCELLANEOUS COMMENTS

The Mayor said that Theresa LaBree has resigned from the Planning and Zoning Board and that he would be bringing forward a recommendation to replace her at the next meeting.

ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 8.53 pm.

Respectfully submitted,



Mitchell Mack, Mayor

ATTEST:



Graham Wells, Town Clerk

