

# TOWN OF ASTATULA

## Regular Council Meeting Agenda

Tuesday February 13, 2024 - 6:30 PM  
TOWN HALL

### Town Council Members

Mitchell Mack - Mayor  
Stephen Cross – Vice-Mayor  
Orita Issartel  
Zane Teeters  
Jeanne Quiros

### Town Staff

Graham Wells, Town Clerk & Finance Officer  
Wally Hoagland, Police Chief  
Tom Harowski, Interim Town Planner  
Heather Ramos, Town Attorney

### Call to Order

### Invocation & Pledge of Allegiance

### Roll Call

### Confirmation of Meeting Notification and acknowledgement of Quorum

### Welcome and Introduction of Guests

#### A. CITIZENS QUESTIONS AND COMMENT

##### CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

#### B. AGENDA REVIEW

#### C. MINUTE APPROVAL

1. Approval of Minutes for January 9, 2024 Regular Council Meeting.
2. Approval of Minutes for January 16, 2024 Regular Council Meeting.
3. Approval of Minutes for January 31, 2024 Council Workshop.

#### D. STAFF REPORTS

Town Attorney – Heather Ramos  
Police Department – Chief Hoagland  
Interim Public Works Director – Chief Hoagland  
Town Clerk & Finance Officer – Graham Wells

##### *December 2023 Finance Report*

#### E. PUBLIC HEARING

##### FINAL READING OF ORDINANCE 2024-04 CORRECTING A SCRIVENER'S ERROR IN ORDINANCES 2023-10, 2023-11 AND 2023-12.

**AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA, AMENDING ORDINANCES 2023-10, 2023-11 and 2023-12 ADOPTED BY THE TOWN COUNCIL ON NOVEMBER 14, 2023, CORRECTING A SCRIVENER'S ERROR IN THE LEGAL DESCRIPTION IN THE ORDINANCES, PROVIDING AN EFFECTIVE DATE AND REPEALING ALL PARTS OF THE ORDINANCES IN CONFLICT HEREWITH.**

**F. NEW BUSINESS**

1. Discussion and Approval of Resolution 2023-27 amending sections 7.1 and 7.7 in chapter 7 of the town’s policy and procedure manual.
2. Discussion and Approval of the second amendment of the Professional Service Agreement with M.T. Causley, LLC.
3. Discussion and Approval of the Tula Parc Development Agreement.
4. Discussion on extending the existing agreement for Solid Waste Collection Services with GFL for a further three years.
5. Discussion and Approval of a payment request for the purchase and Installation of a 10-inch Gate Valve at the water treatment plant.
6. Discussion on the installation of a Cellphone Tower on the Cemetery Site.
7. Discussion and Approval to appoint Councilwoman Quiros as liaison to the Police Department.
8. Discussion and Approval to assign Human Resources to Legal Liaison – Zane Teeters
9. Discussion and Approval PowerDMS Human Resource Software

**G. COUNCIL DEPARTMENT LIAISON & COMMITTEE REPORTS**

Councilman Cross (Finance)  
Mayor Mack (Public Works/Streets)  
TBD (Public Safety/Code Enforcement)  
Councilman Teeters (Legal, Grants, Land Development Regulation, Ordinances)  
Councilwoman Issartel (Economic Development)

**H. REVIEW**

Items for Workshops and possible dates  
Items for next Regular Council meeting  
Items for Special Meetings and possible dates

**I. COUNCIL MEMBER MICELLANEOUS COMMENTS:**

**J. ADJOURNMENT:**

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.  
Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.