

TOWN OF ASTATULA
Regular Council Meeting Agenda
Tuesday April 9, 2024 - 6:30 PM
TOWN HALL

Town Council Members

Mitchell Mack - Mayor
Stephen Cross – Vice-Mayor
Orita Issartel
Zane Teeters
Jeanne Quiros

Town Staff

Graham Wells, Town Clerk & Finance Officer
Wally Hoagland, Police Chief
Tom Harowski, Interim Town Planner
Heather Ramos, Town Attorney

Call to Order

Invocation & Pledge of Allegiance

Roll Call

Confirmation of Meeting Notification and acknowledgement of Quorum

Welcome and Introduction of Guests

A. CITIZENS QUESTIONS AND COMMENT

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

B. AGENDA REVIEW

C. MINUTE APPROVAL

1. Approval of Minutes for March 12, 2024 Regular Council Meeting.
2. Approval of Minutes for March 12, 2024 Workshop Meeting

D. STAFF REPORTS

Town Attorney – Heather Ramos
Police Department – Chief Hoagland
Interim Public Works Director – Chief Hoagland
Town Clerk & Finance Officer – Graham Wells

February 2023 Finance Report

E. PUBLIC HEARING

FINAL READING OF ORDINANCE 2024-05 REPEALING CHAPTER 13 OF THE TOWN'S CODE OF ORDINANCES REQUIRING A PERSON CONDUCTING BUSINESS IN THE TOWN TO OBTAIN A BUSINESS TAX RECEIPT.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA REPEALING CHAPTER 13 OF THE TOWN'S CODE OF ORDINANCES REQUIRING A PERSON CONDUCTING BUSINESS IN THE TOWN TO PAY A BUSINESS TAX TO THE TOWN AND TO OBTAIN A BUSINESS TAX RECEIPT FROM THE TOWN; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

FINAL READING OF ORDINANCE 2024-06 AMENDING ARTICLE II OF CHAPTER 18 OF THE TOWN'S CODE OF ORDINANCES ENTITLED FLOOD DAMAGE PREVENTION AND PROTECTION.

AN ORDINANCE OF THE TOWN OF ASTATULA, FLORIDA PERTAINING TO FLOODPLAIN MANAGEMENT; AMENDING ARTICLE II OF CHAPTER 18 OF THE TOWN'S CODE OF ORDINANCES ENTITLED FLOOD DAMAGE PREVENTION AND PROTECTION TO ADD REQUIREMENTS CONCERNING ELEVATION CERTIFICATES FOR HOMES BUILT IN SPECIAL FLOOD HAZARD AREAS; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

F. NEW BUSINESS

1. Consideration and approval of Resolution 2024-07 amending Section 7.1 of the Policy and Procedure Manual.
2. Consideration and approval for a promotion to Deputy Town Clerk and wage increase for Jennifer Long.
3. Discussion on administering vacation and holiday pay going forward.

G. COUNCIL DEPARTMENT LIAISON & COMMITTEE REPORTS

Councilman Cross (Finance)
Mayor Mack (Public Works/Streets)
Councilwoman Quiros (Public Safety/Code Enforcement)
Councilman Teeters (Legal, Grants, Land Development Regulation, Ordinances)
Councilwoman Issartel (Economic Development)

H. REVIEW

Items for Workshops and possible dates
Items for Next Regular Council meeting
Items for Special Meetings and possible dates

I. COUNCIL MEMBER MICELLANEOUS COMMENTS:

J. ADJOURNMENT:

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.
Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.