

**TOWN OF ASTATULA**  
**Regular Council Meeting Agenda**  
**Tuesday, December 10, 2024 – 6:30 PM**  
**TOWN HALL**

**Town Council Members**

Zane Teeters, Jr. – Mayor  
Marjorie Boyd – Vice-Mayor  
Jeanne Quiros  
Ryan Wilbur  
Kay MacQueen

**Town Staff**

Jennifer Tucker, Deputy Town Clerk  
Wally Hoagland, Police Chief  
Tom Harowski, Interim Town Planner  
Tom Wilkes, Town Attorney

**Call to Order**

**Invocation & Pledge of Allegiance**

**Roll Call, Acknowledgement of Quorum Present and Proper Notice Given**

**Welcome and Introduction of Guests**

**A. CITIZENS QUESTIONS AND COMMENT**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

**B. AGENDA REVIEW**

**C. APPROVAL OF MINUTES**

**D. STAFF REPORTS**

Police Department – Chief Hoagland  
Interim Public Works Director – Chief Hoagland  
Deputy Town Clerk – Jennifer Tucker  
Town Attorney – Tom Wilkes

**E. OLD BUSINESS**

1. Discussion and action to appoint a new Town Attorney
2. Discussion and action regarding the vacant position of Town Clerk
3. Discussion and action regarding the vacant position of Public Works Director
4. Discussion and action regarding the vacant position of Parks and Recreation Department
5. Discussion and action regarding the temporary filled position in Public Works
6. Discussion and action of current Public Works Lead Position

**F. NEW BUSINESS**

- 7. Discussion and approval of Resolution 2024-23 Lot Split for 12838 Florida Ave AK#1442311
- 8. First reading of Ordinance 2024-25 Amending Charter Article II Section I
- 9. Discussion and action of job descriptions and pay scales
- 10. Discussion and action of monthly reports
- 11. Discussion and action of policy and procedure manual

**G. COUNCIL DEPARTMENT LIAISON & COMMITTEE REPORTS**

- Legal/Ordinances/Economic Development – Mayor Zane Teeters, Jr.
- Finance/Grants – Vice Mayor Marjorie Boyd
- Public Safety/Code Enforcement – Councilor Jeanne Quiros
- Public Works/Streets – Councilor Ryan Wilbur
- Land Development Regulation – Councilor Kay MacQueen

**H. REVIEW**

- Items for Workshops and possible dates
  
- Items for Next Regular Council meeting
  
- Items for Special Meetings and possible dates

**I. COUNCIL MEMBER MISCELLANEOUS COMMENTS:**

**J. ADJOURNMENT:**

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.  
Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.

**IMPORTANT DATES:**

- Planning & Zoning Meeting – December 19, 2024 @ 6:00pm
- Town Hall Closed – December 25<sup>th</sup>, 2024 & January 1<sup>st</sup>, 2025
- Blue Collar Ball Drop – December 31<sup>st</sup>, 2024 6:00pm