

TOWN OF ASTATULA

Regular Council Meeting Agenda

Tuesday, January 14, 2025 – 6:30 PM

TOWN HALL

Town Council Members

Zane Teeters, Jr. – Mayor
Marjorie Boyd – Vice-Mayor
Jeanne Quiros
Ryan Wilbur
Kay MacQueen

Town Staff

Jennifer Tucker, Deputy Town Clerk
Wally Hoagland, Police Chief
Tom Harowski, Interim Town Planner
Tom Wilkes, Town Attorney

Call to Order

Invocation & Pledge of Allegiance

Roll Call, Acknowledgement of Quorum Present and Proper Notice Given

Welcome and Introduction of Guests

A. CITIZENS QUESTIONS AND COMMENT

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited 3 minutes.

B. AGENDA REVIEW

C. APPROVAL OF MINUTES

D. STAFF REPORTS

Police Department – Chief Hoagland
Interim Public Works Director – Chief Hoagland
Deputy Town Clerk – Jennifer Tucker
Town Attorney – Tom Wilkes

E. PUBLIC HEARING

DISCUSSION AND APPROVAL OF RESOLUTION 2024-26 VARIANCE APPLICATION – AK #160555

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; DOCUMENTING THE VARIANCE APPROVED BY THE TOWN COUNCIL FOR LAND LOCATED AT 24046 FLORIDA AVENUE IN THE TOWN OF ASTATULA, LAKE COUNTY PROPERTY APPRAISER PARCEL NO.: 29-20-26-0100-00L-01400; PROVIDING AN EFFECTIVE DATE.

F. OLD BUSINESS

1. Discussion and action to appoint a new Town Attorney
2. Discussion and approval of job descriptions and pay scales

G. NEW BUSINESS

1. Discussion and action to retain interim general counsel and consultant - ZT
2. Discussion and approval of Lake Co Schools Concurrency Report – Astatula Reserve – JT
3. Discussion and approval of Allen & Company Renewal Contract - JT
4. Discussion and approval of Anser Advisory Annual Maintenance Service Agreement -JT
5. Discussion of comments presented by Terry Hagen regarding Stillwater Cove
6. Discussion and action of alternative options for height variances – JT
7. Discussion and action of invocation schedule and clergy – KM
8. Discussion and action of posting meeting notices – KM
9. Discussion and clarification of council liaison positions – ZT
10. Consideration and approval of Resolution 2025-01 Amending Purchasing Policy - MB
11. Discussion and action to post job openings - RW
12. Discussion and action to change to merit-based pay increases – RW
13. Discussion on Monroe Street road repair – RW

H. COUNCIL DEPARTMENT LIAISON & COMMITTEE REPORTS

Legal/Ordinances/Economic Development – Mayor Zane Teeters, Jr.

Finance/Grants – Vice Mayor Marjorie Boyd

Public Safety/Code Enforcement – Councilor Jeanne Quiros

Public Works/Streets – Councilor Ryan Wilbur

Land Development Regulation – Councilor Kay MacQueen

I. REVIEW

Items for Workshops and possible dates

Items for Next Regular Council meeting

Items for Special Meetings and possible dates

J. COUNCIL MEMBER MISCELLANEOUS COMMENTS:

K. ADJOURNMENT:

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and that for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.
Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.

IMPORTANT DATES:

Town Hall Closed – January 20th, 2025

Planning & Zoning Meeting – January 23rd @ 6:00pm

Regular Council Meeting – February 11th @ 6:30pm