

## **Town of Astatula Public Works Laborer**

**Pay Range:** \$18.00 - \$20.00 per hour DOQ

**Department:** Public Works – General Labor

**Closing Date:** Open Until Filled

### **Classification**

The purpose of this classification is to provide public service to citizens in the area of Public Works as directed by the Public Works Director or designated official. The class is responsible for performing work on grounds, facilities, and right-of-way maintenance.

### **Essential Functions**

The following duties are normal for this position. The omission of specific statements of duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Mows, trims and edges grass. Sprays, apply herbicidal sprays and cut weeds. Loads trash and trimmings on trucks. Clean sidewalks
- Remove and dispose of trash and debris from right of way and town-owned property
- Performs routine cleaning and maintenance of carried grounds keeping, landscaping, and maintaining equipment and facilities. Greases and makes minor repairs on equipment. Services and washes all automobiles and other equipment.
- Trims and prunes shrubbery and small trees. Prepares holes, sets trees, and prepares appropriate supporting structures and materials. Grows and maintains plants.
- Performs routine cleaning and resupply of restrooms and offices of the Town facilities
- Performs routine power washing and cleaning of facility exteriors
- Assist in minor electrical, carpentry, plumbing, painting, and concrete work
- Assist in repair and resurfacing damaged asphalt paths and roadways by asphalt placement or pothole repair
- Uses and maintains hand and power tools
- May be required to work during emergencies

### **Minimum Qualifications, Experience, and Other Requirements**

Applicant **MUST** have a valid Florida driver's license. Considerable knowledge of the practices, methods, techniques, and equipment used in the maintenance of grounds and facilities. Have knowledge of power equipment and machinery, including but not limited to zero-turn mowers, gas-operated trimmers/hedgers/saws, and electric power tools. Working knowledge in the area of parks/recreation, department policies, rules, and procedures. Work on call if required.

### **Education**

Any equivalent combination of education, training, and experience may be considered. Requires a high school diploma or GED and one (1) year of experience operating light and medium duty equipment.

### **Physical Ability**

Tasks require the ability to exert extremely heavy physical effort, which may involve lifting, carrying, pushing, and/or pulling of objects and materials of heavy to extremely heavy weight (80-100 pounds). Must be able to endure acts of physical exhaustion including, but not limited to, walking, standing, climbing, stooping, reaching, and bending.

**Sensory Requirement**

The job requires normal visual acuity and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**Environmental Factors**

The performance of essential functions may require exposure to adverse environmental conditions. Requires work outside an office environment in various weather conditions with noise, fumes, gases, smoke or flames, odors, slippery or uneven surfaces, heights, and poor lighting. May require work inside or with moving objects or inside or with vehicles. May require work in hazardous and stressful conditions. The job risks exposure to bright/dim light, dust and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, animals/wildlife, vibration, fumes and/or noxious odors, moving machinery, electrical shock, disease/pathogens and toxic/caustic/corrosive chemicals.

Full-time employees are offered a competitive benefits package, including paid holidays, annual and sick leave, retirement, health, dental, and other benefits.

**A background check, drug screen, and medical examination will be required. The Town is a Drug-Free and Tobacco-Free Workplace.**

*We are an Equal Opportunity Employer and offer Veterans Preference upon initial hire per Florida Statute 295. Appropriate documentation must be submitted to establish Veterans Preference eligibility prior to the closing date of the position. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer. Selected applicants receiving a conditional offer of employment will be subject to a complete background check, drug testing, and a medical examination. We reserve the right to update the minimum qualifications of the position and close the position prior to the closing date.*

This employer participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S. If E-Verify cannot confirm that you are authorized to work, this employer is required to give you written instructions and an opportunity to contact Department of Homeland Security (DHS) or Social Security Administration (SSA) so you can begin to resolve the issue before the employer can take any action against you, including terminating your employment. Employers can only use E-Verify once you have accepted a job offer and completed the Form I-9. E-Verify Works for Everyone For more information on E-Verify, or if you believe that your employer has violated its E-Verify responsibilities, please contact DHS.

**I have read and understand this classification description and hereby certify that I am qualified to perform this job, with or without reasonable accommodation.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

Please email the application along with a copy of your resume to the Town Clerk at [TownClerk@astatula.org](mailto:TownClerk@astatula.org)