

TOWN OF ASTATULA
Regular Council Meeting Agenda
Tuesday, November 18, 2025, 6:30pm
Astatula Town Hall
25009 County Road 561 | Astatula, FL 34705

Town Council Members

Zane Teeters, Jr., Mayor
Marjorie Boyd, Vice-Mayor
Kay MacQueen, Councilwoman
Cheryl Marinelli, Councilwoman

Town Staff

Ann Quandt, Town Clerk
Wally Hoagland, Police Chief
David Langley, Attorney
Tom Harowski, Interim Town Planner

Call to Order

Invocation & Pledge of Allegiance

Roll Call, Acknowledgement of Quorum Present and Proper Notice Given

Welcome and Introduction of Guests

A. CITIZENS QUESTIONS AND COMMENTS

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting, the Town Council will hear questions, comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited to 3 minutes.

B. AGENDA REVIEW

C. APPROVAL OF MINUTES

1. August 13, 2024 Regular Council Meeting
2. September 10, 2024 Regular Council Meeting
3. September 23, 2024 Special Council Meeting
4. September 25, 2024 Emergency Special Council Meeting
5. October 7, 2024 Emergency Special Council Meeting
6. October 8, 2024 Regular Council Meeting
7. November 12, 2024 Regular Council Meeting
8. November 25, 2024 Special Council Meeting
9. December 4, 2024 Special Council Meeting
10. December 10, 2024 Regular Council Meeting
11. January 14, 2025 Regular Council Meeting
12. January 23, 2025 Special Council Meeting

13. October 14, 2025 Regular Council Meeting Minutes
14. October 23, 2025 Planning & Zoning Meeting Minutes

D. CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

E. STAFF REPORTS

1. Police Department – Chief Hoagland

2. Public Works –Director Andy Stamper
3. Town Clerk – Ann Quandt
4. Town Attorney – David Langley

F. NEW BUSINESS

1. Discussion and review of Request for Proposal for auditing services (Council: final scoring and ranking)
2. Swear in new Councilwomen, Kim Hanawalt and Susan Richert
3. Removal of the current Vice Mayor Boyd and appointment of new Vice Mayor Marinelli
4. Discussion and possible action to create a separate Cemetery account; Request to set up a dedicated Cemetery account for revenues and expenditures to improve transparency and tracking
5. Discussion and possible action to dissolve the current Cemetery Committee and explore reestablishing a new committee structure.
6. Motion and discussion to approve the creation of an unpaid advisory board to be known as the “Special Events Committee; to appoint Dawn Teeters as the Chair for an initial term of one (1) year, to run through November 30th, 2026 and then beginning December 1, 2026 the Chair position shall convert to a two (2) year term to be appointed by the Mayor and approved by the Council.
7. Discussion and possible action to approve the Accounting Clerk job description.
8. Discussion and possible action to approve out of town travel/training for Town Clerk to attend the ARMA Southeast Sunshine Conference on February 18, 19 and 20
9. Discussion and approval \$2.00 per hour pay raise for the Deputy Town Clerk and the Accounting Clerk
10. First Reading of Ordinance No. 2025-17 which amends Chapter 59 of the Code of the Town of Astatula Land Development Regulations to comply with SB 1080 and 784.

ORDINANCE NO. 2025-17

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; AMENDING CHAPTER 59, CODE OF THE TOWN OF ASTATULA LAND DEVELOPMENT REGULATIONS SECTIONS 59-1.14, 59-6.2, AND 59-6.7; UPDATING DEVELOPMENT APPLICATION REQUIREMENTS AND TIMEFRAMES TO COMPLY WITH FLORIDA SENATE BILL 1080 AND 784; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR FILING WITH THE DEPARTMENT OF STATE; AND PROVIDING FOR AN EFFECTIVE DATE.

11. First Reading of Ordinance No. 2025-18 which amends Official Town Letterhead to include the Gulf of America instead of Gulf of Mexico

ORDINANCE NO. 2025-18

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; AMENDING SECTION 2-234, ARTICLE VI., CHAPTER 2, CODE OF THE TOWN OF ASTATULA; UPDATING THE TOWN LETTERHEAD TO COMPLY WITH PRESIDENTIAL EXECUTIVE ORDER 14172; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR FILING WITH THE DEPARTMENT OF STATE; AND PROVIDING FOR AN EFFECTIVE DATE.

12. Discussion and possible action on Resolution 2025-17

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; AUTHORIZING BUDGET AMENDMENTS FOR THE TOWN OF ASTATULA FOR FISCAL YEAR 2024 - 2025; AND PROVIDING FOR AN EFFECTIVE DATE.

G. FINANCIAL REVIEW

H. COUNCIL DEPARTMENT LIASON & COMMITTEE REPORTS

- Public Works / Streets – Mayor Zane Teeters, Jr.
- Finance / Grants – Vice Mayor Marjorie Boyd
- Public Safety / Code Enforcement – Andy Stamper
- Legal / Ordinances / Economic Development – Cheryl Marinelli, Councilwoman
- Land Development Regulations / Community Outreach – Kay MacQueen, Councilwoman

I. REVIEW

- Items for Workshops and possible dates
- Items for the next Regular Council Meeting

Items for a Special Meeting and possible dates

J. COUNCIL MEMBER MISCELLANEOUS COMMENTS

K. ADJOURNMENT

Please Note: In accordance with F.S. 286.0105; Any person who desires to appeal any decision or recommendation at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. The Town of Astatula does not prepare or provide this verbatim record.

Note: In accordance with the F.S. 286.26; Any Persons with disabilities needing assistance to participate in any of these proceedings should contact Town Hall, 25009 CR 561, Astatula FL 34705, (352) 742-1100 at least two business days in advance of the meeting.

IMPORTANT DATES

Regular Planning and Zoning Meeting – November 20th at 6:00 p.m.

Thanksgiving Feast at the Community Center – Thursday, November 27th

Office Closed – Friday, November 28th

Light Up Astatula – Friday, December 5th

Regular Planning and Zoning Meeting – December 9th at 6:00 p.m.

Regular Council Meeting –December 9th @ 6:30 p.m.

Merry Christmas – December 25th

New Year's Eve Ball Drop – December 31st

Happy New Year – January 1st

Regular Council Meeting –January 13th @ 6:30 p.m.

Regular Planning and Zoning Meeting – January 22, 2026 @ 6:00 p.m.

Regular Council Meeting –February 10th @ 6:30 p.m.

Regular Planning and Zoning Meeting – February 26, 2026 @ 6:00 p.m.

Regular Council Meeting –March 10th @ 6:30 p.m.

Regular Planning and Zoning Meeting –March 26, 2026 @ 6:00 p.m.