

TOWN OF ASTATULA
Regular Council Meeting Agenda
Tuesday, July 14th, 2026, 6:30 pm
Astatula Town Hall
25009 County Road 561 | Astatula, FL 34705

Town Council Members

Zane Teeters, Jr., Mayor
Cheryl Marinelli, Vice-Mayor
Kay MacQueen, Councilwoman
Susan Richert, Councilwoman
Kim Hanawalt, Councilwoman

Town Staff

Charles Jacien, Town Clerk
Wally Hoagland, Police Chief
David Langley, Attorney
Larry Story – Public Works Supervisor
Dawn Teeters-Community Events
Coordinator
Tom Harowski, Interim Town Planner

Call to Order

Invocation & Pledge of Allegiance

Roll Call, Acknowledgment of Quorum Present and Proper Notice Given

Welcome and Introduction of Guests

A. CITIZENS COMMENTS

CITIZEN COMMENT PERIOD

At this point in the meeting, the Town Council will hear comments, and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. If further action is necessary, the item may be placed on a future board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited to 3 minutes.

B. AGENDA REVIEW

C. APPROVAL OF MINUTES

1. Regular Council Meeting June 9th 2026

D. CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

E. STAFF REPORTS

1. Police Department – Chief Hoagland
2. Public Works –Larry Story
3. Town Attorney – David Langley
4. Town Clerk – Charles Jacien
5. Community Events Coordinator-Dawn Teeters

F. OLD BUSINESS

1. Discussion and action 2nd Reading of the Leclerc lot split Ordinance 2026-04
2. Status update on our K9 and Proclamation for its Retirement.

G. NEW BUSINESS

1. Audit Presentation

Our FY 2024-25 audit is complete, however not in hand yet. Our Auditor and Accountant will present and discuss

2. (Z. Teeters) DOGE discussion

Over the past month, 90 hours of staff time and at least 5 hours of legal time have been spent compiling this information. 2000-plus pages of documents were culled from our files, copied, compiled, and delivered.

3. (Z. Teeters) Budget Policy Resolution

Because of recent legislation and our commitment to transparency, this policy will ensure direct communication of our fiscal position.

4. (Town Clerk) Discussion and action on Water upgrade project bids

4 bids were received on June 23; they have been reviewed, and a conditional award based on obtaining the SRLF before the start of construction is recommended. The town has been awarded a \$700,000 CDBG for this project and is awaiting approval of a \$2,845,620 SRF loan. We will have to pay back \$1,236,972 of this loan over 20 years at a 1.61% interest rate. A portion of the Water Utility fee will be used to pay back this loan. It is projected through increase users of the system that rates will not be drastically increased.

5. (Town Clerk) Discussion and action on the Cooperative agreement with Lake County

Once again, this year the County is offering participation in the upcoming round of CDBG.

6. (Town Clerk) Discussion and action on Resolution for Lake County CDBG program

This resolution will allow our Town to participate.

7. (Z. Teeters) Discussion and action on Charter Amendment Ordinance 2026-07 First Reading

Regardless of recent legislation but in the spirit of fiscal responsibility, the Town needs to evaluate every department and expenditure. This charter amendment will allow the council to explore alternative means of public safety.

AN ORDINANCE OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA; PROVIDING FOR AMENDMENT TO SECTION 5 OF THE TOWN CHARTER; REMOVING THE REQUIREMENT THAT THE TOWN MUST HAVE A POLICE DEPARTMENT; PROVIDING FOR INCLUSION IN THE CHARTER; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

8. (Z. Teeters) First Reading of No Parking Ordinance for Astatula Reserve

This development is ready for final approval. There have been ongoing conversations with the Developer, the Town, and the Fire Marshall. The Fire Marshall has required extensive "NO PARKING" signage throughout. This Ordinance will negate the need for the multitude of signs that are visually unappealing, a target of vandalism and a safety liability.

9. (Town Clerk) Discussion and action on local match for our park improvement program

We have finally received our \$110,000 park improvement grant. Throughout The long history of this grant, originally for a boat ramp, then for some other park improvements, there has been an equal local match associated with the final approval.

10. (C. Marinelli) Discussion and action on adding Juneteenth and Columbus Day to the employment calendar

11. (C. Marinelli) Status update Chief: DMS System Town Clerk: GWorks
These are 2 software programs that the town uses or will be using.

12. (D. Langly) First Reading of the Charter Amendment Ordinance 2026-05, 06
ORDINANCE NO. 2026-05 and Resolution 2026-14

AN ORDINANCE OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA; PROVIDING FOR AMENDMENT TO SECTION 1 AND SECTION 2 OF THE TOWN CHARTER; CLARIFYING ELECTION YEARS FOR TOWN COUNCIL SEATS AND LENGTH OF APPOINTMENTS FOR VACANCIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CHARTER; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE NO. 2026-06

AN ORDINANCE OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA; PROVIDING FOR AMENDMENT TO SECTION 1 OF THE TOWN CHARTER; REMOVING TOWN COUNCIL LIAISON DUTIES; PROVIDING FOR INCLUSION IN THE CHARTER; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2026-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; ESTABLISHING A CHARTER REVIEW COMMITTEE; PROVIDING ITS PURPOSE, MEMBERSHIP, DUTIES, ORGANIZATION, REPORTING REQUIREMENTS, AND END DATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

H. Council Department Liaison & Committee Reports

Public Works/ Streets / Code Enforcement/ Utilities - Mayor Zane Teeters, Jr.
Legal /Ordinances/ Clerk's Office / Administration Vice Mayor Cheryl Marinelli
Economic Development / Land Development Rights - Susan Richert, Councilwoman
Finance / Grants - Kim Hanawalt, Councilwoman

I. REVIEW

Budget workshop is scheduled for 5pm on July 23, 2026

J. Council Member Miscellaneous Comments

K. Adjournment