

Town Of Astatula
Regular Council Meeting Agenda
Tuesday, September 8, 2026, 6:30 PM
Astatula Town Hall
25009 County Road 561 | Astatula, FL 34705

Town Council Members:

Zane Teeters, Jr., Mayor
Cheryl Marinelli, Vice-Mayor
Kay MacQueen, Councilwoman
Susan Richert, Councilwoman
Kim Hanawalt, Councilwoman

Town Staff:

Charles Jacien, Town Clerk
Wally Hoagland, Police Chief
David Langley, Attorney
Larry Story – Public Works Supervisor
Dawn Teeters-Community events coor.
Tom Harowski, Interim Town Planner

Call to Order

Invocation & Pledge of Allegiance

Roll Call, Acknowledgement of Quorum Present and Proper Notice Given

Welcome and Introduction of Guests

A. CITIZENS COMMENTS

CITIZEN COMMENT PERIOD

At this point in the meeting, the Town Council will hear comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited to 3 minutes.

B. AGENDA REVIEW

C. APPROVAL OF MINUTES

1. Regular Council Meeting August 11, 2026

2. Budget Workshop August 20, 2026

D. CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

E. STAFF REPORTS

1. Police Department – Chief Hoagland

2. Public Works – Supervisor Larry Story

3. Town Attorney – David Langley
4. Town Clerk – Charles Jacien
5. Community Events Coordinator - Dawn Teeters

F. OLD BUSINESS

G. NEW BUSINESS

1. (Town Clerk) Discussion and Possible Action Regarding Gavkee Construction's Request to Amend the Previously Approved Volunteer Landing Subdivision from Seven Residential Lots to Two Five-Acre Residential Lots
2. Hillarie Burgess, Keep Lake Beautiful Facilitator.
Keep Lake Beautiful is a volunteer-based program focused on litter abatement, beautification, and recycling education throughout Lake County. Ms. Burgess will have a short slide presentation.
3. (Town Clerk) Discussion and Action Civics Plus Utility Billing
After an extensive review of Billing Software, it is suggested that we enter into a 3-year contract with Civics Plus .
4. (Z.Teeters) Discussion and action of The Gatherings Annual Fee waiver
Each year the town needs to review an organization's function and status for the fee waiver,
5. (Z. Teeters) Discussion and action on the First reading of Ordinance 2026-09 Flock Cameras.
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF
ASTATULA, FLORIDA; AMENDING SECTION 32-1 OF THE TOWN
CODE OF ORDINANCES TO PROHIBIT THE INSTALLATION,
PLACEMENT, OR OPERATION OF AUTOMATED LICENSE PLATE
RECOGNITION SYSTEMS WITHIN TOWN RIGHTS-OF-WAY OR ON
TOWN PROPERTY; PROVIDING DEFINITIONS; PROVIDING FOR
CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE; AND
PROVIDING AN EFFECTIVE DATE.
6. (Town Clerk) Discussion and action on the First Reading of Ordinance 2026-08
ADU's(Accessory Dweling Units)
AN ORDINANCE OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA;
AMENDING CHAPTER 59, LAND DEVELOPMENT REGULATIONS, OF THE CODE OF
ORDINANCES OF THE TOWN OF ASTATULA; AMENDING ARTICLE III, DEFINITIONS,
TO DEFINE "ACCESSORY DWELLING UNIT"; AMENDING THE REGULATIONS
APPLICABLE TO THE R-1 SINGLE-FAMILY LOW DENSITY RESIDENTIAL DISTRICT
AND THE R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT TO ALLOW ONE
ACCESSORY DWELLING UNIT ON CERTAIN LOTS WITH AN EXISTING SINGLE-
FAMILY DWELLING; ESTABLISHING DEVELOPMENT, DESIGN, PARKING,
OCCUPANCY, RENTAL, UTILITY, PERMITTING, AND REGISTRATION
REQUIREMENTS; PROVIDING FOR EXISTING STRUCTURES AND NONCONFORMING
UNITS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTS; PROVIDING
FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

7. (Town Clerk) Discussion on the Permit, Zoning and Planning procedures.
The Code Enforcement positions, Zoning clearance and permit coordination will be discussed.
8. (Z. Teeters) Discussion and Action to approve the Police Chiefs request to attend the IACP conference in Orlando, Florida. October 24-27 2026, Cost for the Full Conference is \$500.00 in advance (if paid on or before September 9 or \$600.00 if paid after Sept 10).
9. (Z. Teeters) Discussion and action on Retroactively approving \$7,500 for emergency surgery for a retired police K9.
The K9 prior to Louie needs life saving surgery. The Board was polled before payment was made.

H. Council Department Liaison & Committee Reports

1. Public Works/ Streets / Code Enforcement/ Utilities - Mayor Zane Teeters, Jr.
2. Legal /Ordinances/ Clerk's Office / Administration Vice Mayor Cheryl Marinelli
3. Economic Development / Land Development Rights - Susan Richert, Councilwoman
4. Finance / Grants - Kim Hanawalt, Councilwoman

I. REVIEW

Upcoming Meetings and Items for the next Regular Council Meeting

1. First Budget Hearing Thursday, September 10th at 5:01pm at Town Hall

J. Council Member Miscellaneous Comments

K. Adjournment