Town Of Astatula
Regular Council Meeting Agenda
Tuesday, November 10, 2026, 6:30 PM
Astatula Town Hall
25009 C.R. 561 Astatula, FL 34705

Town Council Members:
Zane Teeters, Jr., Mayor
Cheryl Marinelli, Vice-Mayor
Kay MacQueen, Councilwoman
Susan Richert, Councilwoman
Kim Hanawalt, Councilwoman

Town Staff:
Charles Jacien, Town Clerk
Wally Hoagland, Police Chief
David Langley, Town Attorney
Larry Story – Public Works Supervisor

Call to Order

Invocation & Pledge of Allegiance

Roll Call, Acknowledgement of Quorum Present and Proper Notice Given

Welcome and Introduction of Guests

A. CITIZENS COMMENTS

CITIZEN COMMENT PERIOD

At this point in the meeting, the Town Council will hear comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Council at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future board agenda. Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Council today also cannot be discussed during the public comment period. Public comment may be limited to 3 minutes.

B. AGENDA REVIEW

C. APPROVAL OF MINUTES

1. Rescheduled Council Meeting October 27th 2026

D. CONSENT AGENDA

Routine items are placed on the Consent Agenda to expedite the meeting. If Town Council/Staff wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on the remaining item(s); and (3) Discuss each pulled item and vote.

E. STAFF REPORTS

1. Police Department – Chief Hoagland
2. Public Works – Supervisor Larry Story
3. Town Attorney – David Langley

4. Town Clerk – Charles Jacien

F. OLD BUSINESS

1. (Town Clerk) Discussion and action on the Second Reading of Ordinance 2026-08 ADU's(Accessory Dwelling Units)

   AN ORDINANCE OF THE TOWN OF ASTATULA, LAKE COUNTY, FLORIDA; AMENDING CHAPTER 59, LAND DEVELOPMENT REGULATIONS, OF THE CODE OF ORDINANCES OF THE TOWN OF ASTATULA; AMENDING ARTICLE III, DEFINITIONS, TO DEFINE "ACCESSORY DWELLING UNIT"; AMENDING THE REGULATIONS APPLICABLE TO THE R-1 SINGLE-FAMILY LOW DENSITY RESIDENTIAL DISTRICT AND THE R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT TO ALLOW ONE ACCESSORY DWELLING UNIT ON CERTAIN LOTS WITH AN EXISTING SINGLE-FAMILY DWELLING; ESTABLISHING DEVELOPMENT, DESIGN, PARKING, OCCUPANCY, RENTAL, UTILITY, PERMITTING, AND REGISTRATION REQUIREMENTS; PROVIDING FOR EXISTING STRUCTURES AND NONCONFORMING UNITS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

2. (Z. Teeters) Discussion and action on the Second reading of Ordinance 2026-09 Flock Cameras.

   AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF ASTATULA, FLORIDA; AMENDING SECTION 32-1 OF THE TOWN CODE OF ORDINANCES TO PROHIBIT THE INSTALLATION, PLACEMENT, OR OPERATION OF AUTOMATED LICENSE PLATE RECOGNIZITION SYSTEMS WITHIN TOWN RIGHTS-OF-WAY OR ON TOWN PROPERTY; PROVIDING DEFINITIONS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE; AND PROVIDING AN EFFECTIVE DATE.

G. NEW BUSINESS

1. (D. Langley) Resolution 2026-19 Discussion of apparent Charter Conflict regarding commencement of new Council Terms and assumption of office.
   Purpose: This resolution explains an apparent Charter Conflict and seeks final guidance from Council on how staff should proceed with having new members swonb in but not assuming office until December 10,2026

2. (Z. Teeters) Discussion and Action – Community Center Use by I Am a Safe Place
   Purpose: Discussion and possible approval to authorize the nonprofit organization I Am a Safe Place to utilize the Astatula Community Center for one (1) full day per month, with the option of a second full day each month, to conduct domestic violence awareness, education, outreach, and community support events.

3. (Town Clerk) Review RFQ 2026-01 and Action on the Agreement for Consulting Services for the new Water Project.
   As part of the water project, a construction overside consultant is needed to verify Davis Bacon wages and Buy/Build American. This position is not funded by the SRF Loan or the CDBG. It will be paid from the Town's Enterprise Fund.

4. (Town Clerk) Discussion and approval of monthly service for ACS landscaping.
   ACS landscaping is a work-study activity at the Astatula Christian School.

5. (C. Marinelli) Discussion and action for approval of Outside Counsel for legal representation to defend this complaint and, reply to the Florida Elections Commission Complaint.

6. (Z. Teeters) Discussion and Possible Action – Appointment of Members to the Town of Astatula Charter Review Committee.

7. (Town Clerk) Resolution 2026-18 Budget Amendment
   A Resolution Of The Town Of Astatula, Florida, Amending The Fiscal Year 2025-2026 Budget to Increase Budgeted Appropriations.

H. Council Department Liaison & Committee Reports

1. Public Works/ Streets / Code Enforcement/ Utilities - Mayor Zane Teeters, Jr.

2. Legal /Ordinances/ Clerk's Office / Administration Vice Mayor Cheryl Marinelli

3. Economic Development / Land Development Rights - Susan Richert, Councilwoman

4. Finance / Grants - Kim Hanawalt, Councilwoman

I. REVIEW

Items for the next Regular Council Meeting

1. Review and approval of 2027 Council Meeting Schedule

J. Council Member Miscellaneous Comments

K. Swearing in of New Council Members

1. The Newly Elected Council Members will take their oath of office

L. Adjournment